

**HSH Division Curriculum Committee
Minutes
Friday, March 14, 2025
HSH Conference Room 5212
12:00PM**

Item	Action	Presenter(s)
1. Welcome and check-in	Discussion	All
2. Updates from the CCC	Information <ul style="list-style-type: none"> • Curriculum sheets due on the 18th of April. 	Campbell, Draper
3. Approval of 2/21/25 minutes	Action Motion to approve M/S (Chan, Staana) Approved	Campbell, Draper
4. Course deactivation exemption requests: HORT 24: HORT 60G: HORT 90E: Photography-	Discussion/Action Motion to approve M/S (Chan, Kurisu) Approved	Svenson
5. Course deactivation proposals from Horticulture: HORT 54J, HORT 54K, HORT 80I, HORT 80K, HORT 90I, HORT 91C, HORT 91E, HORT 400A, HORT 400B, HORT 400C. NCSV 400 and NCSV 401 courses for the non-credit Geriatric Home Aide certificate will be deactivated.	Discussion/Action All courses will be deactivated. Motion to approve M/S (Chan, St Onge-Cole) Approved No motion was needed.	Svenson
6. New course proposals EMS 413 EMS 414	Discussion/Action This will be a three-part 12-lead ECG series, and participants will receive	Kurisu

<p>DH 306 (new course)</p>	<p>a certificate upon completion.</p> <p>Motion to approve M/S (Chan, St Onge-Cole) Approved</p> <p>New course designed for the dental hygiene program. The course has been updated to reflect 2 units, with revised objectives and course content. Minor formatting adjustments were also made. This course is scheduled to be taught for the first time in Winter 2027. A new Course Outline of Record (COR) has been submitted.</p> <p>Motion to approve M/S (Campbell, Kurisu) Approved</p>	<p>Chan</p>
<p>7. Title 5 course review</p> <p>HORT 52L</p>	<p>Discussion/Action</p> <p>Class has been updated with minor changes to course numbering and formatting. Course objectives were revised slightly, and a diversity statement was added.</p> <p>Motion to approve M/S (Campbell, St Onge-Cole) Approved</p>	<p>Svenson</p>

<p>HORT 54A</p>	<p>Updated and revised course content and objectives. Added a diversity statement. Made formatting changes and restructured course content.</p> <p>Motion to approve M/S (Campbell, St Onge-Cole) Approved</p>	
<p>HORT 54B</p>	<p>Updated and revised course content and objectives. Added a diversity statement. Made formatting changes and restructured course content.</p> <p>Motion to approve M/S (Campbell, St Onge-Cole) Approved</p>	
<p>HORT 54C</p>	<p>Updated and revised course content and objectives. Added a diversity statement. Made formatting changes and restructured course content.</p> <p>Motion to approve M/S (Chan, Campbell) Approved</p>	

<p>HORT 54J, HORT 54K</p>	<p>Approved for deactivation previously</p>	
<p>HORT 60J</p>		
<p>HORT 80A</p>	<p>Updated course content, objectives, and description. Added a diversity statement, made formatting changes, and reorganized course content.</p> <p>Motion to approve M/S (Chan, Campbell) Approved</p>	
<p>Hort 80B</p>	<p>Updated course content, objectives, and description. Added a diversity statement, made formatting changes, and reorganized course content.</p> <p>Motion to approve M/S (Chan, Campbell) Approved</p>	
<p>Hort 80C</p>	<p>Updated course content, objectives, and description. Added a</p>	

	<p>diversity statement, made formatting changes, and reorganized course content.</p> <p>Motion to approve M/S (St Onge-Cole, Campbell) Approved</p>	
Hort 80D	<p>Updated course content, objectives, and description. Added a diversity statement, made formatting changes, and reorganized course content.</p> <p>Motion to approve M/S (St Onge-Cole, Campbell) Approved</p>	
HORT 90E	<p>Updated course content, objectives, and description. Added a diversity statement, made formatting and numbering changes, and reorganized course structure. Approved for deactivation exemption.</p> <p>Motion to approve M/S (St Onge-Cole, Campbell) Approved</p>	
HORT 90G	<p>Course was discussed. No action was taken</p>	
HORT 90H	<p>Updated and revised course content, objectives, and</p>	

