

<p>5. Consent Calendar a. GE Applications</p>	<p>Speaker: Eric Kuehnl The following GE applications were presented: Area IV—CNSL 3, 3H; Area VI—CNSL 3, 3H; ETHN 51, 52, 53, 55. BSS rep asked about CNSL 3 & 3H, noting courses possibly have overlap with depts. within BSS (e.g., Psychology). Kuehnl clarified that today's discussion and approvals are for Foothill GE, and the courses in general have already been approved. BSS rep asked for guidance on the appropriate avenue for BSS faculty to discuss these courses—Kuehnl believes the appropriate process would be a meeting between the reps from both divisions, the interested faculty from BSS, and the CNSL course authors. Hueg noted the CNSL courses intended to be added to the Social Justice Studies ADT and agreed that CCC needs to determine a better way to foster cross-division discussion.</p> <p>PSME rep noted this was one reason for the creation of the New Course Proposal form, to allow for transparency across campus. Fong added that the onus is somewhat placed on the dept. that houses an existing course to initiate discussion, as opposed to the faculty developing new course, which seems somewhat backwards and should ideally be a two-way discussion. Vanatta addressed concerns about adding new courses to ADTs, noting she meets with Gilstrap in spring to discuss requests for new courses to be added to ADTs, and she or Gilstrap then notifies faculty contact person for ADT to inform them of possible additions; courses are not added without faculty notification.</p> <p>Language Arts rep mentioned that content on CNSL 3 & 3H appears more related to student's own personal development in connection with content that might overlap with other depts., rather than duplication of content from those depts.' courses. D. Lee agreed, adding that it can be difficult for faculty developing courses to anticipate that other depts. may believe there is content overlap. Kuehnl noted Academic Senate currently modifying its bylaws, and soon CCC is going to be asked to draft its own bylaws—could be a chance for clarification, related to balance between independence of division CCs and purview of college-wide CCC.</p> <p>Counseling rep responded to BSS rep's concerns, noting that CNSL 3 & 3H faculty author also working on ETHN courses. Rep noted author has spoken with faculty in other depts. (rep unsure of which depts.). Author also teaches classes in Psychology dept.</p> <p>Kuehnl directed discussion back to the task at hand, of GE approvals—no further comments from group. Kuehnl believes upcoming bylaws discussion will help to address wider concerns around cross-division discussion.</p> <p>Motion to approve M/S (Armerding, Venkataraman). Approved.</p>
<p>6. New Program Application: Education Technology Specialist CA</p>	<p>Speaker: Eric Kuehnl Second read of new Education Technology Specialist Certificate of Achievement. No comments.</p> <p><i>See item 8 for motion/approval details.</i></p>
<p>7. New Program Application: Emerging Educational Technology Leadership CA</p>	<p>Speaker: Eric Kuehnl Second read of new Emerging Educational Technology Leadership Certificate of Achievement. No comments.</p> <p><i>See item 8 for motion/approval details.</i></p>
<p>8. New Program Application: STEAM Instructional Leadership CA</p>	<p>Speaker: Eric Kuehnl Second read of new STEAM Instructional Leadership Certificate of Achievement. Language Arts rep asked how arts aspect will be incorporated into STEAM—BSS rep explained that KCI has already offered a number of programs and has found art to be an essential piece. Looking</p>

