



INTERNATIONAL STUDENT PLACEMENTS
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COLLEGE STUDENT HOMESTAY APPLICATION

Background

International Student Placements (ISP) coordinates host home placements for international students wishing to experience the American way of life and build cross-cultural friendships. ISP has placed thousands of international students with local hosts in California and Hawaii. We take pride in offering you a quality homestay program that will provide you with an excellent host family and support during your stay. Our staff is dedicated to ensuring that you have a positive homestay experience. Students who are flexible and open-minded about adapting to new environments will be the most successful in this program.

Purpose

Living with host families provides international students with the opportunity to improve their English language skills and experience local customs. Hosts are personally interviewed in their home, screened and selected for the program. Host homes are located within a reasonable distance to the student’s school, typically within a 5-9 mile radius. **Students must be prepared to take the bus to school, keeping in mind that buses in the U.S. are not always very timely or reliable.** Hosts are a variety of ages and can be families with children, single adults, single parents, couples without children, or retired people. In addition, hosts come from a variety of ethnic backgrounds that represent the diversity of the U.S. Hosts may have more than one international student living with them depending on the size of the home; however, each student will have a private bedroom. The ISP program is designed for students who are 17-30 years of age.

Duration of Housing

ISP requires students to make a time commitment to our program according to the schools and areas where they will live. In most cases, a three-month commitment is required. Exceptions are made for schools that have programs with shorter terms. Once ISP accepts a student’s application, the student is required to stay for the entire time period indicated on his/her application.

Location	Time Commitment
Northern California	3-month commitment
	Permitted exceptions: students attending San Jose State SAL program, UCSC ELI program, and Sacramento colleges
Southern California	3-month commitment
Hawaii	4-week minimum commitment

Services

ISP provides the following services to international students:

- Selection, matching and placement of the student with a host family.
- Host information letter prior to arrival.
- Assistance with student adjustment to the host home via telephone, email and personal meetings.

Placement

ISP tries to match your background, interests and family life to those of a compatible host family. We also take into account any specific requests that you have but cannot guarantee them in a placement. We are always available to assist you with any problems that may arise during your homestay.

After ISP has received all of your signed application materials and payments, you will be sent your homestay

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 199 First Street, Suite 305
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placement information two to four weeks before your arrival. You will also receive any necessary documents to assist you with program guidelines.

Application Procedure

ISP accepts only those students who they feel will be successful in this program based on their applications. **Not all students will be accepted.** ISP will notify you once your application has been reviewed to let you know your status.

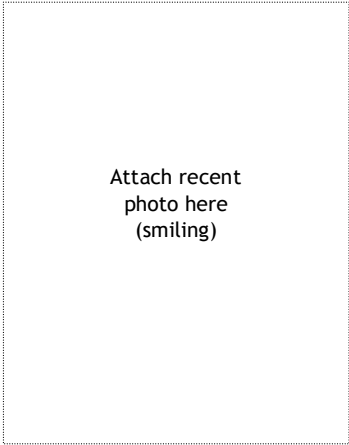
- **Application & Photograph:** Complete the attached application and include a recent, smiling photograph.
- **Placement Fee:** Enclose the ISP placement fee applicable to your site (see below). The payment may be made in the form of a money order or personal check payable to **International Student Placements** and must be sent with the original application. Visa and Mastercard are also accepted, and **are required to be held on file for Southern California and Hawaii students.** Please complete the attached credit card authorization form. Wire transfers are not accepted. The placement fee is non-refundable.

Location	Payments to ISP					Monthly Payments to Host	
	Placement Fee	Late Fee (if applicable)	Airport Pickup Fee	Credit card on file with ISP	ISP Monthly Service Fee	Room plus two meals per day	Room only (no meals)
Northern California	\$435	\$50	\$100	not required	N/A	\$800 per month	\$650 per month
Sacramento	\$300		\$100 from SMF \$130 from SFO	not required	N/A	\$725 per month	\$575 per month
San Francisco	\$435		\$100	not required	N/A	\$850 per month	\$700 per month
East Bay (Hayward & Ohlone)	\$435		\$100	not required	N/A	\$750 per month	\$600 per month
UC Santa Cruz ELI	\$350		\$130	MANDATORY	N/A	\$850 per month	\$700 per month
Hawaii	\$350		\$80	MANDATORY	N/A	\$870 per month	\$720 per month
Santa Monica	\$350		\$100	MANDATORY	\$70 per month	\$810 per month	\$660 per month
Glendale & Pasadena	\$350		\$100	MANDATORY	\$70 per month	\$800 per month	\$650 per month
El Camino & Long Beach	\$350		\$100	MANDATORY	\$70 per month	\$725 per month	\$575 per month
Northridge, Pierce, & Orange County schools (UC Irvine)	\$350		\$100	MANDATORY	\$70 per month	\$750 per month	\$600 per month
Other	Please contact the ISP Main Office for any schools not listed above.						

