

**FOOTHILL COLLEGE**  
**College Curriculum Committee**

**Division Curriculum Committee Meeting Report: Feb 2022**

**Division:** LRC

**Date of Meeting:** Feb 1, 2022

**Attendees:** Allison Herman, and Micaela Agyare

**Course Updates & Actions:**

Date	Item	LRCCC Approval	Office of Instruction

**LRCCC Agenda 2/1**

- Review New Course Submissions/Updates in CourseLeaf from NCBS
  - Micaela checked with Eric Reed and confirmed in CCC attachments that these classes were part of PSME and not LRC.
  - NO follow-up needed
- Review CCC meeting agenda and note items of likely interest for LRC.
  - Report Out:
    - Nothing for Library
    - AB 705 LRC Tutoring Response
      - Additional Wrap-around Services through LRC, specifically STEM center and TLC, including:
        - Follow-up on NCCS 406
        - Creation of Independent Study/Tutoring for Project-Based Learning.
        - Workshops for Academic Readiness for
        - Ongoing Collaboration with DRC
        - Reminder to Request Workshops]
        - Class Visits
        - Specific Program and Course Workshops
        - Garden Services--Adding an English Comp and Writing Specialist
    - Equity Language in COR (Include in Minutes to begin drafting template language to add to existing LIB, NCLA, NCCS, NCBS courses once CCC makes decisions
      - Attendance at LRC/LACC Retreat Encouraged.
- New Course Creation Steps: NCCS/NCLA for independent study
  - Begin New Course Proposal
- Sent January Meeting Minutes to Mary Vanatta.

**Actions** may include but are not limited to: general updates, substantial changes, changes for C-ID, updates to meet GE areas, number change, add distance learning addendum, etc.

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Follow-up Items for February:

1. Clarification on Posting Agendas and Minutes 2/1/22
  - a. Send Agendas 72 hours in advance to Mary for posting on the CCC website.
  - b. Send meeting minutes to Mary (monthly) for archiving.
2. Contact Evan Gilstrap about Potential NCCS/NCBS Independent Tutoring Course
  - a. Emailed 2/1/22
3. Look into the existing NCBS/NCCS courses for running in spring 2022--Contact Mark Barnes & Vanessa Santillan-Nieto; Konstantin and Elvia

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