

Academic Senate Draft Minutes February 5th, 2024

1 Meeting called to order at 2:05 p.m.

2 Roll call Cormia

2023-2024 Executive Committee January 22, 2024

Officers	Location
Voltaire Villanueva	4006
Patrick Morriss	4006
Ben Kaupp	4006
Robert Cormia	4006
Senators by Division	
Apprenticeship	
Stephan Schnell	4006
BSS	
Brian Evans	4006
Mona Rawal	4006
Counseling	
Tracee Cunningham	4006
Leticia Serna	4006
DRC/VRC/SRC	
Ana Maravilla	4006
Fine Arts & Communications	
Robert Hartwell	4006
Kate Jordahl	online
HSH	
Rachelle Campbell	absent
Frank Niccoli	absent
Kinesiology/Athletics	
Katy Ripp	online (office)
Rita O'Loughlin	online
LA	
Stephanie Chan	4006
Rocio Giraldez Betron	online (address posted)
LRC	
Destiny Rivera	online
Eric Reed	absent
STEM	
Sara Cooper	4006
vacant	N/A

Professional Development Coordinator	
Carolyn Holcroft	4006
Faculty Chair of COOL	
Allison Lenkeit Meezan	4006
Ensuring Learning Coordinator	
Stephanie Chan	4006
Kerri Ryer	absent
FA Rep	
Julie Jenkins	4006
ASFC Rep	
Joshua Agupugo	online
Classified Senate Rep	
Adiel Velasquez	online
21-23 P/T Rep	
Roxanne Cnudde	absent
22-24 P/T Rep	
Michael Chang	4006
Advisory Members	
President's Cabinet	
Stacy Gleixner	online
Dean of Equity	
Ajani Byrd	online

Guests: David Marasco (4006), Clifton Der Bing (online), Elaine Kuo (online), Fatima Jinnah (online), Mary Vanatta (online), Ulysses Acevedo (online)

3 Adoption of the agenda, motioned first by Robert Hartwell, seconded by Ben Kaupp, adopted by consensus.

4 Public comment: Brian Evans is taking students to [Guatemala](#) this summer.

Flyer URL: <https://foothill.edu/gov/academic-senate/2023-24/feb5/guatemala.pdf>

5 Minutes from January 22nd (with modifications). Stephanie Chan motioned first, Leticia second, the minutes were adopted by consensus.

6 Consent calendar - Voltaire announced the program improvement viability committee, and the need for faculty to sit on TRCs. Patrick Morris motioned first, Ben Kaupp seconded, the consent calendar was adopted by consensus.

7 Community agreements - Voltaire went over the guidelines for participation and the need for collegiality, and the ability to discuss both sides of an issue. These guidelines were supported in our dialog.

8 ASFC updates to the Academic Senate. Joshua mentioned the last conversation about textbook costs, student challenges of affordability, and appreciated faculty focus on this issue. Joshua mentioned opening the gym and making it available to all students. Joshua also mentioned a slideshow on transfer benefits and adding counseling services. There was a conversation about opening the gym to students during campus hours. There was mention of staff (Steve Mitchell) joining and assisting. Students would come to the gym and have their Owl cards scanned. David asked how this complements the PE classes. Joshua mentioned that

9 Proposed Amendments to RSI

Voltaire mentioned a meeting with De Anza on February 26th, and the goal of bringing RSI recommendations to the joint senate meeting with De Anza. Voltaire mentioned that RSI is a Federal mandate and also falls under Title V, so the Academic Senate (faculty) needs to have a position on this. Allison mentioned bringing several iterations of RSI language that have been brought to the Academic Senate. Voltaire suggested that we garner input from each division.

Apprenticeship - No comment, there are nine different programs, some with online content.

BSS - discussing right now, faculty are generally supportive of the amendments made

Counseling - had no comments from faculty, still reaching out

DRC/VRC - Ana is reaching out to some of their faculty later this week

Fine Arts and Comm - nothing more, but faculty have looked at our comments.

HSH - not present at the meeting.

Kinesiology - general support for the content presented so far

Language Arts - at a recent department meeting, faculty shared they supported what was being presented as they do this work.

LRC - Destiny that shared faculty are generally supportive of the RSI efforts.

STEM - Sara shared that faculty supported the test-out amendment, decoupling pedagogy and compliance. Documentation of RSI by syllabus, ability to teach online not predicated by training.

Part-time faculty - shared they would support it, based on feedback they gave received.