	<p>for participants in art fields (e.g., art teachers) to collaborate with others to build cross-curricular instructional programs.</p> <p>Group agreed to vote on items 6-8 as one motion. Motion to approve items 6-8 M/S (Venkataraman, Jackson Sandoval). Approved.</p>
<p>9. Stand Alone Approval Request: APPT 198</p>	<p>Speaker: Eric Kuehnl Second read of Stand Alone Approval Request for APPT 198. No comments.</p> <p>Motion to approve M/S (Venkataraman, Meneses). Approved.</p>
<p>10. Changes to Course Families: Art Dept. (Fine Arts & Communication)</p>	<p>Speaker: Eric Kuehnl First read of changes to course families for Art dept. courses, for 2021-22 catalog. Fine Arts rep explained changes, noting rep was in group that created original families in 2012. Recently, Art dept. faculty from Foothill and De Anza met to discuss minor change to families, which expanded into larger discussion of all their families. Worked collaboratively to draft list of changes. Intent is to enable students to develop qualified portfolios to use for transfer purposes—for art majors at many schools, incl. CSUs and UCs, grades are not enough and must submit portfolio (highly competitive). Since families were introduced in 2012, students have not been able to produce portfolios that are as high quality. Art dept. planning to create new certificates in painting and ceramics—De Anza already offers such certificates, and Foothill wants to remain competitive.</p> <p>PSME rep asked if possible to offer portfolio development course—Art dept. already offers such a course, but it is more about creating the portfolio, rather than the artwork. A single course would not be sufficient to create a full portfolio; individual art courses are necessary. Other PSME rep recalled that originally CCCCO mandated course families due to concerns that some students were retaking courses many times, and colleges had to be careful to not create too many different families. Asked Hueg if anything has changed, re: CCCCO's thoughts around families—Hueg recently did some research on this topic, noting that families originally implemented as part of wider changes in repeatability laws, and colleges were indeed told to be conservative when creating families. Hueg has discussed changes with Art dept. faculty and reviewed examples from other colleges—found a mix of colleges offering smaller families and larger families, with a trend toward more liberal approach. Doesn't believe CCCCO is currently hyper-focused on course families and has not heard of any audits, but noted this doesn't mean an audit can't occur. Course families are faculty purview, and Hueg believes changes are within the realm of what is reasonable, when compared to other colleges.</p> <p>Ong asked about limit within a family—student may take 6 courses (at a quarter college; 4 at a semester college). Ong asked for more information re: splitting ceramics family—Fine Arts rep explained that the histories, methodologies, and tools can be very different for different types of ceramics (e.g., handbuilding vs. wheel throwing). Current family structure prohibiting students from exploring these different methods of art making. Kuehnl noted that De Anza CCC also discussing/approving changes, as families are shared across the district.</p> <p>Second read and possible action will occur at next meeting.</p>
<p>11. Two COR Deadlines for 2022-23</p>	<p>Speaker: Mary Vanatta Continuing discussion from previous meeting, regarding proposal to set two separate deadlines for CORs for the 2022-23 catalog. First deadline on June 18—would apply to all new courses, and major changes to transferable courses: units, prereqs/coreqs, significant changes to course objectives and/or content. Second deadline on Nov. 5th—would apply to</p>

	<p>Title 5 updates, minor changes to transferable courses, all changes to non-transferable courses (incl. noncredit and Apprenticeship), and Foothill GE applications. Reps were asked to share proposal with their constituents and return with feedback, so that a decision can be made.</p> <p>Fine Arts rep shared details of their division CC discussion: many faculty felt it might be a little confusing but also easier for workflow; faculty asked for clear communication if we have two deadlines. Recalled that annual COR deadline used to be in Dec., which was tough for faculty doing program review; hopes Nov. deadline will not cause similar difficulties. Vanatta agreed with concern for confusion and asked group for any suggestions in brainstorming how to clearly communicate different deadlines to faculty. Noted that Nov. 5th deadline is open to discussion, if group would like to change the date—no suggestions. PSME rep noted their division fine with two deadlines and added that this would not prohibit faculty from submitting CORs early. Kuehnl asked the group if anyone against setting the two deadlines as proposed—no comments. Vanatta will announce in the CCC Communiqué and include specifics on the CCC website; asked reps to email her with any suggestions for additional ways to communicate info to faculty.</p>
12. Good of the Order	<p>Language Arts rep mentioned that applications for Research and Service Leadership Symposium due March 19th—please share with your students; any type of research project is eligible. Fine Arts rep mentioned this is OER week—would like to hear from colleagues regarding their OER offerings.</p>
13. Adjournment	3:18 PM

Attendees: Micaela Agyare (LIBR), Chris Allen (Dean, APPR), Ben Armerding (LA), Zach Cembellin (PSME), Mark Ferrer (SRC), Valerie Fong (Acting Dean, LA), Marnie Francisco (PSME), Evan Gilstrap (Articulation Officer), Hilary Gomes (FA), Allison Herman (LA), Kurt Hueg (Administrator Co-Chair), Maritza Jackson Sandoval (CNSL), Eric Kuehnl (Faculty Co-Chair), Andy Lee (CNSL), Debbie Lee (Acting Dean, FA & KA), Laurence Lew (BSS), Kristy Lisle (VP Instruction), Don Mac Neal (KA), Ché Meneses (FA), Teresa Ong (AVP Workforce), Ron Painter (PSME), Kas Pereira (BSS), Ram Subramaniam (Dean, BH & PSME), Mary Vanatta (Curriculum Coordinator), Priya Vasu (ASFC), Anand Venkataraman (PSME)

Minutes Recorded by: M. Vanatta