**Integrated Planning and Budget Committee (IP&B) Summer 2016**

**Recommendation Regarding Pilot of Annual Program Review Using TracDat**

**July 18, 2016**

**Draft**

Proposal

IP&B recommends to PaRC that the Program Review Committee (PRC) be charged with conducting a pilot to assess the feasibility of using TracDat to complete Program Review rather than using the Program Review Templates in Microsoft Word. The 2016-17 pilot would include 3-5 units from across the college and involve the prompts from the Annual Program Review template.

Rationale

PaRC requested IP&B “discuss using TracDat as a single program for student learning outcomes and program review” to streamline program review. The most recent version of TracDat can now accommodate the annual program review template

The college needs time to set up and assess the feasibility of using TracDat as a program review tool. In addition, it is anticipated that another software upgrade will be forthcoming next year. For these reasons the committee recommends conducting a pilot in 2016-2017 and asking PRC to report its findings on the pilot to PaRC later next year.

Approved by PaRC on 10/19/16