We will bring this to De Anza on February 26th

10 Low-Cost Course Materials Designation

The ASCCC resolution is for a price point based on the costs of textbooks and supplemental material less than \$30. Is \$30 implementable? Brian mentioned books on reserve. Ben mentioned that students may not want to own a textbook after the course ends. Carolyn asked what the goal was. What is the rationale for low cost or a set price point? Michael mentioned that students are happy to

rent part or all of a textbook, including learning tools, quizzes, and student support. David Marasco mentioned that an OER isn't a static object and that OERs in physics do incorporate faculty additions. There are improvements and an improvement process. Patrick commented on publishers not having incentives for improvements and that publishers don't have the same incentives as OER authors. Allison mentioned that students can have access to course materials permanently. Voltaire discussed various ways students can evaluate courses for low cost. If a faculty wants students to enroll in a course, do you need to go to OER? David Marasco mentioned (personal experience) that what we think students are paying for books, we may not know. If we do \$50, it is counter to what students have said. Patrick replied to David Marasco's comment about the ecosystem around (intellectual property rights) and PDF documents. Mona commented that in her classes, students have found resources online (copies of textbooks). If we go with an older book, students will find them online. New textbooks may have cost issues. Voltaire reminded us of the question we're asking: can we adopt \$30 as a price point for a low-cost textbook? Ben suggested we align with the State (ASCCC) and De Anza College. He also reminded us that the student isn't always the customer, it's often the College and financial aid.

Ben moved first, and Leticia seconded that we make the low-cost textbook price point \$30 for "permanently owned," congruent with ASCCC. A majority was yes with three abstentions. Destiny added a [link](#) in the chat about putting textbooks on reserve in the library –

Library URL: <https://libguides.fhda.edu/c.php?g=389566&p=4718311>

11 Yearly Course Requests

Kurt explained that creating the annual schedule by February 1st has been a goal in order to have it ready by July 17th. Some divisions already do this, though changes are still possible quarterly. The process includes gathering faculty requests for the full year for the dean to review. The schedule then goes into the system so students can view it.

David noted that communication about this process hasn't been ideal, as it varies significantly across divisions. He said there's often work needed to prevent course overlaps across departments. He also mentioned that early schedule drafts listing specific faculty can be problematic.

Kurt acknowledged that being on the quarter system makes scheduling about 50% more work. Allison asked what the goal is - to have a schedule that students can search as a plan, not an ongoing process. Kurt confirmed the plan is still to finalize the schedule by July 17, aligning with guided pathways and student-centered services. He mentioned maybe tweaking the process next year, but the timeline remains the same.

12 Resolution Recognizing Sustained Peace and Safety For All Students

Patrick read the [resolution](#), with inclusive language about social justice and cherishing all communities. It condemned various forms of hate and opposed the Israeli occupation of Gaza and the West Bank, citing civilian deaths. The resolution called for a ceasefire, return of prisoners/hostages on both sides, and demanded the Foothill Academic Senate support divestment of taxpayer funding that perpetuates the conflict.

Resolution URL: https://foothill.edu/gov/academic-senate/2023-24/feb5/Peace_and_Safety_Resolution.pdf

13 Resolution to Separate Bylaws from the Constitution

Patrick read the [resolution](#) that we use bylaws to modify our policy and representation and bring to the Academic Senate a draft of the bylaws by the end of Spring 2024.

There was a comment about how divisions and departments changed names, rendering moot some of the division votes. David Marasco commented that Dolores Davison brought this issue up many years ago, and that the Constitution is difficult to change, but that bylaws are more flexible. David also shared that we have muddled through for many years by ignoring the Constitution. The Constitution says there are bylaws, but we don't have bylaws.

Resolution URL: <https://foothill.edu/gov/academic-senate/2023-24/feb5/Bylaws%20Resolution.pdf>

14 AB 1111

Articulation Officer Evan Gilstrap presented on AB 1111. This legislation has three components: governance, alignment, and technology. Evan showed a [slide](#) with course taxonomy, technology, and setting up things. The summer 2024 timeline is "not happening." The State Chancellor has asked for an extension. The last version talked about aligning the semester and quarter systems. Ben Kaupp asked, "Should the Academic Senate handle this, or CCC handle this?" David Marasco commented that we need to align with De Anza, as we don't offer the same courses. Other Districts are completely integrated with their course offerings. The logical place for this to happen is between Foothill and De Anza departments. Sara commented it would be helpful to have a mandate coming from higher up to tell us what to do. Evan commented that if the departments on both FHDA campuses are interested in changing the content, then it would be a good time to do that, triggering an articulation step. AB 1111 is referred to the curriculum committee.

15 Elections Committee

Per the Academic Senate Constitution, by the second meeting of winter quarter, an election committee shall be formed. There will be an election organized for this year, for the position of President, Secretary-treasurer, one P/T faculty representative, and amending the senate constitution to create bylaws. We should find candidates for office, get candidate statements, and set up and execute the election.

Leticia, Mona, and Stephanie will serve on the elections committee.

16 For the good of the order: Cormia brought up parking as a "low cost" opportunity (i.e. no fees)

The meeting was adjourned at 3:58 p.m., the next meeting will be at De Anza on February 26th.