



Classified Senate <http://www.foothill.edu/classified/>

Thursday, February 12, 2009  
 2:30PM-4:00PM  
 President's Conference Room

## Classified Senate Meeting

Present:

**MARIAELENA APODACA**

**DAVID CAVALLERO**

**MAUREEN CHENOWETH**

**GIGI GALLAGHER**

**CRAIG GAWLICK**

**DAVE GARRIDO**

**DARYA GILANI**

**ALLISON LARGENT**

**CHRISTINE MANGIAMELI**

**SHERI MINES**

**CORI NUNEZ**

**BHAVI PATEL**

**DENISE PEREZ**

**LINDA ROBINSON**

**VIRGINA SLAYTON**

**KAREN SMITH**

**NHUNG TRAN**

**INNA WITCOP**

**Not Present:**

**Stephanie Franco**

**Allison Largent**

**Christine Mangiameli**

**Sheri Mines**

**Erin Ortiz**

**Lucy Rodriguez**

<b><i>DISCUSSION ITEMS</i></b>	<b><i>FOLLOW-UP</i></b>
<b>Burning Issues</b> None	<b><i>Burning Issues</i></b> none
<b>Approval of Minutes</b> 12/21 and 1/22 approved	<b><i>Approval of Minutes</i></b> 12/21 and 1/22 approved
<b>Next Meeting</b> 2/26/09	<b><i>Next Meeting</i></b> 2/26/09
<b>Treasurer's Report</b> ///Denise Perez Spent \$3,737.28 Discussed several budgets of classified retreats	<b><i>Treasure's Report</i></b> Spent \$3,737.28
<b>March 10 Development of new planning process</b>	<b><i>3/10 Development of new planning process</i></b>
<b>Announcements/Good of the Order</b> ///Maureen Chenoweth	<b><i>Announcements/Good of the Order</i></b>
<b><i>COMMITTEE REPORTS</i></b>	<b><i>FOLLOW-UP</i></b>
<b>Academic Senate Report</b> ///Denise Perez Richard Galope (RG) and Katie Townsend-Merino gave a report on accreditation: we are on pre-warning in regards to having fixed our problems identified in the last accreditation. KTM has plans and a method to the process to correct this situation. Town meeting set for April 2009 to discuss Foothill's vision for the future. There were talks of changing administrative policy in regards to Title 5. Need a district policy that determines how long students can challenge grades FH has 2 years, DeAnza has 5 years.	<b><i>AS</i></b> Accreditation Committee has us on pre-warning 2009 Town meeting on Foothill's vision for the future Changes in admin/ policy regarding title V Need district policy for window to challenge grades
<b>Building and Grounds Committee</b> ///Denise Perez and	<b><i>B&amp;G</i></b>

Christine Mangiameli Had a guest speaker from native plant society, encouraging us to use native plants Architects for new PSME building will have LEED certification and be a 2 story building encompassing bigger classrooms. It will be located on the site of the old OH complex Many areas of the campus are out of ADA compliance Trees are long past their maximum life span and need to be replaced The overall theme of the campus would like to include more benches	Would like to see use of native plants on campus in landscaping projects New PSME building will be LEED compliant Many areas on campus out of ADA compliance Trees standing past life expectancy Need for more benches on campus
<b>Campus Center Board</b> ///Allison Largent	<b>CCB</b>
<b>Commencement Committee</b> ///Bhavi Patel	<b>CC</b>
<b>Committee on Committees</b> ///Dave Garrido, Denise Perez <a href="http://www.foothill.edu/classified/committee.html">http://www.foothill.edu/classified/committee.html</a>	<b>CoC</b> <a href="http://www.foothill.edu/classified/committee.html">http://www.foothill.edu/classified/committee.html</a>
<b>Educational Resources Committee</b> ///Asha Harris postponed	<b>ERC</b> postponed
<b>Ergonomics Committee</b> ///John Dubois NEW	postponed <b>EC</b>
<b>Program Planning</b> ///Nhunh Tran postponed	<b>PPC</b> postponed
<b>Roundtable</b> ///Dave Garrido postponed	<b>RT</b> postponed
<b>Sustainability</b> ///Karen Smith postponed	<b>Sustainability</b> postponed
<b>Technology Task Force</b> ///Kathy Fransham, Tahiya Marome	<b>TTF</b>
<b><i>DISTRICT COMMITTEE REPORTS</i></b>	<b><i>DC</i></b>
<b>Board of Trustees</b> ///Maureen Chenoweth	<b>BOT</b>
<b>District Budget Advisory Committee</b> ///Maureen Chenoweth, Lucy Rodriquez	<b>DBAC</b>
<b>District Chancellor's Advisory Committee</b> ///Maureen Chenoweth	<b>DCAC</b>
<b>District Diversity and Equity</b> ///Cori Nunez 1) New committee suggestions for helping transition staff with upcoming changes. EAP used in the past; we'd like workshops on dealing with redistribution of workload, crisis counseling, transition tools, how to build new work relationships. There is no money available for these workshops, so Dorene Novotny will be asking groups for one time monies for job relationship outreach. 2) Judy Miner is working closely with Art Hand. If you are being asked to change your job description or if your department is being reorganized, contact Art Hand 3) Many are confused with this being called a crisis, with one college's hiring frozen and another's hiring is	<b>DDE</b> 1)transition help with staff changes 2)Art Hand and Judy Miner need input on job description changes 3)active hiring going on vs. hiring freeze

