



Inter Club Council

Minutes

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1. **Roll Call and Establishing Quorum**
 2. Clubs will be marked as PRESENT if they are present from roll call to adjournment. Three absences results in a suspension. A club is marked *1/2 absent* if they are present but miss roll call. Please let us know if you need to leave early.
 3. **Approval of Minutes**
 - 3.1. Approval of previous meeting's minutes (1/30/18)

We for She motions to approve minutes from January 20, 2018
Seconded by Women in STEM
Approved Unanimously
 4. **Open Forum (3 minutes per announcement)**
 - 4.1. Reserved for anyone in the public who wishes to speak on any item in the agenda or anything ICC-related. Please limit announcements to 3 minutes. Open forum is NOT for club business or questions.
 5. **Financial Aid Scholarship Announcements**
 6. **ASFC and Inter Club Council Executive Report (5 minutes)**

Given by ICC Executive or Advisor

 - 6.1. Thuy's Service Leadership
 7. **ICC Outreach Director Report (5 minutes) - Matthew Schurz mschurz24@gmail.com**
 - 7.1. Honors Newsletter/Creating a Club Newsletter
 - a) Sample of what to write to market your event
 8. **ICC Student Involvement Coordinator (5 minutes) - Xinyi Hu sissi201711@gmail.com**
 - 8.1. Club Events Sheet

Weekly updates will be sent to the newsletter, on google doc in the ICC folder
 9. **ICC Finance Director (5 minutes)- Grant Baum grantinator@gmail.com**



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9.1. Club Funds Sheet (Periodic updates)

10. Activation/Reactivation Forms

10.1. Clubs may request to become activated/reactivated within the first **5 weeks** of the quarter

Foothill Beats - Reactivation

Intervarsity - Reactivation

FACS motions to reactivate the clubs

Seconded by Clay Bodies

11. Activity Petitions

11.1. To hold an event, clubs must submit an activity petition **1- 4** weeks before the date of the event. Activity Petition forms can be found in the ICC handbook or online.

SCNAVTA - Vets for Healthy Pets

February 24, 2018 9:15AM-2PM Home First, San Jose

FACS motions to approve

Seconded by Honors Connection

SCNAVTA - VFHP Fundraiser

February 12-23, 2018 Foothill College Campus

Foothill Respiratory Therapy Club motions to approve

Seconded by BEC

Global Medical Brigade - Bagels for STEM

February 12,26 March 12,19 9:30-10:30AM STEM center

Jewish Student Union motions to approve

Seconded by Neuroscience Club

12. Fund Requests

12.1. Clubs are eligible for \$50 (One time seed money for brand new clubs), \$200 (Annual Grant for general use, form required), \$500 (Special Activities Fund per year for on-campus events, must include minutes, expense list, fund request and



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activity petition form), and \$1000 (ICC Project Fund for any large events, requires 4 weeks advanced notice and include cost list, minutes, form required). Fund Request forms can be found in the ICC handbook or online.

- 12.2.** Contact Kamara Tramble, Student Accounts Manager, for old and new account details

Email: tramblekamara@foothill.edu

Phone: (650) 949-7280

Office: Campus Center, Room 2005

Student Chapter of NAVTA - Thy Service Leadership Project Event - Campus donation drive

\$300 Printing promotional materials and refreshments

BEC motions to approve

Seconded by Women in STEM

Global Medical Brigades - Bagels to STEM center \$200

We for She motions to approve

Seconded by Student Chapter of NAVTA

Foothill Respiratory Therapy Club - ACLS Training Demonstration

\$500 Bringing professional on campus (Special Activity Funds)

Student Chapter of NAVTA motions to approve

Seconded by FACS

Campus Ideas Club - Club Use \$200

Respiratory Therapy Club motions to approve

Seconded by Enactus

- 13. Club Reports / Open Discussion Forum (1 minute per report)**

13.1. All ICC members reporting on agenda items or club-related business can report during this time.

- 14. Advisor Report (5 minutes)**



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- 14.1.** ASFC advisor present will give updates on district related information and ICC reminders

15. Adjournment

- 15.1.** Meeting will be adjourned by chair

Prepared By,
Ebrahim Fegghi
ASFC Vice President of Inter Club Council
efegghi@gmail.com
(650) 799 - 1555