

Classified Senate Meeting

Date: January 27, 2022

Voting Membership

Name	Position	Attendance
Adrienne Hypolite	President	Present
Janie Garcia	President Elect	Present
Martha Rubn	Treasurer	Present
Erika Owens	Recorder	Present
Pauline Brown	Recorder	Present
Chris Chavez	Classified Segment	Present
Danmin Deng	Classified Segment	Present
Alex Favela	Classified Segment	Not Present
Doreen Finkelstein	Classified Segment	Present
Al Guzman	Classified Segment	Present
Elvia Herrera	Classified Segment	Not Present
Jackie Lauese	Classified Segment	Present
Andre Meggeron	Classified Segment	Present
Itzel Sanchez Zarraga	Classified Segment	Not Present
Mary Vanetta	Classified Segment	Present
Adiel Velasquez	Classified Segment	Present

Agenda

1. Approval of January 13, 2022 Meeting Minutes and Land Acknowledgement
2. President's Report – Adrienne and Janie
3. Participatory Governance Retreat Report Back – Phase 1
4. Revisiting Classified Senate Mission
5. Area Check-ins

Minutes:

Date: January 27, 2022

Location: via Zoom Link: <https://fhda-edu.zoom.us/j/93215789751>

Meeting convened: 2:18 pm

Meeting adjourned: 3:42 pm

1. Approval of January 13, 2022 Meeting Minutes and Land Acknowledgement

- Mary V. motioned to approve minutes and Danmin D. seconded. The meeting minutes approved by consensus.

2. President's Report – Adrienne and Janie

- The last Classified Meeting, January 14th, there was a lack of clarity on the Modo App and the mask mandates on campus (i.e. the district's policy). The Modo App is intended for students and not community members. The district's policy on mask mandates only apply to indoor. Any questions regarding the mask policy should be referred to union representative. The last Chancellor's Advisory Council meeting, there was a pushback on the outdoor mask mandate specifically for custodial/grounds staff. However, the concern with community members being on campus hasn't been fully addressed yet.
 - Members discussed the email from Chancellor Miner about the new process for reporting COVID positivity or exposure. The website does provide clarity around the protocol for what to do and who to report too when a person contracts COVID. It was shared that De Anza hosts the site dedicated to [COVID-19 Information](#) and it's easier to follow. Chancellor Miner encouraged employees to complete [De Anza's Employee COVID-19 Reporting form](#). One member pointed out challenges with not being able to advance the form reporting IF an employee has yet to be tested when asked for their COVID result. There was a suggestion to include a third option around haven't tested but will. In that way, the form advances based on employees response.
 - Next step: share feedback on reporting form to include third option.
- Teamsters and ACE sent information on the district's COVID policy and request feedback on reporting, implementations, and enforcement of protocol. Since union reps are gathering

feedback, it was advised once more for members to go to their union rep for any COVID related information.

- Members reviewed the survey responses and it was noted that the following were highly favored – mandated booster shot for employee and students, N95 masks or equivalent, and favorability for a COVID dashboard. There was a clarification on who has access to the COVID testing on campus – those who have been approved for medical and religious exemptions, and employees who have been exposed and need to work on campus.
- Classified Senate will be offering more tangible services to staff. There will be planning around college specific workshops (i.e. PGA). The lunchroom spaces could be one of the places to host a brown bag event. Members are welcome to share their thoughts on brown bag topics with Janie Garcia.

3. Participatory Governance Retreat Report Back – Phase 1

- The participatory governance taskforce has resumed. Those who were part of the taskforce over the summer have been meeting this month and there will be more meetings in February. The last meeting, there was no student attendance due to COVID and class schedule. However, there was discussion around what has happened in the last few years (i.e., the 2016 Asilomar retreat, governance structure change, and the experiences of those who served on it) and unpacking what went wrong is a good place to start. The experience shared highlighted the challenge with the four councils making decision and trying to do the operational part. There were takeaways from the meeting – (1) looking beyond representation based on constituency group (2) what does it mean to form governance structure around the mission of the college (3) the possibility of one governance council and many operational groups (4) since the search for a Foothill College president has been pushed back to fall 2022, how can Foothill look attractive to candidates; defining Foothill is not only for governance but potential presidential candidacy.
 - Members discussed the importance of communication and transparency. It would be helpful to understand the definition behind transparency. While there are emails going out and giving updates, they are not clear and concise.
 - A member shared their thoughts on the takeaway regarding the representation beyond constituency group. As a former member of last Governance Structure, it would be beneficial if representation were selected based on relevancy and expertise to the tasks at hand. There may be a deeper level of engagement with people in those roles. If the college decides on a single governance council, this

could potential be how the operational groups would operate having staff on tasks based on their role related to it.

4. Revisiting Classified Senate Mission

- Reconstructing governance, allows for an opportunity to have a better understanding of who Classified senate is. This will help with asserting Classified Senate in spaces where staff needs to be. When there is strong and firm idea of who Classified senate is, it makes it easier for the Classified Senate president to stand strong and firm in spaces district wide. The members participated in an activity where three groups were formed and asked to look at our Classified Senate's current mission and purpose, then compare it to other community colleges (i.e., De Anza, Evergreen College etc.).
 - Members reported back from their group activity – (1) replace or add clarification to the wording around "...promoting excellence in all access of support" so that there isn't an unrealistic expectation (2) the mission mentioned a lot about staff supporting this and that, but not acknowledging staff's knowledge that can be brought into different spaces. The integral piece. (3) the conciseness of foothill's mission is good (4) the need to have more than 15 minutes to review both the mission and purpose

5. Area Check-ins

- Sunnyvale Center – the Board of Trustee passed a general assessment of the HVAC system. It's been cold at the site. The Respiratory Therapy program came to figure out whether they'll move over to Sunnyvale; currently the workforce program is at Sunnyvale.
- Student Resource Center – DRC/VRC transitioned to remote but will return to in-person the week of February 7th. The department has been understaffed.
- Smartshop – Mandated to be open since October, but Friday may be closed. There were some issues with e-printing, so students been utilizing the Smartshop to print.
- Counseling – the department is still hybrid with two counselors on-campus. There's been a reorganization since the retirement of Kent M. There will be some changes with the Owl Scholar program, but more follow later. Lastly, the ETC committee will need to revise and review the tech plan for the district, De Anza and Foothill. The committee is chaired by Teresa O. and meets weekly on Wednesday from 3:30 – 4:30 pm. Two members volunteered to be on the ETAC committee for Foothill – Danmin D. and Al G.

6. Adjourn:

- Next Meeting: February 10, 2022