

## MEMO

To: Thuy Thi Nguyen, President

Cc: Revenue & Resources Committee  
Equity & Education Committee  
College Advisory Council

Fr: Community & Communication Committee

Date: February 11, 2019

Re: Response to memo regarding Revision of Budget Reduction Proposal Based on Feedback and Options, dated February 1, 2019

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In response to the recommendation request in the memo, the committee recommends:

Recommendation #1: Department chairs in Deans' meetings and on governance committees would not necessarily improve transparency overall nor address concerns over access to Deans and/or the department in a Hub structure. And the use of the stipends for this purpose does not seem like a good use of funds at this time.

Recommendation #2: Should "Option ONE" be approved, the committee recommends that the job responsibilities of department chairs be considered by the joint study group as a way to maintain and strengthen community within departments and among departments, especially in respect to part-time faculty.

Recommendation #3: To improve transparency, the Community & Communication Committee can and should clarify and codify the processes of communication between and among the governance committees and the President's office, as well as between the governance committees and campus constituencies.