



Classified Senate <http://www.foothill.edu/classified/>

May 14, 2009
2:30PM-4:00PM
Room #6708

Classified Senate Meeting

Attending:

MARIAELENA APODACA

BHAVI PATEL

NHUNG TRAN

DAVE GARRIDO

DENISE PEREZ

MAUREEN CHENOWETH

DARYA GILANI

LUCY RODRIGUEZ

ALLISON LARGENT

SHERI MINES

KAREN SMITH

ERIN ORTIZ

PHUONG TRAN

<i>DISCUSSION ITEMS</i>	<i>FOLLOW-UP</i>
Burning Issues none	Burning Issues none
Approval of Minutes April 23, 2009 approved	Approval of Minutes Action
Next Meeting May 28, 2009 #6708	Next Meeting Info
Treasurer's Report ///Denise Perez \$15,034.52 spent. Have made ½ down payment for retreat. Will be reimbursed by 2 other district senates	Treasure's Report Info
Development of new planning process ///Lucy Rodriguez Classified Senate Response to Planning Structure 1) We're absolutely delighted with the direction of great inclusion of classified staff. 2) As a classified senate, we recognize and honor the primary reliance areas of the faculty. In cases where there are clearly academic proposals, situations, and solutions, we respect the role of the Academic Senate and appointed faculty in their directions and decision-making. Likewise, we value input from the faculty when it comes to clearly administrative or student service unit plans and proposals. 3) With greater inclusion, it is important to allow and facilitate staff access to these important planning committees by freeing them up so that Senate can appoint them and they can participate effectively. If you don't give more staff across campus access to the table, then you cannot hold them responsible if and when accreditation doesn't find them at the table. 4) This process seems very similar to what we tried to do 10 years ago. And if you could train people not to find loopholes around it, then it might actually work. 5) There needs to be a specific set of guidelines and rules associated with this structure and processes – NOT just about proposing money, but also about proposing cuts. 6) A transparent reverse process is essential and communication needs to come back down – especially regarding cuts – and NOT in the super vague way Judy Miner communicated at the combined Roundtable. 6) A built-in evaluation process is crucial – do you have one of those? 7) Broad participation is absolutely necessary in order to make structure and processes work. In the online program review process at the bottom, there needs to be either a check box or accounting of who fills out each program or unit or committee plan – and if everyone in the area (ESPECIALLY STUDENT & ADMIN AREAS) had a chance to contribute or sign off on it. 8) When the process and planning structure are finally done – it needs to be	Development of new planning process Info

communicated and very well thought out.	
<p>Classified Senate Response to Mission, Vision, and Values</p> <p><u>Vision</u> In the very last statement, it should read.... “by choosing Foothill to further their education, career, and personal development.” Add the word “career.”</p> <p><u>Values</u> Keep Openness. One can be open to new ideas, but not transparent to new ideas. Transparency is more about what we want from a governance and decision-making structure. Put the Values in Alpha order – because otherwise it seems like Honesty is the biggest issue here.</p> <p><u>Purpose</u> No changes needed</p> <p><u>Mission</u> Why did you delete global competitiveness? We’re a global school. If it’s not inherent that we’re both local and global, then add local and global citizenry.</p>	<p>Development of new planning process (cont) Info</p>
<p>Announcements/Good of the Order///Maureen Chenoweth Employee of the quarter awards and plaques are all up to date.</p>	<p>Announcements/Good of the Order Info</p>
COMMITTEE REPORTS	FOLLOW-UP
<p>Academic Senate Report///Denise Perez Judy Miner talked about eliminated positions; FH found 3 million dollars in budget cuts, will help cushion next set of inevitable cuts Katie Townsend-Merino asked for any input for ideas to cut budget</p>	<p>AS Info and ACTION needed</p>
<p>Building and Grounds Committee///Denise Perez The signage policy does not seem to have advanced to any operable stage. Has everyone given their input?</p>	<p>B&G Info and ACTION needed</p>
<p>Campus Center Board///Allison Largent met Wednesday, May 13th: NB: Any area reports not listed are due to the fact that they had no report or no representative present. ASFC Smart Shop: Color copier finally installed. cost: 25cents per page Health Services: Lyme Disease lecture entitled “Under Our Skin” on May 21 with two showings: 12:15-1:15pm and 7:00-8:30pm in Appreciation Hall. The Health Center is no longer testing for the swine flu for the county. If someone has symptoms, they should go to the doctor within the first two days, when it is treatable. If someone has symptoms and cannot make it to the Health Office, please call the Health Office and they will work with the patient over the phone. For everyone: please do not spread rumors regarding who may or may not have the swine flu. If anyone wants a mask, they can come get one in the Health Office. In the fall they hope to have a free vaccine for the H1-N1 virus (swine flu). Please note that the human flu is actually more dangerous than the swine flu with more deaths, so please get a free flu vaccine for the human flu in the fall. If there will be a free swine flu vaccine, people will need both vaccines (they will not be combined). Intramurals/Volunteer Center: Basketball tournament last Friday that will continue this Friday. June 9th: blood drive with Volunteer Center. Blood mobile will be parked in Cesar Chavez Plaza. Student Activities: Co-sponsored Environmental Fair today with Health Office. International Night tomorrow night (starts at 6pm in the Campus Center with performances at 7pm in Smithwick Theatre). LGBT next month, LHM this month. Commencement: Lauren Velasco will be faculty speaker, student speaker audition for finalists will be next Tuesday, and keynote speaker is a former Foothill student (from 12+ years ago) named Gloria.</p>	<p>CCB Info</p>
<p>Commencement Committee///Bhavi Patel Bhavi has resigned as Classified Senate representative of this committee</p>	<p>CC Info</p>

