

**Foothill College Academic Senate Meeting Minutes  
November 27th, 2:00 P.M., Toyon Room**

<b>ITEM</b>	<b>Attachment</b>
1. Call to Order	Escoto called meeting to order 2:04PM
2. Roll Call	<p><u>Senators Present</u>  <b>Isaac Escoto</b> (AS President)  <b>Rachelle Campbell</b> (AS Vice President/CCC Faculty Co-Chair)  <b>Katherine Schaefers</b> (AS Secretary Treasurer)  <b>Valerie Fong</b> (LA)  <b>Kimberly Escamilla</b> (LA)  <b>Micaele Agyare</b> (LIB)  <b>Jordan Fong</b> (FA)  <b>Maureen Macdougall</b> (BHS)  <b>Lisa Eshman</b> (BHS)  <b>Rosa Nguyen</b> (PSME)  <b>Tobias Nava</b> (CNSL)  <b>Donna Frankel</b> (PT rep)  <b>Brendan Mar</b> (PT rep)  <b>Sam Connell</b> (BSS)  <b>Mimi Overton</b> (SRS)  <b>Natasha Mancuso</b> (BSS)  <b>Robert Hartwell</b> (FA)  <b>David Marasco</b> (PSME)</p> <p><u>Liaisons Present:</u>  <b>Carolyn Holcroft</b> (Professional Development Coordinator)  <b>Kristy Lisle</b> (Cabinet liaison)  <b>Amy Edwards</b> (FA Liaison for Fall)</p> <p><u>Senators Absent</u>  <b>Rita O'Loughlin</b> (KINS/ATHL)  <b>Cathy Denver</b> (CNSL)</p> <p><u>Liaisons Absent</u>  <b>Danya Adib</b> (ASFC President)</p>
3. Adoption of agenda	<b><i>Approved by Consensus</i></b>
4. Public comment on items not on agenda (senate cannot discuss or take action)	
5. Approval of Minutes:	<p><i>See Attachment: AS-DraftMinutes11-13-17</i></p> <p><b><i>Approved by Consensus</i></b></p>

6. Consent Calendar	None
7. Unfinished Business (10+1 area(s) indicated):	
a. Integrated Plan	<p><i>See Attachment: FoothillCollege-BSI-SE-SSSPIntegratedPlan2017-2019v13</i></p> <p>On Page 4, we have course success rates by ethnic group. Please have a look at this chart; it is a framework for our efforts in the Integrated Plan.</p> <p>On Page 5, there are the five goals that (based off of campus feedback) the Integrated Plan will focus on.</p> <p>On Page 5, directly below these goals is a listing of funds; showing that each state-sponsored initiative will contribute their monies to this Plan.</p> <p>On Page 14 there's a typo. Goal #1, fourth bullet "director" should be "direct."</p> <p>On Page 14, under "1. Increase access to college opportunity" a comment was raised that a major concern for some students is transportation as a big factor in their success.</p> <p>Another comment was proffered that this document could be a starting point for understanding and discussing Guided Pathways.</p> <p>A question was asked - Could credit and non-credit be offered through Foothill College offsite, and if there is rent to be paid, could the College offer to pay?</p> <p>Clarification was requested regarding the implications to how things are categorized in terms of the five different goals. These categories are mostly based on accountability; the five goals are organized based on the people responsible for making each of these goals happen.</p> <p>We should be mindful if something fits better in another category. For example, how our existent <b>learning communities</b> are structured may fit better under the <b>persistence</b> goal.</p>
b. Governance Redesign	<p>For a walk through exercise, the governance redesign team was asked to pick one of nine proposed redesign options. The options to choose from included:</p> <ol style="list-style-type: none"> <li>1) Student Success model: Have committees formed across campus in support of student success</li> <li>2) Strategic &amp; Budget Planning model: Have committees based on achieving institutional goals within the context of yearly budget cycles.</li> <li>3) Educational Master Plan model: Create committees for each goal in the Master Plan - (Equity/Education, Community, Sustainability/Resources), with an overarching committee with liaisons to each of these sub-committees.</li> <li>4) Current Governance model: Committees based on mission workgroups</li> <li>5) Merger of Current and New Master Plan model: Have committees based on the subsets of both the old and new Master Plan</li> <li>6) Mirror of Organizations model: Have committees on: Instruction, Student</li> </ol>

