



## MEETING MINUTES

Date: November 22, 2019

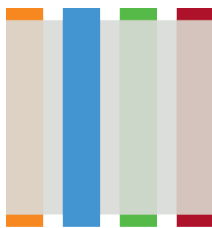
Time: 1:30-3:30 p.m.

Loc: President's Conference Room

### NOTES BY TOPIC

ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
1	Roll Call				
2	Approval of Minutes	<ul style="list-style-type: none"><li>Laura: Name is spelled wrong in previous meeting minutes</li></ul>	<ul style="list-style-type: none"><li>Jordan motions to approve</li></ul>		
3	Public Comment	<ul style="list-style-type: none"><li>Thuy: Request to have a President Report and also to have a student report</li><li>Will commit to attending more C&amp;C meetings to have more interaction and be engaged</li><li>R&amp;R approved for us to present on Monday to the Board to go out for a bond and parcel tax (three</li></ul>			

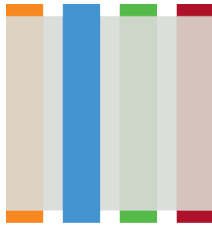
Prepared by:



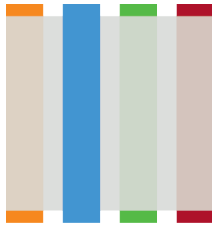
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		<p>H's: Housing, Hunger, Health)</p> <ul style="list-style-type: none"><li>• student housing and LRC division will be requesting R&amp;R to have a study group to design student housing and LRC area; C&amp;C might be asked to join study group, will have further details for next meetings</li><li>• how do constituency groups redesign their processes to connect with the governance structure</li></ul>			
4	Discussion with Institutional Research about assessment	<ul style="list-style-type: none"><li>• Doreen: reasons there needs to be an evaluation of governance</li><li>• There is already feedback that member have</li><li>• Self-reflection of what is working well and what isn't that will allow us to change things</li></ul>	<ul style="list-style-type: none"><li>• Study group and/or plan for assessment</li><li>• Motion: have a study group that would include members from each of the other councils that would convene next year to evaluate governance structure</li><li>• All in favor</li></ul>	<ul style="list-style-type: none"><li>• Reaching out to the other three committees to see if they are interested in joining the study group</li><li>• Creating a memo to ask</li><li>• In December meeting identify</li></ul>	



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		<p>to create a better process</p> <ul style="list-style-type: none"><li>• Another reason is accreditation</li><li>• This committee should be charged with coming up with how the evaluation should look like</li><li>• I can help guide you to look at the options that we have and the implications of each</li><li>• What is it that you want to know? What is good governance? What is poor governance? What feedback would be good to evaluate our governance?</li><li>• Jordan Fong:</li><li>• Create a study group with members of each of the councils to hear what is working and what isn't and from there an</li></ul>		<p>possible members that could join the study group</p> <ul style="list-style-type: none"><li>• Adrienne will be the representative for C&amp;C</li></ul>	



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		<p>evaluation can be created</p> <ul style="list-style-type: none"><li>• Valerie Fong:</li><li>• The mid-year governance summit laid the foundation for evaluation of governance</li><li>• Bruce: Create this group and talk about who we would like to be involved</li><li>• Craig: This study group will go forward regardless of other Councils' involvement</li><li>• What is the purpose of the study group?</li><li>• Jordan: share ideas and open dialogue on how to move forward with evaluating our governance structure</li><li>• Craig: changes can be made during the summer based off of the evaluation</li></ul>			



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		<ul style="list-style-type: none"><li>• Details around study group to present to other councils to ask them to become a member</li><li>• Time Frame: Jan-June</li><li>• 8 people max, 4 people minimum (1-2 from each Council)</li><li>• Fall 2019 Create study group</li><li>• Winter 2020 Convene study group</li><li>• Determine overarching criteria</li><li>• Identify timeline of focus</li><li>• Develop rubric</li><li>• Design research approached</li><li>• Study group can facilitate the mid-year summit and build off of the year one mid-year summit</li><li>• Recommendation: put this on the agenda for January</li></ul>			



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5	Communication on Campus, Landscape Study	Put this on the agenda for January	<ul style="list-style-type: none"><li>Plan for academic year</li><li>Will be on January agenda</li></ul>		
6	Service Leadership for all governance groups	<ul style="list-style-type: none"><li>Resources, people, money needed for service leadership to become institutionalized on this campus</li><li>If so, input from all councils needs to be involved</li><li>Asked to come up with a definition of Service Leadership</li></ul>			
7	Announcements				

\*Include the person(s) and or group responsible for next steps.

## MEMBERS PRESENT

### Voting

Tri-Chairs:

Administrator: Adrienne Hypolite, Valerie Fong, Jordan Fong

Classified Staff:

Faculty: Name (FT), Name (PT) Laura Gamez FT, Bruce McLeod

Students: Maiyan Pearl

### Non-Voting

Ex-Officio: Thuy Nguyen, Vanessa Smith, Simon Pennington, Doreen Finkelstein

Recorder:

Facilitator

Prepared by: