



Classified Senate <http://www.foothill.edu/classified/>

Thursday, June 5, 2008  
2:30PM-4:00PM  
Room 3015

Attending:

**MARIAELENA APODACA**  
**DAVID GARRIDO**  
**DAVE CAVALLERO**  
**DARYA GILANI**  
**CHRISTINE MANGIAMELI**  
**SHERRI MINES**  
**BHAVI PATEL**  
**LINDA ROBINSON**

**LUCY RODRIGUEZ**  
**KAREN SMITH**  
**KAY THORNTON**  
**PHUONG TRAN**  
*Not Present:*  
Maureen Chenoweth  
Stephanie Franco  
Kathy Fransham

Asha Harris  
Allison Largent  
Cori Nunez  
Erin Ortiz  
Denise Perez  
Kay Thornton  
Nhung Tran

<b>DISCUSSION ITEMS</b>	<b>FOLLOW-UP</b>
<b>Approval of Minutes</b> Approved	<i>Minutes</i> Approved
<b>Burning Issues</b> none	<i>Burning Issues</i> none
<b>Next Meeting</b> Thursday, June 19 <sup>th</sup> ; 2:30-4:00pm@3015	<i>Next Meeting</i> 6/19/08 @ 3015
<b>Treasurer's Report</b> ///Denise Perez As of June 5, 2008, we have spent \$12,884.05.	<i>Treasure's Report</i> \$12,884.05 spent
<b>COMMITTEE REPORTS</b>	<b>FOLLOW-UP</b>
<b>Budget Update Group (BUG)</b> ///Dave Garrido Dave Garrido attended first meeting. There was discussion of class cancellation vs. class productivity	<i>BUG</i> Senate president will attend BUG meetings
<b>Educational Resources Committee</b> ///Asha Harris Has not met	<i>ERC Update</i> Has not met
<b>Program Planning</b> ///Nhung Tran Lucy reported the flowchart was revised describing the process. There will be follow up on the June 18 & 19. Dave sent a suggested version of the cover sheet to Rob	<i>PPC Update</i> DG will get a copy to distribute after Roundtable makes recommendations
<b>Building and Grounds Committee</b> ///Denise Perez//Christine Mangiameli Next meeting is June 18 or19	<i>B&amp;G Committee</i> Next meeting is June 18 or19
<b>District Sustainability Committee</b> ///Karen Smith We recommended existing language in draft to be put into district policy, the implementation language is to be reviewed by the committee, and recommend for approval to the roundtable	<i>Sustainability Committee</i> 1. Recommended draft policy language to be put into district manual 2. Asked to review and recommend changes for administrative procedures
<b>HRAC &amp; Mediation Update</b> ///Cori Nunez No update/	<i>HRAC Update</i> No update
<b>District Budget</b> ///Lucy Rodriquez No report.	<i>DBC Update</i> No report

