



**Classified Senate** <http://www.foothill.edu/classified/>

Thursday, October 2, 2008  
 2:30PM-4:00PM  
 President's Conference Room

**Attending:**

**Akemi Ishikawa**  
**Maria Apodaca**  
**Maureen Chenoweth**  
**Dave Garrido**  
**Darya Gilani**  
**Tahiya Marome**  
**Erin Ortiz**

**Denise Perez**  
**Linda Robinson**  
**Lucy Rodriguez**  
**Virginia Slayton**  
**Karen Smith**  
Not Present:  
**David Cavallero**

Stephanie Franco  
 Kathy Fransham  
 Asha Harris  
 Allison Largent  
 Christine Mangiameli  
 Cori Nunez  
 Bhavi Patel

Zarina Razzaqui  
 Paul Schrage  
 Kay Thornton  
 Phuong Tran  
 Nhung Tran

<b>DISCUSSION ITEMS</b>	<b>FOLLOW-UP</b>
<b>Approval of Minutes</b> Minutes for final draft for 6/19/2008 approved	<b>Minutes</b> Approved
<b>Burning Issues</b> No burning issues	<b>Burning Issues</b> 1. none
<b>Treasurer's Report</b> ///Denise Perez As of 9/29/2008, \$1146.42 has been spent	<b>Treasure's Report</b> 1. \$1146.42 has been spent
<b>Welcoming Committee</b> ///Maureen Chenoweth In October, November and December, new employees attend a district workshop. Classified Senate will be starting a "take new employee to lunch" program, introducing new Classified Staff to the Classified Senate shared governance concept. Lucy Rodriguez, Tahiya Marone, Linda Robinson, Virginia Slayton and MariaElena Apodaca will serve as the committee.	<b>Maureen</b> 1. Classified Senate will be starting a "take new employee to lunch" program
<b>DISTRICT COMMITTEE REPORTS</b>	<b>FOLLOW-UP</b>
<b>Board of Trustees</b> ///Maureen Chenoweth Maureen was sick and we did not have an alternate set up to attend these meeting. Tahiya Marome is the new alternate representative.	<b>BOT Update</b> 1. Tahiya Marome - new alternate representative
<b>District Budget Advisory Committee</b> ///Lucy Rodriguez 1. Replacement Representative Needed 2. The following from DBC and Andy Dunn's 9/26/08 update. 0.68% COLA (on General Purpose Apportionment only): This COLA will yield an estimated \$1 million to Foothill-De Anza. This amount, though small, can begin to offset the structural deficit of \$7.9 million in Foothill-De Anza's 2008-09 adopted budget. 3. 2% FTES Growth: Although the state budget provides 2% growth for the California Community Colleges, because we have a state-imposed cap on our growth, we will likely be funded at less than 1% (0.80% is our estimate at this time). 4. Categorical Programs: Categorical program funding has been "restored" to its 2007-2008 levels from the 3-11% reductions the governor proposed in his May budget revision. However, because categorical programs will not receive COLA, these programs will need to absorb inflationary costs within existing budgets. This will be an added challenge for them during the 2008-09 fiscal year. 5. Property Tax Backfill: Late in 2007-08 a state property-tax shortfall	<b>DBC Update</b> 1. New DBC representative needed ASAP. 2. The Cost of Living Raise should help some with this year's deficit. 3. Darn it – we got the short end of the stick on Growth \$. 4. We need to take care of our student services folks in the categorical areas and watch our budgets. 5. Property Taxes... Yikes! We're on a slippery slope with this economy-based funding. 6. Good news for our

