Foothill College Academic Senate Meeting Draft Notes

## Februrary 11th 2019, 2:00 P.M., Toyon Room

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| **ITEM** | **NOTES** |
| 1. Call to Order
 | Escoto called meeting to order 2:03PM |
| 1. Roll Call
 | Rebecca ShiHarmony Folse |
| 1. Adoption of agenda
 | **Approved by consensus** |
| 1. Public comment on items not on agenda (senate cannot discuss or take action)
 | None |
| 1. Approval of Minutes:
 | ASdraftminutes2-4-18Change the library phrase:“A majority of library faculty…”Change:“Marketing Director” to “Marketing Supervisor”**With changes, approved by consensus** |
| 1. Consent Calendar
 | Two tenured faculty to serve in the due process poolKathy ArmstrongCarolyn HolcroftCommittee On Online Learning: Amy Sarver (LA)Paul Szeonar**Approved by consensus** |
| 1. Unfinished Business (10+1 area(s) indicated):
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| a. Part Time Faculty Celebration  | Part Time celebration slatted for Friday, May 10th Total cost per person to the Senate dues account last year: $24.50, total $1,835.96.**Move: Marasco, allocate 2300 to this event****Second: Cooper****Approved by the body** |
| 1. New Business (10+1 area(s) indicated)
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| * 1. Part Time Faculty Sub Committee
 | Schaefers brought up challenges faced by part time faculty leadership in reaching/gathering feedback from constituency. -Part time faculty do not know who is the right person to approach with feedback, or if they are allowed. When is their voice invited to the conversation-Part time frustration with not being connected to official channels of information-Email traditionally have been a problem – some divisions are more apt to give part time faculty access. The hub idea, need to be uniform with email and good practives with email lists.Is this a long-standing committee or a short-standing committee, how does it overlap with roles of governance committee members currently.This is a sub-committee of the academic senate, could this also be a sub-committee of the College Curriculum Committee? This only goes to the full time faculty.In business, there are 2 to 19, canvas is used to communicate with Canvas. The email issues is non existent because people communicate via Canvas. Could we create a Canvas page instead of email?Some part time faculty prefer not to use the official college email. Having a continually updated list would be good.There does seem to be a need for a study group for a comprehensive understanding of adjunct needs. Having some people dedicated to exploring this. There also might be a need for a sub-committee of the governance structures.We must as faculty use our College email addresses. Onboarding of part time faculty is needed so this can become part of the part time faculty culture.Part time hiring policies and procedures – how these relate with equity, we should revisit this conversation.Our PT faculty hiring policies are actually pretty good, but our compliance in these policies need to be looked at. Nobody knows what is in our policy.How is the right to vote within the department set up? For example, part-timers do not get a vote for curriculum related issues. Curriculum committee, part time faculty voice.Not having a vote alienated some part timers to our senate and our curriculum committee.Unclear what faculty can vote on, what is Dean’s vs. department chair vs. faculty.Don’t want problems to exist when you feel like second-class citizens.Constitution needs to be looked at to reflect recent votes and changes. **Do part time faculty have a vote?**Schaefers will follow up with upcoming Proposal Draft |
| * 1. Equity and Education Update
 | Recently, the State Chancellor’s Office requested that the CCC’s create a brief, 3-page update on their equity efforts by June 2019. This equity plan update is not the same as Foothill’s efforts to create a full-fledged, in-depth “Equity Plan 2.0”. In or around April, this draft will be coming to the Academic Senate.After this plan, the Equity and Education committee will be working on the full Equity Plan 2.0 that will ask for input and involve rich discussion.The Equity and Education Committee is also working on College-wide values concerning Equity-Values statement for the Honors Program-AB 705 – removing barriers for College level coursework in Math/English/ESLFaculty Prioritization Tool-A few Senate meetings ago, the Equity and Education committee brought up an objection on if and how dual enrollment is contributing to Foothill College equity gaps.-Recently, the E&E committee took a look at the data around College-provided dual enrollment data, and this data neither confirms nor denies a correlation with the closing of Foothill College’s achievement gaps.Comment: We should still look at this data in regards to the high school students; there are real gaps here.Comment: The dual enrollment students are still College students. They have different needs, and our counselors may not be as versed as we could be when these students use our services.Comment: We can’t get lost in the dual enrollment data when we are not solving the equity gap here on our campus.Comment: Objection to using dual enrollment creating a false narrative regarding our equity gap. |
| * 1. Guided Pathways Update