- **Late Fee:** If your application is received by ISP within 21 days of your arrival date, a late fee of \$50 is applicable. Please add this amount to your placement fee. ISP does not guarantee that your application will be accepted if your submission is late. If your payment is not included with your application, the date that we receive your payment is considered the date that your application is received. If your application is received on a weekend, it will be processed the next business day and the late fee may apply.
- **Monthly Service Fee:** If applicable, ISP will take a service fee of \$70 for each month that you reside with your host family. The service fee will be charged to the credit card you keep on file with our office. Your credit card will be charged one to two weeks before your arrival for the first month, and between the 25th and the 29th of each subsequent month. Proration of the monthly service fee is not available. Therefore, even if you arrive in the middle to the end of the month, the entire service fee is due. The same is true if you leave your host family at the beginning of the month. You may wish to schedule your arrival date on or soon after the first of the month, and your departure date on or slightly before the end of the month, to make the most of your monthly service fees.
- **Mailing Address:** Your completed application and all fees should be sent to our main office:
International Student Placements
199 First Street, Suite 305
Los Altos, California 94022 U.S.A.



INTERNATIONAL STUDENT PLACEMENTS
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 HOST HOME PLACEMENT APPLICATION



Name: _____
Family/Surname First Name

Birth Date: _____ Age: _____ Male Female
Month / Day / Year

Passport #: _____

Country of Permanent Residence: _____

Your Permanent Address:
Permanent Telephone Number:
Fax Number:
Email:

Agent Name & Address:
Telephone Number:
Fax Number:
Email:

School you will attend: _____
Name City & State

Quarter/term: _____

Major/field of study: _____

Date that I need to move to my homestay: _____ **THIS ITEM MUST BE COMPLETED**

Date that I will end my homestay: _____ **THIS ITEM MUST BE COMPLETED**
NOTE: This must be at least 3 months from the move-in date except as permitted by ISP (see Time Commitment chart on page 1 of this application).

What is your English level? High Medium Low TOEFL Score: _____

Do you have any food restrictions? If so, please specify: _____

Please select a meal option: 2 meals per day (breakfast & dinner) No meals

Do you smoke? Yes No Do you agree not to smoke in or around your host home? Yes No
(Failure to do so will result in eviction from your host home)

Do you like children and would you like to have them in your host home? Yes No Doesn't matter
(ISP considers children to be under the age of 8 years old.)

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Are you allergic to animals? Yes No If yes, please indicate which: _____
(Please note that at least 63% of American households have pets. You will significantly restrict your host family placement options by saying no to animals.)

Do you plan to purchase a car to commute to school? Yes No
(Note: this will be taken into consideration when determining the location of your homestay.)

Is there another person you would like to live with you in your host home? Yes No

If yes, please write his/her name: _____

If you have specific needs for your host home, please write them below:
(Note: Internet access is not guaranteed. We cannot guarantee your requests but will TRY to fulfill them.)

Please describe your hobbies and interests (examples: cooking, sports, etc.):

Please describe your family:

Have you traveled abroad before? If so, list place and duration:

Please write a greeting to your host(s):

Medical Information

The following information must be completed by the parent if the applicant is under 18 years of age.
Please describe any current medical problems including emotional difficulties and serious allergies (animals, food, medicine) and any physical limitations. It is very important to be honest particularly if you have been under the care of a counselor or psychiatrist.

Please list all medications that are currently being prescribed. Failure to list medications accurately can effect homestay placement.

Medication: _____ Frequency: _____
Medication: _____ Frequency: _____
Medication: _____ Frequency: _____

STUDENT:

I verify that the information on this form is true and correct to the best of my knowledge. Furthermore, I authorize my host family and/or ISP to act as my representative to authorize emergency medical/dental treatment for me.

that neither ISP nor my child's host family has legal responsibility for my child's care or well being. I understand that neither ISP nor the host family assumes any responsibility for the actions of my child while in the ISP program. I remain solely responsible for the care, guardianship, and actions of my child.