<p><b>ETAC/EIS//Sheri Mines</b> \$800 net variance for 2008</p>	<p><b>ETAC/EIS</b> \$800 net variance for 2008</p>
<p><b>Legislative Committee/Academic Senate//Kay</b></p> <ol style="list-style-type: none"> <li>1. Fred Sherman reiterated his decision to have one classified rep on the EIS implementation. He has agreed to have Sherri Mines instead of the district classified rep.</li> <li>2. Security policy draft is available.</li> <li>3. Update on new software compatibility issues: <ul style="list-style-type: none"> <li>• ETS has a converter for the Windows Vista problems that are occurring when Macs (and PCs) are unable to open the new Windows format.</li> <li>• All brand new Macs now run Leopard 10.5 – unfortunately, these new Macs are not compatible yet with Meeting Maker</li> </ul> </li> </ol>	<p><b>LC/AS Update</b></p> <ol style="list-style-type: none"> <li>1. Sherri Mines now representing ETAC/EIS as sole classified representative</li> <li>2. Security policy draft available</li> <li>3. update on new software compatibility issues</li> </ol>
<p><b>Sustainability//Karen Smith</b></p> <ol style="list-style-type: none"> <li>1. College sustainability policy is priority. Draft will begin this summer</li> <li>2. Karen Smith and Bob Cormia taking ISO14001 at De Anza this summer.</li> <li>3. Smith and Cormia attending UC/USC/CCC state Sustainability Conference this summer in San Luis Obispo, 7/31/2008 – August 3, 2008</li> </ol>	<p><b>Sustainability update</b></p> <ol style="list-style-type: none"> <li>1. Foothill Sustainability Policy Draft begins this summer</li> <li>2. Smith/Cormia taking ISO14001 at De Anza this summer</li> <li>3. Smith/Cormia attending State Sustainability Conference 7/31-8/03</li> </ol>
<p><b>Roundtable//Dave Garrido</b></p> <ol style="list-style-type: none"> <li>1. Should transfer students be able to march with degree holders at commencement?</li> <li>2. Student outreach MAP, see Pat Hyland</li> <li>3. Veteran’s Day workshop, successful but do not charge for parking for this event, offer transportation options</li> <li>4. Day on the Hill – over 200 participants</li> <li>5. 511.org Cormia’s effort to reduce autos on campus</li> <li>6. Miner asked what we’d like to see changed for Roundtable for next year – someone asked for more advanced notice on topics that were going to be discussed</li> </ol>	<p><b>Roundtable Update</b></p> <ol style="list-style-type: none"> <li>1. Transfers march with degree holders?</li> <li>2. Student outreach program this summer</li> <li>3. Veteran’s Day workshop held</li> <li>4. Day on the Hill, over 200 attend</li> <li>5. 511.org for ridesharing</li> <li>6. More advanced notice wanted for topics needing discussion</li> </ol>
<p><b>Chancellor’s Advisory Committee//Stephanie Franco</b></p> <ol style="list-style-type: none"> <li>1. Emergency communication efforts involve LCD displays</li> <li>2. Regarding the budget: Three overarching plans, involving quantitative goals. Administration wants to work with forward thinking. Andy Dunn would like more town hall type meetings</li> </ol>	<p><b>CAC Update</b></p> <ol style="list-style-type: none"> <li>1. LCD display panels to be implement for emergencies</li> <li>2. Forward thinking with budget, Andy Dunn wants town hall type meetings</li> </ol>
<p><b>FHDA Board of Trustees//David Garrido</b></p> <ol style="list-style-type: none"> <li>1. De Anza’s state of the college?</li> <li>2. Retiree benefits discussed</li> <li>3. How do we control campus keys</li> <li>4. Next fall we will be installing another solar panel covered parking lot</li> </ol>	<p><b>Board of Trustees</b></p> <ol style="list-style-type: none"> <li>1. Stay tuned for more on retiree benefits and the installation of a new solar panel covered parking lot.</li> </ol>

<b>SENATE COMMITTEE REPORTS</b>	<b>FOLLOW-UP</b>
<b>Retreat Committee</b> ///Darya Gilani 1. next year's speaker should be located in an indoor venue 2. Maureen Chenoweth wants to plan the next retreat and needs volunteers	<b>CS Retreat Update</b> 1. indoor venue for speakers 2. Maureen chair for next retreat
<b>Classified Recognition Week</b> ///Melissa Baxter 1. Stellar job for door prizes, well done, great to mix with people	<b>Classified Week Update</b> 1. Check with Maureen to volunteer for next year.
<b>Committee on Committee update</b> 1. All the current committees have been updated on the Classified Senate Web site.	<b>Committees Update</b> <a href="http://www.foothill.edu/classified/committee.html">http://www.foothill.edu/classified/committee.html</a>
<b>INFORMATION YOU NEED TO KNOW</b>	<b>FOLLOW-UP</b>
<b>Appointments: Calls for Volunteers</b> 1. Marcia Bhide approved for Interim BHS Dean Committee 2. Denise Perez on Scheduling Committee	<b>Volunteer Update</b> 1. Marcia Bhide approved for Interim BHS Dean Committee 2. Denise Perez on Scheduling Committee
<b>Reassigned time, backfill, and room restoration update</b> 1. Doreen looked at job description of Classified Senate Executive Board 2. Maureen looked at new meeting room	<b>Restoration Update</b> 1. Doreen looked at job descriptions of Classified Senate Executive Board 2. <b>Maureen looked at new meeting room</b>
<b>Opening Day Session Topics</b> 1. Sheri Mines was only contributor for opening day session topics	<b>Opening Day Update</b> 1. Sheri Mines was only contributor for opening day session topics
<b>Defining Excellence in Governance Group</b> 1. Tabled	<b>Excellence Update</b> 1. Tabled
<b>Announcements/Good of the Order</b> ///Dave Garrido Kay Thornton will have more information on the Classified Senate Scholarship Fund	
<b>Dates to Remember</b> <input type="checkbox"/> <b>Next Senate meeting:</b> Thursday, June 19, 2:30-4pm in the NEW ROOM 3015. <input type="checkbox"/> <b>Subsequent Senate Meetings are:</b> Thursday, July 24, 12:30PM in the President's Conference Room <input type="checkbox"/> <b>4Cs Classified Leadership Institute,</b> June 12-14, at Granlibakken, Tahoe City <input type="checkbox"/> <b>GBLA Heritage Month: Activities through June on Foothill's campus</b>	