 | Where are we with Guided pathways and where are we headed?May 2018-Attended ASCCC Guided Pathways event at Evergreen Valley College-Began communicating with discipline faculty, counselors, and deans to explore a process for mapping ADTs-Scheduled two Brown Bag workshops – Postponed due to Work-to-Contract-Planned “Opening Day” campus workshop for Guided Pathways-Drafted Guided Pathways Work Plan for 2018-19 academic yearThis first year was about inquiry – what are the student needs now?-We began focus groups around campus.-Sketches of program mapping of some of our more popular transfer (ADT) degrees (Sociology, Business, Computer Science, English, Biology). These initial sketches were made in collaboration with discipline faculty, deans, articulation officer, counselor, and researcher.-Sought new faculty to lead and help plan/facilitate guided pathway efforts.Winter 2019 – in progress-Recruited two new faculty leads Katie Ha, Rosa Nguyen, along with Senate VP Benjamin Armerding-Half day summits occurring on Feb 22nd and March 15th -Goal is to draft a “Problem Statement” which defines what we as an institution believe to be the problem for which guided pathways might serve as a solution. The March 15th summit will be the development of a Mission and Values statement to inform future guided pathways planning.Comment: There may be a conflict with the Foothill Governance Summit on March 15th Moving Forward-Continue to develop ADT maps and collaborate with counselors to turn initial sketches of the Biology ADT map into a first draft, while being mindful of the many nuances/variations students must consider when transfer planning.Comment: Is this about efficiency at a state and local level to get students moving through the system?Escoto: It has not be explicitly mentioned as such, but if student is not as efficient, it is harder to complete a degree.Comment: Is guided pathways locally defined and implemented, or is the State Chancellor’s office mandating this?Escoto: We have to implement guided pathways, but how we implement it is up to us.Lisle: There are State funds that are dedicated to guided pathways.Comment: After going through a model of the business transfer degree, it is challenging for students to move through and complete all requirements for transfer within two years. There is almost no margin for error.Escoto: We get to decide what Guided Pathways look like. Some campuses have adopted a “Meta-Major” approach in which students who have a general interest in certain content will be given different departmental and course choices at each stage.Comment: Have we taken a look at our neighborhood Colleges and what they are doing?Escoto: Yes, Skyline College is one of the examples that is often looked to. |
| * 1. Task Force for Online Course Standards
 | Moved to future meeting |
| 1. Committee reports:
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| 1. Announcements (limited to 3 minutes, Senate cannot take action)
 | a. Advisory Council met this last Friday. -Representatives at the Advisory Council were clear during this meeting about the short timeline and earlier involvement of faculty in budgetary decisions. -There are four voting faculty seats on the Council (1 part time faculty, 3 part time faculty). Out of the three full time faculty votes, two voted for Memo Option 1, and one full time faculty voted for Memo Option 3 to fairly represent the feedback from the collective faculty constituency. Comment: How was the part time vote informed? Structural issues regarding connecting with constituency are hi-lighted.-Point brought up that if we eliminate Programs, full time faculty would most likely be laid off. -Deans worked hard this time around to not eliminate programs. This was one of the early guiding principles of the reduction plan.-If we as faculty are asking to be involved earlier, we may need to be ready to have those difficult discussions regarding what are College will look like going forward.Comment: If we move forward with Program viability, faculty need to have a voice on shaping what evidence is important to look at and what evidence to stay away from. Finding that middle ground.Comment: Very concerned regarding “no programs were eliminated” statement. Defining what a program is, is at the heart of the matter. There have been program eliminations. No degrees were eliminated, but there were program eliminations. For example, the Nano Program was unofficially eliminated, as the Nano classes are not being allowed to run, because they enroll only a few students at a time. For example, the inter-library loan program is also gone.Lisle: Want to be part of the process, but don’t want to be part of the decision – what does this mean? Help parsing out what is wanted as far as involvement?Comment: Commending the administrators on collaboration, but the timeline is too tight for adequate feedback from constituents; need to provide time for that feedback process.Escoto: Need to be clear about what we are saying if we want to be listened to.Comment: Feedback that faculty want to be involved in facility design (division office, the hub). Is there a study group or other ways their voices can be shared?Lisle: Clarify how you want to be involved in this?Fong: Communications committee creating a Memo on formal communication guidelines between governance committees and to and from Senate. This should help guide how faculty involvement should operate.Comment: Resolution from Senate regarding process, partner with FA (Faculty Association) to make sure needs are aligned. b. FHDA Board Meeting -Strong Workforce ….Gold StarAccounting Primary CareJob Placement numbers…**Didn’t get all of the details here ^**-Presentation given regarding Colleges needing to provide institutional support (time and money) for Open Educational Resources (OER)-ASCCC OER Liaison – Mikaela Agyare. Any communications that come our way will be passed on to the Academic Senate.-Flint Center at DeAnza might not be compliant with current Earthquake code. Scheduling of Flint Center performances for 2020 will be suspended until the Board can assess whether or not the building is up to code. |
| 1. Adjournment
 | Meeting adjourned 3:58PM |

