



FOOTHILL COLLEGE

Institutional Effectiveness Committee Agenda

Meeting 9:00 am – 10:30 am
Admin Conference room #1901
April 24, 2025
Zoom Meeting ID: 883 9015 9335

Attendees: Bret Watson, Elaine Kuo, Kelaiah Harris, Dolores Davison, Doreen Finkelstein, Lene Whitley Putz, Kurt Hueg, Stacy Gleixner

Item	Presenter	Description	Time
Approval of Minutes		<ul style="list-style-type: none"> March 25, 2025 	
Minutes approved.			
Governance Evaluation	Elaine Kuo	Evaluation discussion	9:10-9:50
<p>The college’s governance structure is scheduled for evaluation to ensure alignment with the 2024 accreditation standards. Since the last evaluation in May 2021 (conducted by the RP Group), the college has revised its governance and established a primary shared governance group, named the Mission-Informed Planning Council (MIPC). However, concerns remain regarding the clarity of MIPC’s purpose, operations, and communication. The IEC plans to recommend focus areas for evaluation and will present these at the May 2nd MIPC meeting.</p> <p>Key themes that emerged from the discussion included: (1) ensuring all employee voices are heard, (2) a sense of representation within MIPC membership, (3) MIPC’s communication with the broader college community, and (4) understanding of MIPC’s operational processes, such as agenda submission procedures and membership. To address this, a short survey will be developed and sent to all employees and ASFC MIPC representatives, focusing on these areas. This survey will aim to gather formative feedback to support continuous improvement. Survey distribution is planned for mid-May, with preliminary results to be shared with the IEC on June 5th and MIPC on June 6th.</p>			
Planning Calendar	Elaine Kuo	Review planning Calendar	9:50–11:30
The committee reviewed the revised 7-year planning calendar, which aligns college plans with the District and De Anza. A key discussion point was the mismatch between the Facilities Master Plan (ending in 2032) and other plans ending in 2030. While some raised concerns,			



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the group agreed to keep the extended timeline for flexibility, with a potential mid-term update to address alignment.

The committee also discussed the overlap and differentiation between the Student Equity Plan (SEP 3.0) and the Strategic Vision for Equity (SVE 2.0). Some confusion arose around the timelines and purpose. The group also discussed whether elements of the SVE 2.0 could be embedded within the Educational Master Plan (EMP) and related internal plans like Tech, Distance Education, and Facilities, rather than existing as a separate plan. The committee will invite Ajani to clarify the logic behind these dual timelines and their state vs. local applications.

Lastly, it was noted that the District is shifting toward a five-year strategic plan aligning with the 2025–2030 EMP, though some plans like the Tech Plan remain undefined. Elaine will follow-up with ETS to determine the timeline of the District Tech Plan.

DRAFT