	<p>Services, Administration. This is DeAnza’s model.</p> <p>7) Mission Statement model: Have committees on Lifelong Learning, Global Citizen, Student Success, Four year degrees.</p> <p>8) Mirror of Administration: Have committees under the VP of Finance, the VP of Student Services, and the VP of Instruction</p> <p>The Committee voted for the Educational Master Plan model (#3) might work.</p> <p>Pres. Nguyen lead the committee through this thought process. The model would include some sort of big committee at the top that advises the President. There would then be subcommittees of this overarching committee: Equity/Education, Community, Resource/Sustainability. These three committees would then have their own branches. The goal would be to remove silos, and improve communication.</p> <p>Concern that whichever committee ends up controlling funding will have most sway.</p> <p>Comment that by lumping different groups and issues together, we may lose effectiveness. Different voices would be ideal, but the people with expertise still need to be present and contributive in the meeting.</p> <p>The committee was also asked to look at each committee within the three sub-groups to see if we would need to re-do their purpose/structure.</p> <p>Mention a further goal would be a focus on eliminating silos in any of the models.</p>
<p>8. New Business (10+1 area(s) indicated)</p>	
<p>a. Academic Integrity Committee request</p>	<p>The Academic Integrity Committee has recently been reformed and is requesting members.</p> <p>This committee would be a faculty support group for best practices on Academic Integrity, with the goal of creating a culture of ethics within the classroom.</p> <p>This would not be the committee for grievances.</p> <p>If you have concerns regarding a matter of academic integrity, please email Mary Thomas or Patrick Morriss. Future meetings for the committee will are TBA.</p> <p>Mar reminded the body that part time faculty do not receive training on FERPA. Having mandatory FERPA training would help faculty and students with matters of academic integrity.</p> <p>A request from the AIC and the senate executive committee that the Office of Student Affairs follow up with the faculty member that submitted an academic integrity concern re: action taken and next steps, as well as a create and share a summary report including “...student disciplinary activities as they pertain to academic integrity. Ideally, the report would contain counts of faculty-reported incidents, along with official responses and ultimate dispositions, appropriate[ly] categorized.”</p> <p>Senate reps asked to get feedback from their constituents regarding this request.</p>

<p>b. Student Success Scorecard</p>	<p>Please see: <a href="http://scorecard.cccco.edu/scorecardrates.aspx?CollegeID=422">http://scorecard.cccco.edu/scorecardrates.aspx?CollegeID=422</a></p> <p>Escoto gave an overview of how to find and read the scorecard on the California Community College Chancellor’s Office website. Scorecard data is/can be useful with Integrated Plan, Guided Pathways, and other campus efforts.</p>
<p>c. Black Minds Matter</p>	<p>Holcroft and Escoto presented takeaways from the series.</p> <p>Escoto’s takeaways:</p> <ol style="list-style-type: none"> <li>1) Listen and believe others’ experiences.</li> <li>2) Not jumping to “solution mode” or to cut off the speaker. Leave room for the person to speak.</li> <li>3) Try not to feel defensive when data show that we need to do better in supporting black boys/men in education, or students of color in general. Having room to grow is okay. Be open to the fact that we all have implicit biases. Be open to the idea that we can all do better.</li> <li>4) An example of being open to the fact that some approaches we follow might not always be what’s best for our students. Example of Growth Mindset being an incomplete idea, according to Dr.Wood (Black Minds Matter instructor). It’s good to praise students’ effort, however, GM says to not praise ability. Some students haven’t been told that they have the ability to do well in school. Assuming that praising ability is not helpful/necessary for all students, can hurt students that have not had their ability sufficiently praised.</li> </ol> <p>Holcroft’s takeaways:</p> <ol style="list-style-type: none"> <li>1) The presenters are experts in their fields. There is always something to be learned. The presenters and the material presented come directly from graduate-level seminars on the topic.</li> <li>2) Having implicit bias and making mistakes is human. Recognizing these biases and working to change them for the betterment of all is the goal.</li> </ol> <p>There are three more Black Minds Matter presentations in the series. They will occur on the next three Fridays from 1 to 3, mostly in the Hearthside Lounge.</p> <ul style="list-style-type: none"> <li>• This Friday, the topic is “Promising Practices for Teaching and Learning”, taught by Chance Lewis, of the University of North Carolina.</li> <li>• The following Friday, the topic will be “Holistic Support for Black Male Learners” by Eboni Zamani-Gallaher, of the University of Illinois – Urbana Champaign. It will also be held Friday from 1-3pm, the location is TBA.</li> <li>• The final presentation in the series, “Advancing Black Male Polcy, Support and Research” by Robert Simmons, from the Campaign for Black Male Achievement, will again be held in the Hearthside Lounge from 1-3pm.</li> </ul> <p>The series can be found on <a href="#">YouTube</a>.</p>
<p>d. Professional Development Committee Chair Position</p>	<p>The professional development committee thinks that it might make sense to make the Professional Development Coordinator the default faculty tri-chair of the Professional Development Committee. However, since senate appoints faculty representatives to committees, this would be a change to usual procedure. Please check with your constituents; would they like forgo senate appointment for the faculty tri-chair of the PDC? Or would folks like to appoint the faculty chair to the PDC every year (as we do with other committees).</p>

