



Classified Senate <http://www.foothill.edu/classified/>

Thursday, May 15, 2008
 2:30PM-4:00PM
 Room 3015
 Approved Minutes

Classified Senate Meeting

Attending:

MARIAELENA APODACA
DAVID CAVALLERO
DAVE GARRIDO
DARYA GILANI
CHRISTINE MANGIAMELI
SHERI MINES
CORI NUNEZ

ERIN ORTIZ
BHAVI PATEL
DENISE PEREZ
LUCY RODRIGUEZ
KAREN SMITH
PHUONG TRAN
NHUNG TRAN

Not Present:
 Maureen Chenoweth
 Stephanie Franco
 Kathy Fransham
 Asha Harris
 Allison Largent
 Kay Thornton

<i>DISCUSSION ITEMS</i>	<i>FOLLOW-UP</i>
Approval of Minutes Approved	<i>Minutes</i> Approved
Burning Issues none	<i>Burning Issues</i> none
Next Meeting Thursday, June 5 th , 2:30-4:00pm@3015	<i>Next Meeting</i> 6/5/08 @ 3015
Treasurer's Report ///Denise Perez As of May 15, 2008, we have spent \$12,934.06. This includes an additional payment to Retreat Site, employee of the quarter banner and some expenses for Classified Employee Week.	<i>Treasure's Report</i> \$12,934.06 spent as of 5/15/2008
<i>COMMITTEE REPORTS</i>	<i>FOLLOW-UP</i>
Budget Task Force ///Phuong Tran Diane Cohn reported that the BTF is now called the Budget Update Group (BUG) hah! It will be a management group that periodically gives updates on the budget. The Governance Group will sit in on updates and they will be represented from Educational resources. Representatives from Classified and Academic Senates along with Faculty Association and SEIU representatives will be able to sit in on the update group and give feedback.	<i>BTF Update</i> BTF is now BUG
Educational Resources Committee ///Asha Harris Asha sick, no report	<i>ERC Update</i> none
Program Planning ///Nhung Tran This committee oversees program review. They met May 5, 2008. ATTACHED TO THESE MINUTES IS A REVIEW SHEET THAT IS	<i>PPC Update</i> Program Planning Review sheet up for review, send comments

<p>SLATED FOR AN UPDATE. Please review and give comments to your segment representative to share. Information from this sheet should identify key needs and are approved at Roundtable. There is a reliance on managers to circulate this review sheet to obtain Classified input.</p>	
<p>Building and Grounds Committee///Denise Perez//Christine Mangiameli Met for the first time. Denise mentioned that a club wants to plant daffodils somewhere on campus. Environmental Horticulture would be the only club available to maintain the health of the daffodils. The college’s grounds representative asked if they could wait one year, as measure C funds include landscape design plans for campus. A new signage policy has begun review, taking notes on what is missing. Email Brenda Visas with concerns. Measure C funds are available for better LED displays for signs on campus buildings. The policy for student postings needs to be changed.</p>	<p>B&G Committee</p> <ol style="list-style-type: none"> 1. Daffodil proposal asked to wait one year. 2. Signage under review 3. Measure C funds able to fix some lighting problems 4. Student posting policy has need for change.
<p>District Sustainability Committee///Karen Smith Targeted the end of September for both colleges to come up with language suitable for the District Policy Manual. Time is short as faculty are gone from the end of June through the end of September.</p>	<p>Sustainability Committee Both colleges have met and begun with language for district policy manual</p>
<p>HRAC & Mediation Update///Cori Nunez Has been reactivated with a May 21 meeting slated. Dave Garrido has been in touch with Doreen Novotny who has confirmed that Classified employees are told of which classified employee has been appointed to a hiring committee for manager. It is also true that Academic Senate ratifies all appointments after they choose who they want as their representative. Classified Employees would like that same privilege. Senates make sure of unbiased choices. Classified Senate language states that participation selection and retention of managers shows good operation practice. We want to do our own appointments of who we want on Manager Hiring Committees from Classified Senate. Darya said we are always in need of new EO reps</p>	<p>HRAC Update Need for parity in appointments to manager hiring committees between Academic and Classified Senates</p>
<p>District Budget///Lucy Rodriquez No report.</p>	<p>DBC Update No report</p>
<p>ETAC/EIS///Sheri Mines Has not met, Sheri was told that the steering committee had met and finalized the new assessment committee for implementation of the new EIS software. This new executive committee votes on issues without the opportunity to come back and check on input from classified people. We want to continue with three representatives from classified senate, (central services, DA and FH) After no returned call from Kathy Kyne, Dave</p>	<p>ETAC/EIS New committee approved and finalized. FH and DA with no representation.</p>

