

Planning and Resource Committee (PaRC)
Restructure
September 8, 2010

Core Mission Work Groups

- The membership of the Core Mission Work Groups
 - Vice President (Rose Myers, Transfer, Eloise Orrell, Basic Skills, Richard Galope, Workforce)
 - 1-2 Dean(s) related field
 - 3-5 Faculty from related fields/appointed by the Academic Senate
 - 2-3 Student Services/Classified staff/appointed by the Classified Senate
 - The ideal committee member has experience or expertise in or with Core Mission.
- Core Mission Work Group's purpose and charges
 - To evaluate the effectiveness of the Core Mission.
 - Referencing Educational and Strategic Master Plan
 - Referencing research and identifying research needs.
 - To develop short and long-term goals to strengthen the Core Mission.
 - Align the goals to the Strategic Initiatives.
 - Identify common goals among the Core Missions
 - Meet on monthly basis.

Core Mission Work Group's Planning Process

- During the fall quarter Core Mission work groups develop their plans and goals for the year. The plans and goals will be placed in alignment with the Strategic Initiatives.
- Work group members present the Core Mission Work Group plans and goals to PaRC.
- With the direction of the President, PaRC determines Core Mission goals of the highest priority to the college.
- The core mission work groups meet on a monthly basis to handle their day-to-day business and to determine what steps to take to meet their goals, both long and short term.
- At the end of each quarter the Core Mission Work Group's update PaRC on the progress toward their long-term goals. This information feeds directly into the ESMP.

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Operations Planning Committee and Resource Allocation Process

- In the fall, The OPC meets and develops the resource request forms and instructions for 2011-2012. **They may decide to create separate forms for Perkins funding and Facilities.**
- All divisions and departments, instructional and student services, submit their requests to the OPC
- Divisions and Departments may bring their requests to a Core Mission Work Groups first to gain more information or support. This may also reduce any duplicate requests (for example, a request from the Transfer Center for more staff, and a request from the Core Mission Transfer Committee for the same staff).
- Core Mission Work Groups may submit their own requests to OPC.
- The OPC will review all requests for the following Academic Year in the current Winter Quarter, and provide recommendations to PaRC in the Spring.