<p>HORT 90K</p>	<p>description. Added a diversity statement. Made formatting and numbering changes, and reorganized course structure.</p> <p>Motion to approve M/S (St Onge-Cole, Chan) Approved</p>	
<p>HORT 90L</p>	<p>Updated and revised course content, objectives, and description. Added a diversity statement. Made formatting and numbering changes, and reorganized course structure.</p> <p>Motion to approve M/S (St Onge-Cole, Chan) Approved</p>	
<p>HORT 90P</p>	<p>Updated and revised course content, objectives, and description. Added a diversity statement. Made formatting and numbering changes, and</p>	

<p>HORT 90Q</p>	<p>reorganized course structure. Motion to approve M/S (Draper, Kurisu) Approved</p> <p>Updated and revised course content, objectives, and description. Added a diversity statement. Made formatting and numbering changes, and reorganized course structure. Motion to approve M/S (Draper, Kurisu) Approved</p>	
<p>HORT 90X</p>	<p>Updated and revised course content, objectives, and description. Added a diversity statement. Made formatting and numbering changes, and reorganized course structure. Motion to approve M/S (Draper, Kurisu) Approved</p>	
<p>HORT 90Z</p>	<p>Voted to deactivate course. Motion to approve M/S (Draper, Kurisu) Approved</p>	
<p>DH 352</p>	<p>Minor editorial revisions made; equity statement added. Motion to approve M/S (Draper, Kurisu) Approved</p>	

<p>DH 350A</p>	<p>Part of a series of dental hygiene capstone courses with multiple updates. Course content, objectives, and description were updated and revised. A diversity statement was added, along with formatting and numbering changes. Course content was reorganized to reflect the unit value.</p>	<p>Chan</p>
<p>DH 350B</p>	<p>Part of a series of classes with multiple updates. Course content, objectives, and description were updated and revised. A diversity statement was added, along with formatting and numbering changes. Course content was reorganized to reflect the unit value.</p>	
<p>DH350C</p>	<p>Part of a series of classes with multiple updates. Course content, objectives, and description were updated and revised. A diversity statement was added, along with formatting and</p>	

	<p>numbering changes. Course content was reorganized to reflect the unit value.</p> <p>DH 350A, DH 350B and DH350C approved as a group. Motion to approve M/S (Draper, Kurisu) Approved</p>	
DH 50	<p>Rolled back to owner. See Draper's notes.</p>	
DH 302	<p>Rolled back to owner. See Draper's notes.</p>	
DH 304	<p>Rolled back to owner. See Draper's notes.</p>	
DA 53A	<p>Updated and revised course content and objectives. Added a diversity statement, made formatting adjustments, and implemented editorial changes.</p>	Stanna
DA 53B	<p>Updated and revised course content and objectives. Added a diversity statement, made formatting adjustments, and</p>	

<p>DA 53C</p>	<p>implemented editorial changes.</p> <p>Updated and revised course content and objectives. Added a diversity statement, made formatting adjustments, and implemented editorial changes.</p> <p>All 3 (DA 53A, DA 53B and DA 53C) approved as a group. Motion to approve M/S (Draper, Kurisu) Approved</p>	
<p>RT 65</p>	<p>Added a diversity statement, made formatting adjustments, and implemented editorial changes.</p> <p>Motion to approve M/S (Draper, Kurisu) Approved</p>	<p>Campbell</p>
<p>RT 74</p>	<p>Added a diversity statement, made formatting adjustments, and implemented editorial changes.</p> <p>Motion to approve M/S (Draper, Kurisu) Approved</p>	

8. HSH CC 2025 meeting schedule April 18, 2025 – 12:00PM May 23, 2025 – 9:00AM	Discussion	Campbell, Draper
9. Good of the order		
10. Adjournment		Campbell, Draper

Attendees:

Cathy Draper, Instructor, Health Department, HSH Curriculum Committee Representative
 Rachelle Campbell, Program Director, Radiologic Technology Dept. HSH Curriculum Committee Representative
 Shaelyn St Onge-Cole, Program Director, Veterinary Technology, HSH Curriculum Committee Representative
 Zenaida (Pia) Staana, Acting Director of Dental Assisting Program
 Patti Chan, Program Director, Dental Hygiene
 Glenn Kurisu, Program Director, EMS department
 Dan Svenson, health sciences and horticulture

Minutes recorded by: Glenn Kurisu