Garrido spoke with Fred Sherman and asked him to look at revising the policy to include reps from FH and DA, as this system will be tying both colleges together. This committee has taken what was a governance committee and disbanded it. Big changes are coming and everyone would be best served with input from Classified Senate reps.	
Legislative Committee/Academic Senate ///Kay Thornton LC has not met. AS is following up on opening day speakers	<i>LC/AS Update</i> LC not met, AS working with opening day speaker suggestions
Sustainability ///Karen Smith Sustainability: WISE 37, the new environmental group on campus met with the new Manager (Cecilia) of Fresh and Natural, the only food supplier on campus. She seems willing to work with new ideas on recycling, reducing and reusing their products. Representatives from Fresh and Natural's operating Board attend the monthly Campus Center Board meeting. It would be a good idea to have representatives there from Foothill's Sustainability Committee	<i>Sustainability update</i> The café has a new manager, all welcome to attend monthly meetings with campus center board
Roundtable ///Dave Garrido Did not meet	<i>Roundtable Update</i> Did not meet
Chancellor's Advisory Committee ///Stephanie Franco Meets May 16	<i>CAC Update</i> Meets May 16
FHDA Board of Trustees ///David Garrido 1. ASFC budget presentations were approved 2. Foundation made presentations. They have added extra staff with a fundraising goal of \$50 million to the endowment (\$29million was actually raised, most likely due to lower stocks.). 3. A resolution was passed acknowledging Classified Staff Week for May 19-25 4. Settlement with SEIU and language change in the contract 5. Looking for a storage area for emergency replies on campus 6. Though the budget is not looking so good, the May revise is starting not to look so bad as expected and language change in the contract	<i>Board of Trustees</i> 1. AFSC budgets approved 2. Extra staff foundation in place to raise \$50-million 3. Classified staff resolution 4. SEIU contract settles with language changes 5. Need storage areas for emergency supplies 6. Budget revise for May looking ok
<i>SENATE COMMITTEE REPORTS</i>	<i>FOLLOW-UP</i>
Retreat Committee ///Darya Gilani 1. Darya has a lot of volunteers, and also needs more for cleanup 2. Managers are asking for a list of sign ins and sign outs to determine classified attendance from their areas	<i>CS Retreat Update</i> 1. Needs help 2. Mgrs will be looking at sign in and out sheets
Classified Recognition Week ///Melissa Baxter	<i>Classified Week Update</i>

1. May 18 through 23 2. Breakfast on the president on Monday; mailbox items Tuesday and Wednesday; lunch on Thursday	1. 5/18-5/23 2. Breakfast on 5/19 and lunch on 5/22 on Judy Miner
Employee Recognition Awards ///Stephanie Franco 1. We discussed the possibility of giving a \$100 award to the division that has the awarded classified employee of the year award.	Employee Recognition Awards 1. \$100 award for division of employee being considered, vote yea or nay at, next meeting
Committee on Committees See the website http://www.foothill.edu/classified/committee.html for current committee listings.	Committees Update http://www.foothill.edu/classified/committee.html
INFORMATION YOU NEED TO KNOW	FOLLOW-UP
Appointments: Calls for Volunteers Commencement: Bhavi Patel has volunteered to help with the Commencement Ceremony.	Volunteer Update Volunteers are always needed.
Reassigned time, backfill, & room restoration update Tabled, out of time	Restoration Update Topic for next meeting
Opening Day Session Topics Tabled, out of time	Opening Day Update Topic for next meeting
Defining Excellence in Governance Group Tabled, out of time	Excellence Update Topic for next meeting
Announcements/Good of the Order ///Dave Garrido	
Dates to Remember <input type="checkbox"/> Next Senate meeting: Thursday, June 5, 2:30-4pm in the NEW ROOM 3015. <input type="checkbox"/> Subsequent Senate Meetings are: o June 19, 2:30-4:00PM, Room 3015 <input type="checkbox"/> Classified Retreat: Friday, May 16, Roaring Camp, Felton <input type="checkbox"/> 4Cs Classified Leadership Institute, June 12-14, at Granlibakken, Tahoe City <input type="checkbox"/> Latino Heritage Month: Activities through May	