



# ACADEMIC SENATE ORIENTATION

**Academic Senate Fall Retreat**  
**September 15, 2020**

# Presenters: 2020-21 Senate Officers

- President: Kathryn Maurer
- Vice President: Eric Kuehnl
- Secretary/Treasurer: Robert Cormia

# What we'll cover

- Academic Senate Overview
  - Who we are and why we exist
    - Legislation & Ed. Code (10+1)
    - ASCCC
  - Relationship to college governance
  - The roles and responsibilities of the Executive Committee
- Parliamentary Procedures & Senate Mechanics
  - Brown Act, Roberts Rules, Motions, Resolutions
- Academic Senate Funding
  - Dues, College Support, Budget
- Q&A/Sharing of experience

# Who we are, and why we're here

- The Law: Education Code §70902 (b)(7)

...the governing board of each community college district shall... ensure... the **right of academic senates** to assume **primary responsibility** for making recommendations in the areas of **curriculum and academic standards.**



# Who we are, and why we're here

- California Code of Regulations (Title 5 §53203)
  - **Powers** of the Academic Senate
    - Make policy in *collegial consultation*, can appear before the board
  - **Definitions**
    - What are the “academic & professional matters” the board shall rely on an academic senate for policy setting & implementation (**the “10+1” + others**)



# Who we are, and why we're here

## Title 5 §53200 (c): Definitions The “10+1”

1. Curriculum including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

# Local Board Policy BP 2223 on The “10+1”

## Joint Development

- ❖ Degree & certificate requirements (units)
- ❖ Educational and Program Development
- ❖ Governance structures (related to faculty roles)
- ❖ Faculty involvement in accreditation
- ❖ Program Review policies
- ❖ Processes for institutional planning & budget dev.
- ❖ Other academic & professional issues

## Primary Reliance

- ❖ Curriculum (incl. pre-reqs, courses in disciplines, etc.)
- ❖ Degree & certificate requirements (general ed & program specific)
- ❖ Grading policies
- ❖ Standards for student prep & success (SLO's, placement)
- ❖ Faculty Professional Development (policies, not contractual)
- ❖ Other academic & professional issues

# Understanding Collegial Consultation

## Joint Development (Mutually Agree)

Existing policy shall remain in effect except in cases of legal liability or fiscal hardship. Board may act, after a good faith effort to reach agreement, only for compelling legal, fiscal, or organizational reasons.

## Primary Reliance

the recommendations of the senate will normally be accepted, and only in **exceptional circumstances and for compelling reasons** will the recommendations not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate.



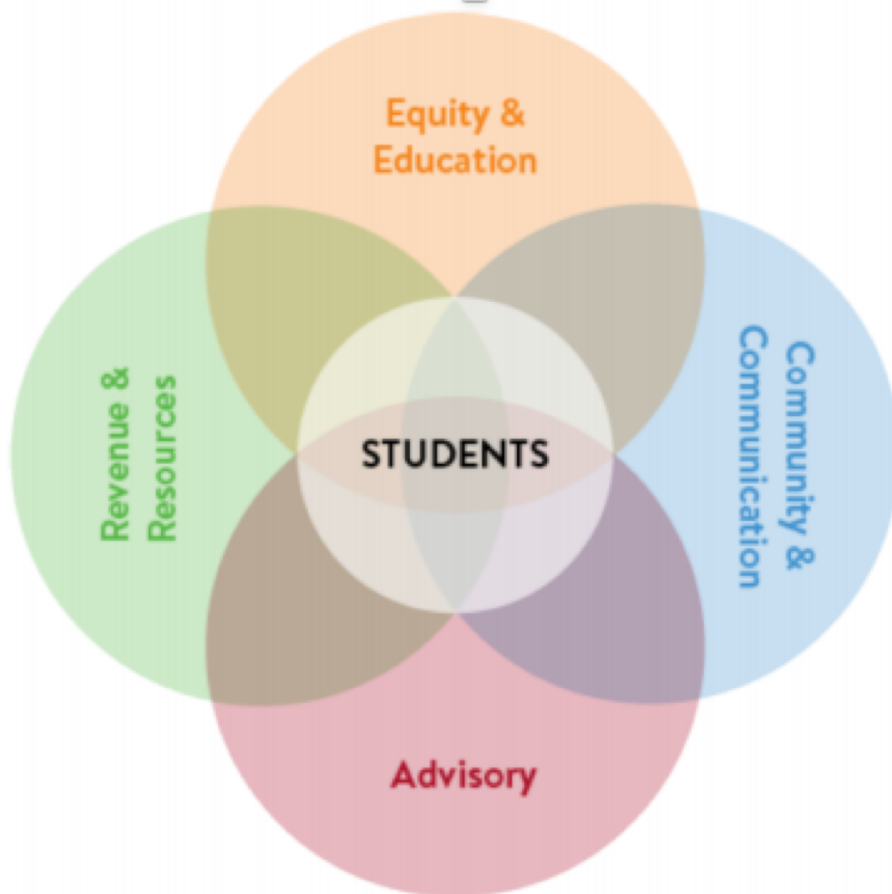
# What about shared/participatory governance?