Signature: _____
Print Name: _____
Print Date: _____

Signature: _____
Print Name: _____
Print Date: _____

PARENT (if Student is under 18):

I verify that the information on this form is true and correct to the best of my knowledge. Furthermore, I authorize my child's host family and/or ISP to act as my representative to authorize emergency medical/ dental treatment for my child. I understand

AIRPORT PICKUP FORM

Accept/decline airport pickup service:

Yes, I would like an ISP driver.
Number of people: _____

No, I decline an ISP driver.

Flight Information:

Date: _____

International Domestic

Airport: _____

Airline: _____

Flight #: _____

Arrival Time: _____

Drop-off Information:

Street address: _____

City: _____ State: _____ Zip code: _____

Drop-off Information:

Host family name: _____ Host family phone: _____

Remember to include the airport pickup fee with your placement fee.



CREDIT CARD AUTHORIZATION

Student Name: _____
Family/Surname First Name

Cardholder Name: _____
Family/Surname First Name

Cardholder Email: _____

Cardholder Address: _____
Street Address

City State Zip Code Country

Type	Name on Credit Card	Credit Card Number	3-Digit Security/Validation Code	Expiration Date
<input type="radio"/> Visa <input type="radio"/> MasterCard			(This is the three-digit number following the credit card number printed on the back of your card)	

I authorize International Student Placements (ISP) to charge the following fees to my credit card:*

- application fee
- \$50 late fee (if application is received within 21 days before arrival)
- monthly service fee (Southern California only)
- monthly rent (Hawaii and UC Santa Cruz only)
- airport pickup fee

STUDENT:
 Signature: _____
 Print Name: _____
 Print Date: _____

CARDHOLDER (if other than Student):
 Signature: _____
 Print Name: _____
 Print Date: _____

REV 03/08

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INTERNATIONAL STUDENT PLACEMENTS
COLLEGE STUDENT AGREEMENT

By initialing below, I agree to and understand each point.

STUDENT'S INITIALS (and parent's initials if student is under age 18):

- 1. Three-Month Contract. I understand and agree that ISP requires a three-month contract unless I attend a school in Sacramento, a language school in Hawaii, the SJSU SAL program, and UCSC ELI, in which case I agree to stay with my hosts for the period between the dates indicated on my application. If I choose to leave my host's home prior to the end of my contract, I agree to pay rent for the remainder of the contract period.
2. Notice to Move Out. I agree to give both my host and ISP 30 days' notice prior to moving out. If I fail to do so, I may be asked to pay additional rent and/or ISP fees.
3. Meals Option. If I choose the meals option, dinners will be prepared and ready for me to eat from Monday through Thursday. I am encouraged to prepare my own meals on Fridays through Sundays, on which days my host has been asked to provide food that I may cook or prepare myself (this may include sandwiches, salads, or pizza, among other things). Breakfast items will also be available seven days a week. Upon arrival, I will try to discuss my food preferences with my host. I understand that lunches and snacks are not included in my rent. If I sign up for meals, I will be permitted to prepare only light meals in my host's kitchen. I cannot change my meal plan after my arrival.
4. Rent Payments (not applicable for Hawaii or UC Santa Cruz students). I agree to pay rent to my host in advance of my stay. I will pay host on the day of my arrival or on the following day. I may ask my host for a receipt. Payment will be in cash or by check. If I pay by check and my check bounces, I agree to reimburse my host for the bounced check fee (typically \$10-\$20). If my rent is not paid, I will be asked to leave my host's home and must do so immediately. I will not pay more than one month at a time.
5. Internet Connection. Not all hosts can provide Internet access. If I ask to share my host's existing DSL or cable Internet connection, I agree to pay for a portion of the monthly fee. This amount may be \$10-\$15. However, if my host does not have a DSL or cable Internet connection and I choose to get one, then I will be solely responsible for the entire installation cost and monthly fees.
6. School Transportation. Transportation to and from school is not included in my homestay program. I should not expect my host to drop me off or pick me up from school, although he/she may offer to do so and I may accept such an offer. I understand that ISP cannot accommodate requests for a homestay that is walking distance to my school. I understand that the bus schedule from my host home to my school may not permit me to take evening classes. By initialing here, I am indicating my understanding that the bus ride to my school may take 30 minutes to an hour.
7. Airport Pickup. I have completed the airport pickup form with my application to ensure my reservation.
8. Cultural Diversity. America is a rich melting pot of people from many cultures and countries. I understand that my host family most likely will not be Caucasian.
9. Host Family Program. I acknowledge that I am applying for a host family homestay program. I accept that there is no perfect host family and agree to do my best to integrate with my host family's life. If I request a new host before arrival, ISP has the right to deny my request. I understand that I will be considered a family member rather than merely a tenant. Accordingly, my bedroom door will have a lock on the inside but not the outside.
10. Guests. I agree not to allow any guests or family members to stay overnight in my host's home. If I violate this provision, even if I directly requested permission from my host prior to my arrival, I will be asked to leave the ISP program and must do so immediately. ISP will not provide me with alternative housing.
11. Curfew. My host has the right to set a reasonable curfew for me. In addition, if I am under 18 years old, I will abide by the curfew laws of the city where I am residing. In the host program, I cannot spend the night out unless my host agrees to this in advance.
12. Hosts' Possessions. I agree to take good care of my host family's possessions, and to be financially responsible for the costs of any repairs associated with my negligence.
13. Fire Hazards. I understand that portable heaters and electric blankets are not permitted in my host's home. If I get permission for a space heater, I must pay extra monthly.

