



Foothill College Academic Senate
Executive Committee Meeting Agenda

Monday May 24, 2021

2:00 – 4:00 p.m. on [Zoom](#) (Virtual Campus until June 2021)

2020-21 Executive Committee Members: Officers: Kathryn Maurer (President), Eric Kuehnl (Vice President), Robert Cormia (Secretary/Treasurer), **Senators by division: APPR:** Brian Murphy; **BSS:** Alexis Aguilar, Kerri Ryer; **BHS:** Rachelle Campbell, Cara Miyasaki; **CNSL:** Tracee Cunningham, Voltaire Villanueva; **FA/Comm:** Milissa Carey, Jordan Fong; **KA:** Rita O’Loughlin, Dixie Macias; **LA:** Stephanie Chan, David McCormick; **LIB:** Mary Thomas; **PSME:** Matthew Litrus, David Marasco; **PT Reps:** Donna Frankel, Farima Fakoor; **SRC:** Mimi Overton. **Liaisons: Admin (Cabinet):** Kristy Lisle (Kurt Hueg); **ASFC:** Abhiraj Muhar; **Classified:** Josh Pelletier; **FacAssoc:** John Fox; **Prof. Dev.:** Carolyn Holcroft

5.24.21 AGENDA:

#	Time*	Topic	Action**	Objective	Presenter	Supporting Materials***
1	2:00	Call to Order	B		Maurer	AS Meeting Norms
2	2:00	Roll Call	B		Cormia	
3	2:05	Adoption of Agenda Approval of 5.10.21 Minutes	B		Maurer	AS Draft Minutes 2021_5_10
4	2:05	Public Comment on items not on agenda (Senate cannot discuss or take action)	I			
5	2:10	Approval of Consent Calendar	B			See Consent Calendar
6	2:10	Shared Governance Updates 1. Return to Campus 2. FHDA Affordable Housing Task Force 3. Other	I	Increase flow of information, and provide opportunity for AS reps to ask for guidance	Lisle, Reid, Open	Senate Committee Reports 05.13.21 FHDA Affordable Housing Task Force Charter
Unfinished Business						
7	2:25	Senate Constitution-By-Laws. Focus of discussion: 1. Role of admin liaisons 2. Approval of all constitutional amendments prior to general election	I, D, A	Senators discuss and approve amendments for changes to Constitution & By Laws	Maurer/All	New AS Constitution Draft May 10 v1 New AS Constitution Draft May 10 v2
8	2:45	Senate Elections Update & Candidate Selection	I, D, A	Senators briefed by elections committee on status of elections. Review and approve candidates for open positions	Thomas, Carey, Ryer, Litrus	Candidate Statements
9	2:55	Mental Health Awareness Resources & Resolution – 3 rd Read	I, D, A	Senators review edits to Senate resolution and consider action	Cunningham & Villanueva	Draft Resolution on Supporting the Mental Health of Black Students_v3
10	3:05	OER Next Steps & Senate Resolutions – 1 st Read	I, D	Senators briefed on status of OER project and review/discuss proposed AS OER resolutions	Holcroft, Thomas, Kuehnl, Maurer	DRAFT OER Resolutions

#	Time*	Topic	Action**	Objective	Presenter	Supporting Materials***
11	3:20	Check-In: Owl Scholars/Starfish Expansion	I, D	Senators share constituent feedback regarding 4/26 presentation on Owl Scholars/Starfish Expansion and propose next steps	Senators, Chavez, Maurer	Types and Flow of Referrals (Infographic)-Draft
New Business						
12	3:30	Proctorio Discontinuance & Online Proctoring Software Resolution – 1 st Read	I, D	Senators briefed on the status of the Proctorio license, and review a draft senate resolution proposed by COOL for senate consideration	Ryer	Draft Resolution on Online Proctoring Software
13	3:50	New Placement Process	I, D	Senators briefed on memo from Foothill Testing & Assessment Office and given opportunity to provide feedback and ask questions	Bui	New Placement Memo Multiple Measures Initiative (MMI) Implementation Guide
Standing Items						
14	3:55	Announcements (limited to 3 minutes, Senate cannot take action)	B		All	PT Faculty Appreciation Event – 5/28 RSVP by 5/25
15	4:00	Close of meeting	B		Maurer	

*Times are approximate

Action Legend: **B=Regular Senate business; **I**=Information sharing; **D**=Discussion with intent to act; **A**=Action (Actions typically require an agenda topic to have had two “reads” by the Executive Committee in order to allow for constituent input.)