9. Committee reports:	Please see report
10. Announcements (limited to 3 minutes, Senate cannot take action) <ul style="list-style-type: none"> <li>a. Join the Academic Integrity Committee!</li> <li>b. AP 4236</li> <li>c. Eco Pass Fee</li> <li>d. Let's start thinking about the part time faculty celebration.</li> <li>e. e.-j. Announcements</li> </ul>	<p><b>a. The Academic Integrity Committee is seeking members. Please let your constituents know! Please contact Patrick Morriss, or Mary Thomas.</b></p> <p>b. We have discussed and approved Administrative Procedure 4235. APM will ask that senates look at AP 4236, which would specifically be about Advanced Placement campus policy. AP 4236 would be the same information we just approved for AP 4235, but also would add our campus approved Advanced Placement policy regarding course credit.</p> <p>c. <a href="https://foothill.edu/ecopass/election2017.html">https://foothill.edu/ecopass/election2017.html</a></p> <p>The FHDA students voted to approve an increase in fees to cover the cost of Eco Passes. From \$5.75 to \$7.75 per quarter, depending on a student's Units per Quarter.</p> <p>d. Escoto requested volunteers to organize the part time faculty celebration. Marasco stressed the need to spend our Senate monies on the Part Time faculty, and not on janitorial fees. Marasco and Frankel expressed the ideal of hosting the PT faculty event off site. Frankel and Mar volunteered to help organize the PT faculty event.</p> <p>e. "Day on the Hill" is coming up on April 21<sup>st</sup>, which will include activities around the theme of Community Wellness. Activities will include Yoga, and other events for faculty, staff, and students.</p> <p>f. Kimberley Escamilla (English) and Jordan Fong (Fine Arts) will be participating in a study abroad program in Costa Rica. There will be an upcoming information session on December 6<sup>th</sup>. 30 students are required for the Program to commence. <b>Please announce this to your constituents!</b></p> <p>g. Holcroft announced the quarterly syllabus refresh workshop is coming up on Friday, December 1<sup>st</sup> from 9am to 1pm. Please register on the Professional Development calendar:  <a href="https://www.mail.fhda.edu/owa/redir.aspx?C=Se_bxPCRVuSmtdpA2LS2MgegXxSBfFep-NzJBz_m61vufxQV9jXVCA..&amp;URL=http%3a%2f%2fconta.cc%2f2fgaYzU">https://www.mail.fhda.edu/owa/redir.aspx?C=Se_bxPCRVuSmtdpA2LS2MgegXxSBfFep-NzJBz_m61vufxQV9jXVCA..&amp;URL=http%3a%2f%2fconta.cc%2f2fgaYzU</a></p> <p>h. J. Fong let us know there will be a student art show, opening on January 8<sup>th</sup> at the Kraus Center for Innovation (KCI). A faculty art show is currently being displayed.</p> <p>i. Mancuso announced the EPIC Fellowship – Stanford Global Studies on Internationalizing the Curriculum. In Winter quarter, Mancuso will be demonstrating the Kahoot game to illustrate the challenges of taking products internationally. By Spring quarter, there will be a whole unit on Global Marketing, which is the goal of the Fellowship.</p>
11. Adjournment	Meeting adjourned 3:54PM