**Attachments:**

ASdraftminutes2.4.19

**Consent Calendar:**

Committee On Online Learning: Amy Sarver (LA)

**Committee Needs:**

Community and Communication: 1 faculty rep

The 10+1

#### Curriculum, including establishing prerequisites

#### Degree and certificate requirements

#### Grading policies

#### Educational program development

#### Standards or policies regarding student preparation and success

#### College governance structures, as related to faculty roles

#### Faculty roles and involvement in accreditation processes

#### Policies for faculty professional development activities

#### Policies for program review

####  Processes for institutional planning and budget development

#### Other academic and professional matters as mutually agreed upon

**2018 -2019 Academic Senate Meetings**

All begin at 2PM and are held in the Toyon Room

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|  **Fall 2018 Quarter**: |  **Winter 2019 Quarter** |  **Spring 2019 Quarter** |
|  ~~10/8/18~~ ~~10/22/18~~ ~~10/29/18~~\*joint mtg with DA ~~11/5/18~~ ~~11/26/16~~ ~~12/3/19~~ | ~~1/14/19~~~~1/28/19~~~~2/4/19~~2/11/192/25/193/11/19 |  4/8/19 \* joint meeting with DA 4/15/19 4/29/19 5/13/19 6/3/196/10/196/23/19 \*Annual Planning Retreat |

**Statewide Information and Opportunities**

The Academic Senate for California Community Colleges (ASCCC) has a variety of listservs to keep faculty apprised of information and opportunities at the state level. All of these are open – e.g. you need not be a senate president join the “senate presidents” list serv. You may find the list at <http://www.asccc.org/signup-newsletters>

**Upcoming ASCCC Events (State Academic Senate)**

[2019 Part-Time Faculty Institute](https://asccc.org/events/2019-02-21-200000-2019-02-23-200000/2019-part-time-faculty-institute), February 21-23, Newport Beach Marriott Hotel

Faculty Diversification Meeting – Bakersfield College (February 21st), Yuba College (February 25), Norco College (February 28th).

[2019 Spring Plenary Session](https://asccc.org/events/2019-04-11-150000-2019-04-13-230000/2019-spring-plenary-session), April 11-13 2019, Westin San Francisco Airport

[Career and Noncredit Institute](https://asccc.org/events/2019-04-25-180000-2019-04-27-190000/2019-career-and-noncredit-institute), April 25th-27th 2019, Double Tree by Hilton San Diego Mission Valley

[2019 Faculty Leadership Institute](https://asccc.org/events/2019-06-13-180000-2019-06-15-190000/2019-faculty-leadership-institute), June 13th-15th 2019, Sheraton Grand Sacramento Hotel

Distribution: Isaac Escoto (AS President 20’), Ben Armerding (AS Vice President/CCC Faculty Co-Chair 19’), Katherine Schaefers (AS Secretary 19’), Tracee Cunningham (Cnsl), Voltaire Villanueva (Cnsl), Kathryn Maurer (BSS), Natasha Mancuso (BSS), Micaela Agyare (Library), Amber La Piana (LA), David McCormick (LA), Hilary Gomes (FA/Comm), Jordan Fong (FA/Comm), Donna Frankel (PT rep 20’), Mary Anne Sunseri(19’), Robert Cormia (PSME), David Marasco (PSME), Sara Cooper (BHS/FA Rep), Rita O’Loughlin (KA/Athletics), Don Mac Neil (KA/Athletics), Mimi Overton (SRC), Carolyn Holcroft (Professional Development), Kristy Lisle (Admin rep), Chelsea Nguyen (ASFC President).

Lira

Stephanie Quinn

Steve Batham

CC: Karen Chow (De Anza Academic Senate President), Thuy Nguyen (College President); Tim Shively (Faculty Association President); Anthony Cervantes (Classified Senate President)