

HSH Division Curriculum Meeting Minutes
 Friday, February 9, 2024
 Room 5203 12:00PM

Item	Action	Notes
Welcome and check in	Discussion	Welcome to HSH Curriculum Committee Curriculum is 100% faculty purview at Foothill College. All are invited to participate as part of the curriculum process (full time and part time)
1. COR edits for DA 71	Action	<p>Discrepancies were found in the COR for DA 71 Leicht explained that the units are to stay at 1.5. The committee discussed the need to revise #7 learning outcome from (associate) to more action verb. Revise course content #8 to reflect adherence to California Code of Regulations and several other items of editorial nature.</p> <p>Leicht was able to reach Pia Stanna by phone to agree with the recommendations of the committee.</p> <p>Motion to approve units remaining at 1.5 and to accept editorial recommendations. M/S (Leicht, Campbell). Approved</p>
2. Prerequisite change: RT55A	Action	<p>Campbell explained the need to add Math 40 A as a prerequisite for RT55A (radiation physics) and the connection to overall improved patient care (lower radiation).</p> <p>Motion to approve M/S (St Onge-Cole, Lee) Approved</p>
3. COR updates EMS 60B EMS 61B EMS 62 B	Action	<p>Kurisu explained that the proposed COR changes included increasing Lec hours from 1 to 2 hours and units from 3 to 4 units. More in depth pharmacology curriculum was added to course description, course objectives and course content. Course description revised to align with actual quarterly lab content. Revision of equity statement regarding how principles of equity were incorporated into the COR was made.</p> <p>Kurisu agreed with the minor revision recommendation of the Committee.</p> <p>Motion to approve M/S (St Onge-Cole, Lee) Approved</p>
4. Deactivation Exemptions for courses	Action	Any courses that are not to be deactivated must complete the deactivation form and have sign-offs from the HSH CC and the

not taught in the last 4 years RT71 RT201 RT202 EMS F200 HORT F091E HORT F025 HORT F090E		dean. Campbell, Kurisu and Niccoli presented their exemptions to courses not taught in the last 4 years. Minor edits were made to HORT F091E,HORT F025 and HORT F090E. Motion to approve all exemption applications M/S (St Onge-Cole, Leicht) Approved
5. Application for a new degree in Public Health AS_T degree and C-ID descriptors for Public Health Sciences (PHS ADT)	Discussion	The state has changed the name from Public Health Sciences (PHS) to Public Health and we will be required to treat this as a new degree. The C-ID descriptors are also being changed from PHS to PH. The initial draft of the new degree application was reviewed, and the proposal will come back to the HSH CC for a vote later in the year.
6. CCC Items	Discussion	New Title 5 GE areas Lifelong Learning—new Title 5 language doesn't require. Do we include it in GE pattern and keep it as a graduation requirement. If we include it, how many units are required? Equitable CORS Discussion is ongoing at the CCC on providing tips for incorporating equity. Key take away. Look for ways to demonstrate equity in all aspects of course delivery/assessments and be able to identify these areas as the COR is updated.
7. Additional Discussion Topics		Curriculum Deadlines Beginning of March – Title 5 list of courses needing COR review
8. Date for next meeting Adjourn		March 8, 2024 12:00PM in HSH Division Office Conference Room 1:07 PM

Attendees: Cathy Draper, Instructor Health Department, HSH Curriculum Committee Representative
Rachelle Campbell, Program Director, Radiologic Technology Dept
Frank Niccoli, Environmental Horticulture Department Chair
Eva Lee, Instructor, Diagnostic Medical Sonography
Shaelyn St Onge-Cole, Program Director, Veterinary Technology
Jennifer Leicht, Instructor, Dental Hygiene
Zenaida (Pia) Staana, Acting Director of Dental Assisting Program (attended by phone)
Glenn Kurisu, Program Director, EMS department

Minutes recorded by: Glenn Kurisu