

Foothill College

## Inter Club Council (ICC) Meeting Minutes

Date/Time: Tue, Sep 28, 2021 at 4 p.m.

Location: Virtual Toyon Zoom Room

1. **Roll Call - 4:06pm**
2. **Open Forum (3 minutes per announcement for public, clubs go at the end)**
  - a. **Announcements:**
    - i. [InterVarsity club meeting next week](#)
3. **ASFC and Inter Club Council Executive Report**
  - a. The Inter Club Council & ICC rep. responsibilities will be introduced.
    - i. [Go over ICC and what it is](#)
    - ii. [ASFC applications/open positions](#)
4. **Advisor Report**
  - a. ICC advisor Erin Ortiz will give updates on district-related information and ICC reminders. Contact her at: [ortizerin@foothill.edu](mailto:ortizerin@foothill.edu)
    - i. [Introduction](#)
5. **Activation/Reactivation Forms (Discussion/Action)**
  - a. Clubs can reactivate during the first 4 weeks of the quarter. The Activation/Reactivation Form is located at:  
<https://app.smartsheet.com/b/form/1dda58a45a8a424ab3305f5c7132040c>
    - i. [Applications due ASAP](#)
      1. [16 clubs activated/reactivated](#)
      2. [12 with advisor approval, 4 pending approval](#)
    - ii. [Reactivations](#)
      1. [Business and Entrepreneurship Club](#)
      2. [Computer Science Club](#)
      3. [Dental Hygiene Club](#)
      4. [Enactus Club](#)
      5. [Foothill Medical/Dental Brigades](#)
      6. [Foothill Indonesian Club](#) (no show)
      7. [Muslim Student Association](#) (no show)
      8. [Project Hope](#)
      9. [Respiratory Therapy Club](#)

10. Student Chapter of the National Association of Veterinary Technicians in America (SCNAVTA)

11. Value Investing Club

12. Madhav entertains motion:

a. I, Xammuel San Diego from the Respiratory Therapy Club, move to reactivate Business and Entrepreneurship Club, Computer Science Club, Dental Hygiene Club, Enactus Club, Foothill Medical/Dental Brigades, Project Hope, Respiratory Therapy Club, Student Chapter of The National Association of Veterinary Technicians in America (SCNAVTA), and Value Investing Club.

b. Second: Hermelinda Renteria - Foothill Medical/Dental Brigades

iii. New Activations

1. Cryptography Club

a. I, Keziah Clark from Project Hope, move to activate the Cryptography Club.

b. Second: Robert Bernal - Respiratory Therapy Club

iv. The motions pass.

v. Question: In person meetings?

## 6. Activity Petitions (Discussion/Action)

a. To hold an event, active clubs must submit an activity petition 1 - 4 weeks before the date of the event. Please see Erin Ortiz for preliminary planning and approval for your activity. In-person meetings & events are still under discussion between ICC and the administrators. The Activity Petition form can be found at:

<https://app.smartsheet.com/b/form/2839e6989bdf48808a1e0ea8beac2d87>

i. Fund Requests (Discussion/Action)

ii. Activity Petition Information - Forms + details

b. New clubs at Foothill College automatically get an account opened for them and receive \$50 (one-time seed money for brand new clubs), \$200 (Annual Grant for general use, form required), \$500 (Special Activities Fund per year for online-only events, must include minutes, expense list, fund request, and activity petition form), and \$1000 (ICC Project Fund for any large events, requires 4 weeks advance notice and include cost list, minutes, form required).

c. Currently, there are NO reimbursements for unofficial events and meetings as all meetings and events are online only (note that in-person meetings are currently under discussion). The Fund Request Form can be found at:

<https://foothill.edu/clubs/funding.html> and a list of club balances are located at <https://foothill.edu/clubs/pdf/all-club-project-activity-account9-27-19.pdf>.

- d. For more information about your club account, contact:  
[tramblekamara@foothill.edu](mailto:tramblekamara@foothill.edu)

#### **7. Club Day: Meet & Greet (Discussion)**

- a. Club Day will be hosted virtually on Tuesday, October 5th from 4:30 pm - 6:00 pm, preceded by a brief 30 min ICC meeting. Find the registration link at:  
<https://foothill.edu/clubs/events.html>
- b. Club day agenda & format will be discussed.
  - i. Next Tuesday 4th - Club Day 4:30-6pm through Zoom
  - ii. Next week short meeting to activate/reactivate clubs - meeting prior to Club Day
  - iii. Club Day Ideas
    - 1. Hour long presentation with all clubs
      - a. Someone presenting from club mission statement, etc
    - 2. Breakout rooms
      - a. Student is able to hop around rooms; slideshow with basic information, contact info, date of meeting
  - iv. Sign up for Club Day

#### **8. Club Reports / Open Discussion Forum (1 minute per report)**

- a. All ICC members reporting on agenda items or club-related businesses can report during this time.
  - i. InterVarsity Club — club meeting today - 5:30-7:30pm
    - 1. <https://intervarsity.zoom.us/j/98675658451?pwd=THdJY1AxUm03TEs2YUtrVnZHBXNDUT09>

#### **9. Announcements (3 minutes per announcement)**

- a. This section of the agenda is reserved for announcements.

#### **10. Adjournment**

- a. Meeting will be adjourned by the chair.
  - i. 5:07pm

#### **Agenda created by:**

Madhav Varshney,

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