active.	
<p><b>District Budget Town Hall</b>///Dave Garrido Main presenters, Judy Miner, Andy Dunn, Martha Kanter Structural deficit needs to be addressed no matter what is handed to us from Sacramento, the structural deficit in the \$7-11 million dollar range No layoffs before 2010-2011. 100 positions to be cut as a worse case scenario. Hoping that there won't be more than 20. They were asked about considering only internal hiring for available positions. Response was not optimistic. They are looking for grant revenues to carry us Everyone should be willing to take a little bit of a cut to protect jobs. Judy Miner said that faculty position has been cut under travel and careers, with classified person being absorbed somewhere on campus.</p>	<b>DBTH</b>
<p><b>District Educational Technology Advisory Committee</b>///Sheri Mines</p>	<b>DETAC</b>
<p><b>District Human Resources Advisory Committee</b>///Cori Nunez 1) employment going online totally as of 2/1/2009 2) selection for the hiring committees will be totally electronic; you will need access to applications using a password 3) attempts to set up a safety and emergency response system *broadcast system will be cell phone, phone message, email message</p>	<p><b>DHRAC</b> 1)entire hiring process online as of 2/1/09 includes employment application, hiring committees, application review 2)emergency response system to include broadcast system</p>
<p><b>District Legislative Committee</b>///Gigi Gallagher We are united with other local colleges in this budget crisis. We are looking for stimulus money</p>	<p><b>DL</b> nnnnnnnnn</p>
<p><b>District Professional Growth Advisory Committee</b>///Denise Perez postponed</p>	<p><b>DPGAC</b> postponed</p>
<p><b>District Professional Leave Committee</b>///Marcia Bhide postponed</p>	<p><b>DPLC</b> postponed</p>
<b>SENATE COMMITTEE REPORTS</b>	<b>FOLLOW-UP</b>
<p><b>Retreat Committee</b>///Darya Gilani FH DeAnza and Central Services. Hayes Mansion in South San Jose, the price is right, Martha Cantor will cover breakfast again, need consensus from DeAnza and CS if \$50/head is ok. Maureen Chenoweth (MC) asked if FH will absorb the cost of DeAnza and CS can't come up with the \$10/head difference Tentative date is May 8<sup>th</sup> 2009</p>	<p><b>CS Retreat</b> Hayes Mansion a possible site 5/8/2009 date of retreat</p>
<p><b>Classified Appreciation Week</b>///Erin Clifford Ortiz Erin Ortiz new chair</p>	<p><b>CAW</b> Erin Ortiz new chair</p>

Erin has shown interest in compiling the slide show about classified staff	
<b>Employee Recognition Awards</b> ///Stephanie Franco Working with appreciation plaques in the hall, they are seriously outdated; there is a meeting later in February, working on choosing the next employee of the quarter	<b><i>Employee Recognition Awards</i></b> Updating appreciation plaques Getting ready to choose the next employee of the quarter
<b>Welcoming Committee</b> /// New Classified Staff enjoyed lunch with Classified staff members that talked of shared governance possibilities	<b><i>WC</i></b> Shared governance orientation with new classified staff at various lunches
<b><i>INFORMATION YOU NEED TO KNOW</i></b>	<b><i>FOLLOW-UP</i></b>
<b>Appointments: Calls for Volunteers</b> postponed	<b><i>Volunteer Update</i></b> postponed
<b>Reassigned time, backfill, and room restoration update</b> 1. tabled, out of time	<b><i>Restoration Update</i></b> postponed
<b>Opening Day Session Topics</b> n/a	<b><i>Opening Day Update</i></b> n/a
<b>Defining Excellence in Governance Group</b> postponed	<b><i>Excellence Update</i></b> postponed
<input type="checkbox"/> Dates to Remember, <input type="checkbox"/> Subsequent Senate Meetings are: <input type="checkbox"/> Classified Retreat: <input type="checkbox"/> 4Cs Classified Leadership Institute,	