***Supporting Materials: Link to documents posted to Academic Senate website

5.24.21 CONSENT CALENDAR:

#	Action	Supporting Notes/Materials*
1	Approve Senate Appointments	Senate Appointment Updates 20-21 5.24.21

UPCOMING PRIORITY TOPICS FOR 2020-21

1. Faculty Hiring Procedures
2. Accreditation Midterm Report (SLO's)
3. New Senate Workgroup – Financial Literacy
4. New Senate Workgroup – Faculty Diversity
5. Senate/CCC/COOL Action Plans for Equity 2.0
6. Distance Ed Policies (Regular & Effective Contact)
7. Academic Integrity Policies & Procedures
8. Credit for Prior Learning (CPL)/Competency Based Education (CBE)

UPDATED LIST OF SENATE APPOINTMENTS TO GOVERNANCE

[Senate Appointments 20-21 5.18.21](#)

ROLE OF THE ACADEMIC SENATE

Title 5 gives the Academic Senate power and responsibility to make recommendations to the Foothill Administration and the District Board of Trustees on academic and professional matters. The board, while retaining ultimate power, develops policies and procedures concerning academic and professional matters either by primary reliance upon the advice and judgement of the senate or by reaching mutual agreement with the senate.

“The 10+1”

Primary Areas of Reliance

Our district board policy #2223 (6/93) designates the following as primary reliance areas:

- Curriculum and general education
- Program specific degree requirements
- Grading policies
- Standards regarding student preparation and success
- Policies for faculty professional development activities
- Other Academic and Professional Issues

Areas of Joint Development

The following are designated as joint development areas:

- Units for degrees and certificates
- Educational program development
- Governance structures as related to faculty roles
- Faculty involvement in accreditation
- Policies for program review
- Processes for institutional planning & budget development
- Other Academic and Professional Issues

ACTIVE ACADEMIC SENATE SUBCOMMITTEES, TASK FORCES & STUDY GROUPS

- College Curriculum Committee (CCC) – Independent subcommittee
- Committee on Online Learning (COOL) – Independent subcommittee
- COVID Scheduling Task Force
- Faculty Hiring Prioritization Process Study Group
- Ethnic Studies Steering Committee
- Ethnic Studies Advisory Committee
- Academic Senate Constitution Ad Hoc Workgroup
- Program Discontinuance Ad Hoc Workgroup

CALENDAR OF 2020-2021 REGULAR ACADEMIC SENATE MEETINGS

- All begin at 2PM and are held in Zoom while the campus remains virtual.
- Special meetings may be called as needed.
- *indicates tentatively scheduled joint meeting with De Anza Academic Senate

Fall 2020 Quarter	Winter 2021 Quarter	Spring 2021 Quarter
9/28/20	1/11/21	4/5/21
10/12/20	1/25/21	4/12/21*
10/26/20	2/8/21	4/26/21
11/2/20*	2/22/21	5/3/21
11/9/20	3/1/21	5/10/21
11/16/20	3/15/21	5/24/21
11/30/20		6/7/21
12/7/20		6/14/21 – 2021-22 Planning Retreat

DISTRIBUTION:

Executive Committee of the Academic Senate & Liaisons; Thuy Nguyen (President); Bret Watson (VP Finance & Admin); Simon Pennington (AVP Communications); Kurt Hueg (AVPI); Lauri Scolari (AVPSS); Teresa Ong (AVP Workforce & CTE); Elias Regalado (AVP Finance & Admin); Vanessa Smith (Marketing); Ram Subramaniam (Dean STEM); Valerie Fong (Dean LA); Debbie Lee (Dean FA/Comm/KA); Jose Nava (Dean BSS); JP Schumacher (Dean DRC/VRC); Roosevelt Charles (Dean Counseling); Lene Whitley-Putz (Dean Online Learning); Elaine Kuo (Institutional Research); Tim Shively (FA); Rich Hansen (FA); Amy Edwards (FA/AC); Karen Chow (De Anza Academic Senate President); Isaac Escoto (District Academic Senate President); Pat Hyland (Director of Equity & HR); Patrick Ahrens (Board of Trustees); Priya Vasu (Student Trustee); Jayme Albritton (ASFC); Jasslie Altamirano (ASFC); Mike Mohebbi (Classified Senate); Patrick Morriss (E&E); Laura Gamez (C&C); Katy Ripp (AC); Justin Gauthier (AC); Brian Evans (R&R); Kathy Perino (R&R); Juston Glass (R&R); Luis Carrillo (E&E); Ileana da Silva (E&E); Sam Connell (C&C); Bruce McLeod (C&C); Ellen Judd (C&C); Warren Voyce (RTCC); Leticia Serna (RTCC); Christina Rotsides (RTCC); Rebecca Ryan (RTCC); Karen Erickson (RTCC)