<p>emerged, resulting in a \$92 million loss of revenue to the community colleges. For Foothill-De Anza, this resulted in a shortfall of approximately \$2.6 million. Although the governor's May revision proposed a partial (\$75 million) backfill for this property-tax shortfall, we presented the district's 2008-09 budget to the Board of Trustees for adoption without that backfill because we could not be certain it would come to pass. Now that it has, we estimate it will result in approximately \$2 million for the district, which will help us on a one-time basis for 2008-09. However, 2009-10 continues to be uncertain since economists predict further property-tax shortfalls during 2008-09 and, unlike K-12, there is no provision for automatic backfill to protect community colleges.</p> <p>6. Student Enrollment Fee &amp; Cal Grants: The good news is that the student enrollment fee will remain at the current level of \$13 per quarter unit. Also, the state plans to fully fund the competitive Cal Grant program, operated by the California Student Aid Commission. This will result in the availability of an estimated \$430,000 for low-income students who qualify for financial aid.</p> <p>7. Mid-Year Apportionment Deferrals: Of great concern in the state budget is the governor and legislature's decision to improve the state's cash flow by deferring payments to community colleges and K-12 during a critical time of the year. Specifically, \$250 million in general purpose apportionments that normally would be paid in January, February and March will now be paid in April, May, and June. Although "deferral" is not the same as an actual "cut," it will function the same way. For our district, this will mean a loss of interest income of nearly \$500,000. Business Services is already looking at options for addressing this, so volunteer to replace Lucy as the representative and you'll be able to discuss this during budget sessions as the year progresses.</p> <p>8. Despite inadequate state funding, we will be able to balance Foothill-De Anza's budget this year with one-time funding and because we had a strong ending balance in 2007-08 due to the savings from everyone's careful planning and judicious spending. As a result, we anticipate moving through this year without staffing reductions. We have developed best-case and worst-case scenarios to address expected budget challenges through 2009-10, and we are confident that we will get through these difficult years with everyone's help and advice.</p>	<p>students...no change in tuition and Cal Grants were yanked off the books!</p> <p>7. The state might pull another doosey and pull our funding mid-year...like last year.</p> <p>8. 2008-09 District budget will balance. Best &amp; Worst case scenarios being developed for 2009-2010. Stay involved! Stay tuned in..</p>
<p><b>District Chancellor's Advisory Council///Maureen Chenoweth</b> Has not met yet</p>	<p><b>CAC Update</b> 1. has not met yet</p>
<p><b>ETAC/EIS///Sheri Mines</b> 1. no significant meetings over the summer. 2. on 9/17, they began putting the procedure in place to change the current system while implementing the new system.</p>	<p><b>ETAC/EIS</b> 1. nothing significant over the summer 2. new system begins implementation while old system still functioning.</p>
<p><b>District Human Resources Advisory Committee///Cori Nunez</b> 1. No report</p>	<p><b>HRAC Update</b> 1. No report</p>
<p><b>Legislative Committee///Two Representatives Needed</b> 1. No report</p>	<p><b>Legislative Update</b> 1. Representatives Needed</p>