Horizontal lines for student initials corresponding to each numbered point.

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14. House Rules. If I break any of my host family's house rules, they have the right to terminate the housing agreement at any time and ask me to leave their home, and I must do so immediately. ISP will not provide me with alternative housing and will not refund any fees paid. _____
15. Prohibited Activities. I will not engage in any illegal activities, including but not limited to the use of drugs or alcohol. I will not smoke in or outside of my host family's home. If I violate these rules, I will be asked to leave my host family's home and must do so immediately. ISP will not provide me with alternative housing. I will forfeit any paid rent and ISP will not refund any fees paid. _____
16. New Placements. If I have problems with my host family within my contract period, ISP may decide that my homestay placement may be changed one time. I understand that a \$100 fee may be imposed. If my host asks me to leave their home after my contract period has ended, I will need to reapply for a placement and repay the full ISP placement fee. Students must inform ISP of any issues with the homestay placement within one month of arrival to be eligible for a host re-placement. _____
17. Visa Denial. I understand that my placement fee is non-refundable even if my visa is denied. _____
18. As long as I reside in my ISP host family, I must abide by the rules, regulations, and guidelines. If my ISP contract expires and ISP pays my rent, I understand that this arrangement will continue and that I may not contract directly with my host family. _____
19. Credit Card Declines. If I pay by credit card and my card is declined, I am responsible for a \$100 service fee for each decline. _____
20. I understand that ISP has the right to terminate my host family placement at any time for rude and impolite behavior and language. In this case, no ISP fees or rent paid will be refunded. _____
21. False Information. If ISP discovers that I provided false information on my application, ISP will cancel my homestay placement and will not refund any fees paid. _____
22. Warranties. I warrant that the information provided on my application is true and correct, I am not a sex offender, and I have not been convicted of any crime. _____
23. Limitation of Liability. IN NO EVENT SHALL ISP HAVE ANY LIABILITY TO ANY STUDENT FOR ANY INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, HOWEVER CAUSED, AND UNDER ANY THEORY OF LIABILITY, WHETHER OR NOT ISP HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. FURTHER, ISP SHALL NOT BE NAMED AS A PARTY, CALLED AS A WITNESS, OR SERVED DISCOVERY REQUESTS IN ANY DISPUTE BETWEEN STUDENTS AND HOSTS REGARDING THE FINANCIAL DEALINGS BETWEEN STUDENTS AND HOSTS. _____
24. Indemnification. I understand that hosts are not ISP's employees or agents, and that ISP has no constructive control of hosts' behavior. I understand that the information provided by ISP about my host family is not a perfect predictor of how my host family will act in the future. I understand that ISP cannot control or guarantee the behavior of host families. I assume all risks associated with injury or loss arising from my host family's behavior and conditions of host home. I release ISP of any liability for any claim of injury, death, property damage, or other loss. I will not institute a claim against ISP and will release and hold ISP forever harmless for any and all claims arising from my host family's behavior. _____
25. Governing Law. The parties agree to file any dispute regarding this Agreement in Santa Clara County, California Superior Court, and that any case will be determined using California law. _____

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Student certifies to having read this Agreement and agrees to be bound hereto. Each party warrants that it has full power and authority to enter into and perform under this Agreement and that the person signing this Agreement on behalf of such party has been duly authorized and empowered to execute this Agreement. In witness whereof, the parties hereto have caused this Agreement to be executed.

STUDENT:

PARENT (if Student is under 18):

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Print Date: _____

Print Date: _____

INTERNATIONAL STUDENT PLACEMENTS, LLC

By: _____

Name: _____

Title: _____

Date: _____