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| **Guideline for Determining Appropriateness of Perkins Funding** | **Meets Funding Criteria** | **Needs Additional Documentation** | **Does Not Meet Funding Criteria** | **Comments** |
| **\* Must have a TOPS code or be a campus service that supports workforce students** | Has a CTE TOPS code (Instructional Programs). Provides services to workforce programs and its students. (Across programs) |  | Does not have a CTE TOPS code |  |
| **\*Advisory Board Meetings** | Advisory board meets at least once per fiscal year with at least 50% participation from (non-faculty) industry participants | Advisory board meets at least once per fiscal year but does not attain minimum 50% participation from industry participants | Advisory board meetings have not been held during the fiscal year |  |
| **\* Program Review** | Perkins funding request is part of the Program Review- resource requests |  | Perkins funding request is not included in the Program Review. |  |
| **Program needs** | Perkins funds provide funding to initiate, improve, expand and modernize programs.  Include health, safety and accreditation needs. | Spending does not initiate, improve, expand or modernize the program | Spending fails to meet its goals of providing funding to improve/modernize program |  |
| **Guideline for Determining Appropriateness of Perkins Funding** | **Meets Funding Criteria** | **Needs Additional Documentation** | **Does Not Meet Funding Criteria** | **Comments** |
| **Special populations** | Perkins funds targeted towards serving special populations | Spending is targeted towards a general audience that may include serving special populations | Spending ignores or otherwise neglects the needs of preparing special populations for career occupations |  |
| **Expenditures that receive extra scrutiny** | Student tutors | Non-Teaching Faculty Assignments  TEAs | FT Faculty Reassign/release time |  |
| **Supplanting** | Perkins funds do not supplant existing expenditures that would otherwise be paid with state or local funds | Previous spending patterns show expenditures on an ongoing but irregular basis | Previous expenditures, funded with non-Perkins funds, have been ongoing on a scheduled or regular basis. Expenditures would be supplanting. |  |
| **New programs** | Program meets all required criteria to be considered for future funding.  Program has performed adequate research on future enrollment levels, job outlooks, graduation rates and other student outcome-related data to warrant new funding | Program provides inconsistent data, or provides data that may not support positive student outcome projections | Program fails to meet minimum qualifications in order to receive funding  Program does not provide supporting data on student |  |
| **Guideline for Determining Appropriateness of Perkins Funding** | **Meets Funding Criteria** | **Needs Additional Documentation** | **Does Not Meet Funding Criteria** | **Comments** |
| **Past spending practices** | Program has successfully spent previous Perkins funds in a timely, relevant manner as allocated. | Program provides inconsistent data, or provides data that may not support positive student outcome projections. | Program has continually not spent all funds that were allocated.  Expenditures have not followed eligible costs as defined by the CTE Resource Guide |  |
| **Student outcomes** | Program has data which are conclusive in supporting student outcomes and its achievement targets such as:   * Employment in area of training. * Transfer in the area of study.   Includes meeting targeted goals in previous Perkins requests. | Data are inconclusive in supporting student outcomes and its achievement targets.  Data are incomplete and does not provide enough support. | Student outcome data analysis does not support any connection between funding/spending achievement targets. |  |
| **Collaboration with other community colleges**  **(Not a decision changer))** | Program has viable connections with other CC’s to establish shared resource allocation.  Program has initiated dialogue with other CC’s on Perkins allocations to improve shared resources | Program has an indirect association with other CC’s. No efforts have been made to collaborate with other CC’s | Program has no direct or indirect link to other CC’s programs or resources |  |