<b>District Professional Growth Advisory Committee///Denise Perez</b> 1. Nothing has changed 2. SEIU wants to meet with the PGA group to discuss appropriate changes to language in the upcoming contract negotiations 3. PGA proposals are reviewed by the 10 <sup>th</sup> of each month	<b><i>PGA Update</i></b> 1. no change 2. SEIU to meet with PGA 3. proposals reviewed by 10 <sup>th</sup> of each month
<b>District Staff Development Leave Committee///Marcia Bhide</b> 1. No report	<b><i>SDL Update</i></b> 1. No report
<b><i>INFORMATION YOU NEED TO KNOW</i></b>	
<b><i>FOLLOW-UP</i></b>	
<b>Appointments: Calls for Representatives///Maureen Chenoweth</b> <ul style="list-style-type: none"> <li>• Academic Senate Liaison</li> <li>• Classified Retreat Committee</li> <li>• District Legislative Committee (two reps needed)</li> </ul>	<b><i>Appointments Update</i></b> Reps needed!!
<b>Roundtable Training///Maureen Chenoweth</b> 1. Maureen Chenoweth reported that there have been major changes to Roundtable that will be hugely beneficial to classified staff. 2. Judy Miner recognized classified staff and their contributions that are inclusive and relevant to the new structure. 3. Lucy Rodriguez was commended on her work with program planning. 4. The Master Plan for program planning for the next 10 years is due June 2009. 5. The Educational Resources segment of Roundtable exists by default, and was appointed by Bernadine Fong	<b><i>Roundtable Training</i></b> 1. Major changes to the design of Roundtable 2. Miner recognizes classified staff's contributions 3. Miner commends Lucy Rodriguez on her program planning work 4. Mater program plan for next 10 years due 6/2009 5. Educational Resources exists by default, separate from Roundtable segments
<b>Academic Senate</b> <b>1. REPRESENTATIVE NEEDED</b> 2. Dave Garrido met with Maureen Chenoweth regarding Academic Senate	<b><i>Academic Senate</i></b> 1. Representative needed 2. Garrido met with Chenoweth
<b>Budget Update Group</b> No report	<b><i>BUG</i></b> No report
<b>Sustainability Committee//Karen Smith</b> 1. Site being determined as to location of Campus Garden 2. Farmer's Market was tried about 8 years ago and it failed miserably 3. Trash is still intentionally being combined with Recyclables by Custodial Department, witness as recently as 10/2/2008 4. People have not seen evidence of our conversion to single stream recycling 5. Buildings near Lot 8 found on during the day, despite the original report of this problem 42 days earlier. People are wondering if Custodial or Plant Services are understaffed.	<b><i>B&amp;G</i></b> 1. Site for campus garden 2. no Farmer's Market 3. Trash combined with recyclables 4. No evidence of single stream recycling 5. lights on all day for outside buildings
<b>Program Planning Committee</b> Has not met	<b><i>PPG</i></b> Has not met
<b>Educational Resources//Asha Harris</b> Has not met	<b><i>ERAC</i></b> Has not met
<b>Commencement Committee//Bhavi Patel</b> Has not met	<b><i>CC</i></b> Has not met
<b>Campus Center Board//Alison Largent</b> Has not met	<b><i>CCB</i></b> Has not met
<b>Goal Setting///Maureen Chenoweth</b> TBD at next meeting	<b><i>Goal Setting</i></b>

<p><b>Buildings &amp; Grounds//Christine Mangeimeli, Denise Perez</b></p> <ol style="list-style-type: none"> <li>1. Student Activities and the ASFC governing group is in the process of redoing the Campus' Signage Policy</li> <li>2. There has been a request to erect a Memorial Bench for a Classified Staff member that has passed (Greg Mackalenni). All landscaping is going to be redesigned. The bench will probably be held up for a bit because of this. There is need for a solid policy. Denise Perez mentioned that memorials are being done at De Anza and wonders who pays of it.</li> <li>3. No smoking needs to be enforced.</li> <li>4. Someone questioned whether we could have signage that states: "you are here" to be included in any permanent maps</li> <li>5. Someone asked about the constant watering of the Ivy next to most buildings. We water much more than required</li> </ol>	<p><b><i>B &amp; G</i></b></p> <ol style="list-style-type: none"> <li>1. Signage policy review</li> <li>2. Memorial bench for Greg Mackalenni</li> <li>3. enforcing no smoking policy</li> <li>4. "you are here" on all campus maps</li> <li>5. watering the ivy on campus</li> </ol>
<p><b>Reassigned time, backfill &amp; room restoration///Maureen Chenoweth</b></p> <ol style="list-style-type: none"> <li>1. The Staff/Faculty Lounge will be up and running very shortly</li> </ol>	<p><b><i>Restoration Update</i></b></p> <ol style="list-style-type: none"> <li>1. Staff/Faculty Lounge finally realized</li> </ol>
<p><b>Announcements/Good of the Order///Dave Garrido</b></p>	
<p><b>Dates to Remember</b></p> <p><input type="checkbox"/> <b>Next Senate meeting:</b> Thursday, October 16, 2:30-4:30PM in the President's Conf Room (#1901)</p>	