

MEETING MINUTES

Date: Nov 8, 2019

Time: 1:00-3:00 p.m.

Loc: FH President Conference Room 1901 and via Zoom

Prepared by: Danmin Deng

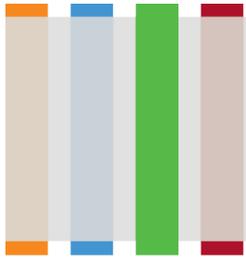
NOTES BY TOPIC

ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
1	<ul style="list-style-type: none"> Land Acknowledgement Statement Roll Call & Approval of October's Meeting Minutes 	<p>Reviewed Norms.</p> <ul style="list-style-type: none"> Stay Engaged Experience Discomfort Speak Your Truth Expect/Accept Non-Closure <p>Approval of Oct 11th Meeting Minutes</p>	Council approved of Oct 11th Meeting Minutes	Oct 11 th Meeting Minutes are posted on website as approved minutes.	Facilitation Corp
2	Facilities Master Plan (FMP) Update & Bond Project List	District reported recently that they must have the FMP and Bond List Update for the BOT by November 18th. Bret Watson, VP of Finance and Admin Services, presented the updated FMP and Bond List to the council. FMP Draft Memo and Parcel Tax Memo were also presented. Here is the link for more detailed information:	<p>1. All the listed documents are drafts at this point. On Dec. 22, final version of these memos will be ready.</p> <p>2. Some language on our project list is fairly vague to allow for flexibility (e.g., student/faculty instructional support areas). The decisions on actual projects would be done through governance along with a Bond oversight Committee.</p>	<p>1. Strict timeline will be followed: Nov 8: First Read (Information and Discussion item) Nov 15: Town Hall Meeting Nov 22: Second read Nov 25: Board of Trustees' approval March 3rd, 2020: Election</p>	Watson

		https://foothill.edu/gov/revenue-and-resources/meetings.html	<p>3. A clarification was made regarding the language on Parcel Tax Draft Memo. The first bullet point on the Nov 25th memo indicates the purpose of going out for a parcel tax is to attract and retain a high-quality faculty. The conversations indicated that high-quality staff would also be included.</p>	<p>Approx. January 2021: funds will be available</p> <p>Before Jan 2021: District-wide full revision of the FMP</p> <p>2. Students would also like to get a Town Hall Meeting specifically regarding the affordable student housing. Simon will reach out to Tiffany and Leo to set this up.</p>	
3	Annual Budget Resources Request	<p>Annual Budget Request needs to come up with a plan to open the form again and needs to set a deadline.</p> <p>Last year's process did not provide for filtering of request and it was hard for the study group to review the 375 items as the requisite expertise was not there. There should be some pre-review at the Division level.</p>	<p>January 15th deadline is when the budget requests are submitted.</p> <p>Budget request form should be sent out next week.</p>	<p>1. Set a deadline.</p> <p>2. Try to get the budget request forms out by next week.</p>	Budget Study Group/Kurt Hueg
4	<p>Workforce & CTE Programs: Sprint Internship Program</p> <p>The slide is available from here: Workforce & CTE Program: Spring Internship</p>	<p>Workforce is requesting approval from the Council for this program.</p> <p>Context: Workforce would like to launch a new internship for students. The program will run during Spring Break 2020 where they'll match students to companies for an on-campus internship program for a whole</p>	<p>1. This item was unanimously approved.</p> <p>2. What quarter would students be getting credit for? --It would have to be Spring.</p> <p>3. Questions about how to screen/recruit students. Workforce is working on that. Next week they will do heavy marketing on this program and hopefully get support.</p>	<p>Workforce will present this proposal to C&C council.</p> <p>Note: F1 students won't be able to do it. Workforce would need to talk to ISP about this.</p>	Workforce & CTE Team

		<p>week. Students will be paid as interns and will earn 1 unit of credit in the ITRN 50.</p> <p>Spingternship Model is to eliminate challenges for Foothill Students to obtain meaningful work-based learning. This could connect student with local businesses and mentors It will fit students time and schedule.</p> <p>Approx. \$100,000 will be used to pay students a one-week stipend and pay folks that will run the program. \$15 / hour x 36 hours x 50 students = \$27K to be spent on students. This would be from Strong Workforce funds.</p>			
--	--	--	--	--	--

*Include the person(s) and or group responsible for next steps.



 Foothill College

GOVERNANCE | REVENUE & RESOURCES

MEMBERS PRESENT

Voting

Tri-Chairs: Kurt Hueg (Admin), Denise Perez (classified), Sara Cooper (Faculty)

Classified Staff: Josh Pelletier, Julie Ceballos

Faculty: Kathy Perino (FT)

Non-Voting

Ex-Officio: Bret Watson

Ex-Officio" Elias Regalado

Recorder: Danmin Deng

Facilitator: Simon Pennington

Guests

Thuy Nguyen, Mike Mohebbi, Miloni Gandhi, Melissa Cervantes, Teresa Ong, Lara Triona

Foothill College Mission Statement

Believing a well-educated population is essential to sustaining and enhancing a democratic society, Foothill College offers programs and services that empower students to achieve their goals as members of the workforce, as future students, and as global citizens. We work to obtain equity in achievement of student outcomes for all California student populations, and are guided by our core values of honesty, integrity, trust, openness, transparency, forgiveness, and sustainability. Foothill College offers associate degrees and certificates in multiple disciplines, and a baccalaureate degree in dental hygiene.

2019-2020 Strategic Objectives (E2SG)

Equity, Enrollment, Service Leadership, and Governance