- In Title V & ACCJC – “effective participation” of staff and students (The “9+1” for student senates-ASFC)

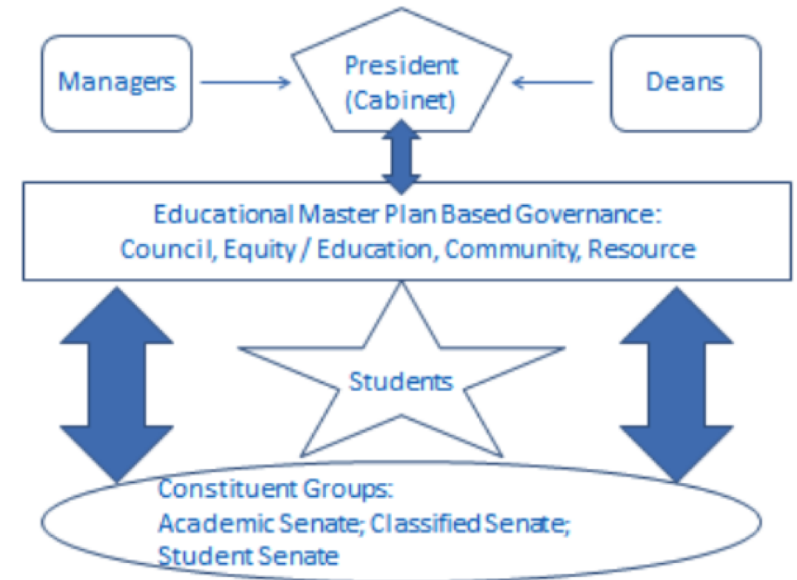


# Shared Governance at Foothill

## Foothill College Governance Model



## Foothill College Strategic Decision-Making Model



Guiding Documents:  
Mission Statement; Educational Master Plan; Other College Plans;  
Annual Strategic Objectives; Annual Budget

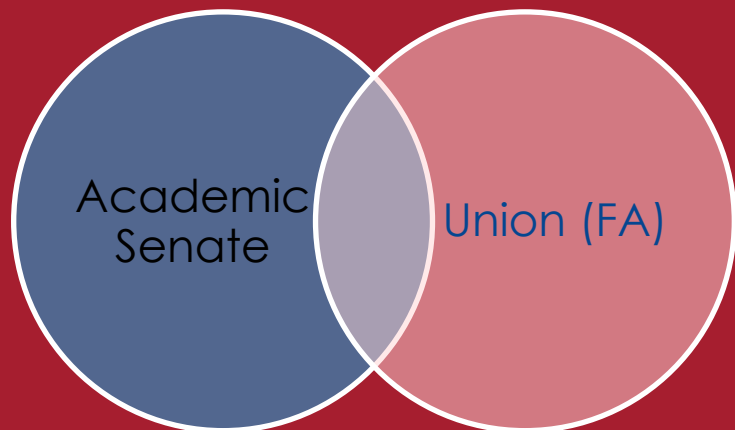
# Academic Senates & Unions (FA)

