**Classified Senate Meeting**

Thursday June 10, 2021

Attendee List

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| --- | --- | --- |
| **Name** | **Position** |  **Attendance** |
| Josh Pelletier | President | Present |
| Mike Mohebbi | President Elect | Not Present |
| Christine Mangiameli | Treasurer | Present |
| Erika Owens | Recorder | Present |
|  |  |  |
| Manny Diaz-Alvares | Classified Segment | Not Present |
| Chris Chavez | Classified Segment |  Present |
| Danmin Deng | Classified Segment | Present |
| Alex Favela | Classified Segment | Present |
| Janie Garcia | Classified Segment | Present |
| Al Guzman | Classified Segment | Present |
| Konstatin Kalaitzidis | Classified Segment |  Present |
| Jackie Lauese | Classified Segment | Present |
| Andre Meggerson | Classified Segment | Present |
| Jerry Robredo | Classified Segment | Present |
| Catalina Rodriguez | Classified Segment | Not Present  |
| Itzel Sanchez Zarraga | Classified Segment | Present  |
| **Also Present**  |  |  |
| Mary Vanatta | Elizabeth Hunter | Adiel Velasquez |
| Doreen Finkelstein | Chris Frye | Martha Rubin |
| Adrienne Hypolite |  |  |

**Classified Senate – Regular Meeting – June 10, 2021**

**Agenda**

1. Approval of May 27th Meeting Minutes
2. Final Council Updates for the Year
3. Cabinet Offer Re: Incentives for Governance Participation (Review, Discuss and Vote to approve or return with amendments)
4. CS Transition Plan: Review this year’s efforts and Identify foci for next year
5. For the Good of the Order
6. Adjourn: **Next Meeting Thursday, June 24, 2021**

**Minutes:**

**Date:** June 10, 2021

**Location:** via Zoom

**Meeting convened:** 2:15 PM

**Meeting adjourned:** 4:00 PM

1. **Approval of May 27th Meeting Minutes**
	1. Danmin D. motioned to approve followed by a second from Andre M.
	2. Unanimous vote to approve the minutes.
2. **Additional Meeting Item:**
	1. New Board policy that will be going out for approval at the Board of Trustees meeting that includes the district requiring all students and all staff to provide proof of vaccination with the exception of religious and medical reasons.
	2. The Accreditation Steering Committee has requested for Josh P. to stay to represent Classified Senate.
	3. Josh will also remain on the Governance Task Force, but can add up to three classified reps.
3. **Final Council Updates for the Year**
	1. **RTC:**
		1. Elaine Kao presented the results from the planning survey. Results showed (students) willingness to come back to campus, but mixed feelings between the want; a higher number of students indicated the desire to continue online, and make sure that everything stays virtual as opposed to students who want to return to campus. Data proves some students do better face-to-face.
		2. If FH does mandate that students have to be vaccinated, they won’t return to campus and will stay online. Many students will stay online since they are living outside our service area. Registration will go down if f-2-f is the only option.
		3. The theater was originally going to hold their summer concerts outside, but with the changes in CA they decided to have it in the Smithwick theater at 25% capacity, social distancing and mask mandate. Vote taken to approve those “changes”.
		4. Approval to allow people and district to use KCI.
		5. Conversation to have at next meeting on what campus will look like when returning back.
	2. **Advisory Council:**
		1. Midterm report (June 4), looking for feedback.
		2. Shared Governance Taskforce: they have identified a possible facilitator Dr. Darla Cooper. Darla presented a PowerPoint with things wanting to focus on within the task force also, broke down the governance survey that went out to staff, faculty, and students who participate in governance.
		3. President Nguyen wanted to talk about her list of strategic objectives moving forward, but only had a brief time slot on agenda.
	3. **R&R:**
		1. Updates provided on college bookstore (company coming in to run bookstore, company hasn’t been announced), facilities and the prioritization process, and annual budget requests, May revise budget. Also, students have requested R&R talk about how to process student requests.
		2. At the end of meeting council members talked about what went well and what can be improved and overall, how the whole year went.
4. **Cabinet Offer Re: Incentives for Governance Participation (Review, Discuss and Vote to approve or return with amendments)**
	1. Christine proposed amendment to review the overtime hours that are allowed each month at the end of the first year rather than waiting three to do it.
	2. The options (three) have remained the same since last time. PGA credit, reduction in work hours and over-time are still being offered, but the details of each have changed. Classified professionals may choose from among one of the options outlined and are based on nine months of government service.
	3. *Option 1:* If employees may opt in for PGA credit 54 hours will be approved, total changed from 27 to 54 hours and if part of RTC it bumped to 108 hours.
		1. Chris C. suggested retroactive for this year.
		2. Precision on classification (Administrative Assistants). Executive Assistants have recorder directly in their job descriptions.
	4. *Option 2:* If a classified staff member serving as recorder as part of the regular duties and also participates in governance as a Council member or a tri-chair on another council the employee can opt for overtime for that week of service or a further six hour reduction in the work week for that governance meeting itself.
		1. Adrienne H. suggested reaching out to HR and asking/guidance what would this look like in practice?
	5. *Option 3:* classified staff can opt to take overtime pay for their governance service, overtime pay would be limited to the weeks or week of the actual governance meetings. Two hours built in for each council meetings plus four hours of prep time for classified facilitators, recorders and treasures. A regular member of council would receive six hours per meeting to compensate them for four hours of preparation time. (Josh pointed out that this could be a typo and believes it should be four hours overtime for each government). Tri-chairs six hours of overtime for each governance meeting, facilitators and recorders, six hours of overtime for each governance meeting and council member four hours of overtime for each governance meeting. RTCC tri-chair twelve hours per month, RTCC Facilitator twelve hours of overtime per month and RTCC Council member eight hours overtime per month, all with a 9-month limit per year.
	6. Starting in Fall 2021 the Classified Senate President will be given nine months of reassigned time to devote themselves to supporting the advocating for classified staff. Position will be backfilled by a colleague working out of class/TEA position. Cabinet proposes that this be a three-year pilot program and to be assessed in Spring 2024.
	7. Another proposed amendment allowing people to claim up to 54 hours a year instead of up to six hours a month for nine months, as some committees have higher seasonal workloads, do not meet at other times. Limit to not more than double the monthly allocation (twelve or eight hours). Does not apply to RTCC.
	8. Classified Senate motioned that Josh P. and Adrienne H. meet with Cabinet to accept the reassigned time that has been offered, but to continue seeking clarification about reduced hours and PGA. After meeting with Cabinet, it will be brought back to Classified Senate for a vote.
		1. Christine M. motioned followed by a second from Konstantine K. for Josh P. and Adrienne H. to meet with Cabinet. Unanimous vote of approval.
		2. Josh P. proposed motion followed by second from Al G. to have another Classified Senate meeting to approve/go over meeting with Cabinet. Unanimous vote of approval.
5. **Adjourn:**
	1. Next Meeting: **Thursday, June 24, 2021**