

PETITION FOR EXCESS UNITS (22.0 OR MORE UNITS)

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|--|---------------------------------------|
| Name: _____ | CWID: _____ |
| Email: _____ | Petition Date: _____ |
| Cumulative GPA: _____ Previous Term GPA: _____ | Term: _____ Year: _____ |

PETITIONS FOR EXCESS UNITS MUST MEET THE FOLLOWING REQUIREMENTS

- Completed a minimum of 30.0 quarter units (Must submit transcript from other institution to verify completion of 30 units)
- Must have successfully completed 18.0 or more units in a single quarter
- Must have a cumulative GPA of 3.00 or above
- A comprehensive **DEGREE WORKS EDUCATION PLAN IS REQUIRED**
- Approved petitions will be processed once Priority Registration Ends
- Petitions processed during the first two weeks of the term require add codes for registration
- **NO EXCESS UNITS PETITIONS FOR THE SUMMER SESSION**

TOTAL NUMBER OF UNITS REQUESTED (INCLUDED EXCESS): _____

TOTAL NUMBER OF HOURS OF EMPLOYMENT PER WEEK: _____

| Course Name | Course Units |
|-------------|--------------|
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| | |

| Course Name | Course Units |
|-------------|--------------|
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If requesting 25.0 units or less, sign below and submit to the Admissions and Records Office.

Student Signature: _____ Counselor Signature: _____

ACADEMIC COUNCIL REVIEW FOR 25.5 OR MORE UNITS

PLEASE EXPLAIN YOUR REASON FOR PETITIONING:

Student Signature: _____ Date: _____

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| <p>Counselor Comments:</p> <hr/> <hr/> <hr/> <hr/> <hr/> <p>Recommendation(s):</p> <p><input type="checkbox"/> Approve <input type="checkbox"/> Deny <input type="checkbox"/> No Recommendation</p> <hr/> <p>Counselor Signature: _____</p> | <p style="text-align: center;">FOR ACADEMIC COUNCIL USE ONLY</p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Other</p> <hr/> <hr/> <hr/> |
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