## Academic Senates

- Academic & Professional Matters
- Consultation

## Unions (FA)

- Working Conditions and Employment Situations
- Negotiation



## Overlapping

- Tenure evaluation procedures
- Faculty evaluation procedures
- FSA's

# ASCCC & Governance at the state level



Academic Senate  
for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

*Dolores Davison*  
ASCCC President



- Academic Senate for California Community Colleges (ASCC)
- The Board of Governors relies primarily upon the advice and judgement of the ASCCC in academic and professional matters.
- California Community College Curriculum Committee (5C)
- ASCCC Resolutions, Papers and Consultations

# ASCCC Resources

- ASCCC website: <https://asccc.org>
- California Code of Regulations (Title 5):  
[https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations?guid=I3C0A67A0D48411DEBC02831C6D6C108E&originationContext=documenttoc&transitionType=Default&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations?guid=I3C0A67A0D48411DEBC02831C6D6C108E&originationContext=documenttoc&transitionType=Default&contextData=(sc.Default))
- California Education Code:  
<https://leginfo.legislature.ca.gov/faces/codesTOCSelected.xhtml?tocCode=EDC&tocTitle=+Education+Code+-+EDC>
- Consultation Council: <https://www.cccco.edu/About-Us/Consultation-Council>
- Board of Governors: <https://www.cccco.edu/About-Us/Board-of-Governors>
- Procedures and Standing Orders of the Board of Governors, December 2019 Edition:  
<https://www.cccco.edu/-/media/CCCCO-Website/Files/BOG/Procedures-and-Standing-Orders/finalbogstandingorders1212019002final2a11y.pdf?la=en&hash=6CF94DAF9DE1182ABE234A08C77ADDDD9A957C49>

# Foothill's Academic Senate

- All full and part-time faculty are members
  - Roles & responsibilities of all faculty – stay informed, serve on governance/committees
- Representational: each “division” elects 1-2 voting “senators”; PT faculty elect 2 PT senators
- Executive Committee = senators and officers
- Executive Council = senate officers
  - President: District APM, Chancellor's Advisory Council, HRAC, Faculty Tri-Chair Advisory, Equivalency Requests, etc.
  - Vice President: Chair of CCC
- Sub-committees of the Academic Senate
  - College Curriculum Committee (CCC)
  - Committee on Online Learning (COOL)

# Executive Committee Roles & Responsibilities

- Attend senate meetings (regular & special)
  - Prepare, participate, move items, vote
- Represent constituents
  - Communicate timely, solicit feedback, present at division meetings, etc.
  - Vote will of constituents
- Bring forward 10+1 items to Executive Council
- Author senate resolutions
- Participate in governance, committees, study groups
- 2-year term

# Brown Act (1953)

- Prohibits "Secret Meetings" of government bodies
- Key Points
  - Agenda must be posted 72 hours before meeting
  - No action may be taken on items not on agenda
  - Items must include description (20 words max)
  - Public comment



# Parliamentary Procedure (“Robert’s Rules”)

- “Set of rules that allow everyone to be heard and to make decisions with minimal confusion.”
- Order of Business
- Disucssions
- Motions
  - Propose, Second, Amend
- Resolutions
- Voting

# Academic Senate Budget

- Types of Expenses
  - Paid directly by us:
    - Conferences (now ~ \$1,000 / yr)
    - Scholarships (~\$2,500 / yr)
    - P/T stipends (~\$2,250 / yr)
  - Paid by the college
    - Reassign time for officers
    - Membership in ASCCC
    - Additional conference expenses
- Internal Source of Funding = **Faculty dues**
- Current Budget Status
  - ~ \$10,000 balance
  - ~ \$500 per month income

# Q&A and sharing experience

