

TechCore Summer Institute Peer Mentor

This is an open position for a Foothill College student looking for summer employment.

Job Description

The Science Learning Institute's mission is to **advance equity in STEM** at Foothill College by supporting students from underrepresented groups in their academic and career pathways in STEM and through initiatives working with faculty and within the institution. **The TechCore Summer Institute (TCS) is a pre-college summer program for students entering Foothill College in the fall with the goal of earning an Associate degree in a STEM discipline.**

The **TechCore Summer Institute (TCSI) Peer Mentor** will be supervised by the SLI director and will be responsible for the following:

- Get matched with 1 or 2 small groups to work through a curriculum that moves students from identifying a social issue they care about to creating a wireframe, developing a simple app, creating a simple website, and putting together a presentation to pitch to judges.
- Meet with the TCSI staff team every afternoon to debrief and confirm plans for the next day.
- Provide individual support to any students in their own team, including academic and socioemotional support.
- Work with the TCSI staff team to plan and execute the plan for
 - Daily morning check ins
 - The final day of the program, including presentations and celebration
- Any other tasks designated by the SLI Director

Qualifications

- Minimum
 - Experience leading and facilitating small groups in a project based setting.
 - Understanding of and some experience with wireframing, developing apps and websites.
 - Strong written and verbal communication skills.
 - Interest in how technology is used as a tool for social impact and social change.
 - At least 18 years old.
 - Must be physically located in California while working.
- Preferred
 - Computer science or engineering major (though not required).
- This position is open to U.S. citizens, permanent residents, international students, and DACA students. A social security number is required for the job and we will work with you to obtain this.
- This job is open to Federal Work Study (FWS) students as well as students without FWS.
 - If you are an FWS student, the eligibility requirements for FWS student jobs apply, including being enrolled in at least 6 units for the summer, GPA and cumulative attempted unit thresholds, etc. You would have to have received FWS for the 2021-22 school year. Please review the [FWS program webpage](#) for more explanation.
 - If you are not an FWS student and applying as a student employee, there are other eligibility requirements, including either having taken 12 units in spring quarter or, if not, taking 6 units in the summer and not having more than 180 units completed. Also, international students can

apply for this job under those requirements. Please review the [Student Employment webpage](#) for more explanation.

Schedule

- Week of 7/26/21: training for all TCSI peer mentors. Total of 10 – 15 hours.
- Week of 8/2/21: planning for TCSI, individually with other peer mentors. Total of 10 – 15 hours.
- Monday, 8/9/21 – Friday, 9/3/21: TechCore Summer Institute. Total of up to 19 hours/ week (maximum number of hours as student employee)
- Tuesday, 9/7/21 – final debrief and reflections meeting, day of wrap up
- Total term of hire: 7/26/21 – 9/7/21
- This job will be remote, on Zoom.

Pay

Level III, Step 1 job = hourly rate of \$17.00

To Apply

Fill out this [online application](#). The application includes the following:

- Information about you
- A file upload field for your resume¹ and cover letter².
- Request for the name and email of a reference³.

Deadline to apply: Monday, May 31, 2021

After your application is received, you may receive an invitation for an interview if we choose to move forward with your application.

Applications will be accepted on a rolling basis until the positions are filled. There will be 5 – 6 positions available for this role.

Position Description: Peer Assistant, Level III, Step 1

Generally works directly with other students providing guidance, information, or advice related to a program or service. At higher levels may involve supervision, training, or work assignments of other student peer assistants.

Questions?

Reach out to Sophia Kim, SLI Director at kimsophia@fhda.edu.

¹ Resume = document that lists your contact information, educational background, work/ leadership/ community experience, skills. Tip: look for templates online to create your own.

² Cover letter = letter that explains your background, your interest in the job, what skills and experience you bring to the job, and specific examples that show why you would be best for this position.

³ Reference = name and email address of a person who knows you well, such as teacher or staff member. This should NOT be a family member, friend, or yourself.