

CNSL Division Curriculum Committee Meeting Minutes

10/23/18

Attendees: Lety Serna, Evan Gilstrap and Alexis Donato

I. Approval of 10/09/18 meeting minutes

II. Certificate of Achievement in Counseling

- After proposing the idea of a Certificate of Achievement at the CNSL In-service and receiving feedback, discussed following questions:
 - What is our intent with offering a certificate of achievement in Counseling?
 1. Students may be interesting in pursuing a counseling or Human Services field
 - What is the student need that is being met?
 1. How can we prove there is a need?
 2. Advisory board?
 - a. Supporting our curriculum needs?
 - What is our next steps?
 1. Research other CCs that have like-minded programs
 2. Discuss probability of offering a Certificate of Achievement with Lan

III. CRLP 73- Effective Resume Writing

- If course is going to be a part of the certificate of achievement, then it will need to be taught in Spring 2019
- Last time CRLP 73 was offered was in Spring 2014
- If CRLP 73 is not taught in Spring 2019, CNSL division curriculum committee may need to deactivate it

IV. CRLP 74- Successful Interviewing Techniques

- This course will be offered in Winter 2019
- CRLP 74 was last taught in Fall 2015

V. Cleaning up Counseling Curriculum

- Our goal as a division curriculum committee this year is to clean up our curriculum
- Discussed the following questions/ideas:
 - What are the courses under our purview that need to be taught?
 1. Is there a database or tool that we can use to identify this information?
 - Which courses need to have course author assigned to it?
 - Which courses are we looking to revamp curriculum for?
 - Looking at courses that duplicate in content

VI. CNSL Division Curriculum Committee Membership

- Discussed idea of having more membership of the division curriculum committee
 - Curriculum reps will ask Lan if more Counselors could participate in the division curriculum committee

VII. Agenda items for next meeting

- Bring feedback from Lan regarding curriculum issue discussed above