Committee on Committees ///Dave Garrido, Denise Perez http://www.foothill.edu/classified/committee.html	CoC Info
Educational Resources Committee ///Maureen Chenoweth Judy Miner combined Roundtable, Ed Resources and a few senates to give the news of position eliminations; no hard copy yet available	ERC Info
Ergonomics Committee ///John Dubois No report	EC No report
Program Planning ///Nhung Tran No report	PPC No report
Roundtable ///Maureen Chenoweth See Ed Resources	Roundtable See Ed Resources
Sustainability ///Karen Smith Has not met	Sustainability Has not met
Technology Task Force ///Tahiya Marome No report	TTF No report
<i>DISTRICT COMMITTEE REPORTS</i>	<i>DCR</i>
Chancellor Search ///Maureen Chenoweth Interim has already been chosen; this needs to be made public. Search committee will involve: 3 faculty from district, 3 classified from district, 2 students, 2 administrators, 5 unions, along with 3 senates that represent classified staff. All unions will meet on 5/27 to determine which 3 will represent the five unions. Names will be sent to chair Jane Enright. Maureen Chenoweth will facilitate choices of classified staff choice between FH, DA, CS	Chancellor Search Info
Board of Trustees ///Maureen Chenoweth See chancellor search	BOT See chancellor search
District Budget Advisory Committee ///Maureen Chenoweth, Lucy Rodriguez There is a timeline for pursuing NASA's triflex association with Foothill	DBAC Info
District Chancellor's Advisory Committee ///Maureen Chenoweth There is a recommendation that we get a representative from Classified Staff that clearly shows classified representation. This means having it be OUR choice for administrative hiring processes. This is administrative hiring procedure, rather than actual board policy. District Management does not have any interest in Classified Senate appointing a classified staff member when hiring management. They said they only give faculty a voice in the process because they are mandated. Foothill College works hard towards inclusion. This issue is on a district level. We need a voice on this committee to keep this active. Gigi Gallagher suggested that we contact De Anza's Classified Senate to have them help us advocate for this.	DCAC Info and ACTION (at the end)
District Diversity and Equity /// Need Representative	DDE Need Representative
District Educational Technology Advisory Committee ///Sheri Mines No Report	DETAC No Report
District Human Resources Advisory Committee ///Cori Nunez No Report	DHRAC No Report
District Legislative Committee ///Gigi Gallagher No meeting	DLC No meeting
District Professional Growth Advisory Committee ///Denise Perez No report	DPGAC No report
District Staff Development Leave Committee ///Marcia Bhide (ACE) Classified Staff professional development leave requests are being returned to the applicant as denied Past practice has been to allow applicants to revise SDL	DPLC Information and ACTION

<p>applications to meet the requirements of the committee. The committee would request additional information from applicants when an SDL application was incomplete or unclear, and it would advise applicants of how an inadequate proposal could be made acceptable. If the staff member provided the additional information or revised the application, the committee would reconsider the application. Straight out rejections are not part of the practice. HR always contacted the employee to remind them of committee's requirements. Total rejections should not happen. ACE needs to object to this and they need to follow-up. Classified Senate should express support to the union in pursuing justice to this.</p>	
SENATE COMMITTEE REPORTS	FOLLOW-UP
<p>Retreat Committee///Darya Gilani Now de-briefing on positives and negatives. Surveying online for input. Leslye Noone asked if there is a desire to combine all 3 senates for next year and is that question on the survey</p>	<p>CS Retreat Update Info</p>
<p>Classified Recognition Week///Erin Ortiz Plaza lunch tomorrow 12-1</p>	<p>Classified Week Update Info</p>
<p>Employee Recognition Awards///Stephanie Franco Employee of the quarter done Employee of the year done Administrator of the year done</p>	<p>Employee Recognition Awards Info</p>
<p>Committee on Committees http://www.foothill.edu/classified/committee.html</p>	<p>Committees Update Info</p>
INFORMATION YOU NEED TO KNOW	FOLLOW-UP
<p>Appointments: Calls for Volunteers Rep needed for District, Diversity and Equity</p>	<p>Volunteer Update Rep needed for District, Diversity and Equity</p>
<p>Reassigned time, backfill, and room restoration update No report</p>	<p>Restoration Update No report</p>
<p>Opening Day Session Topics No report</p>	<p>Opening Day Update No report</p>
<p>Defining Excellence in Governance Group No report</p>	<p>Excellence Update No report</p>
<p><input type="checkbox"/> Dates to Remember, May 28, 2009</p> <p><input type="checkbox"/> Subsequent Senate Meetings are: May 28 and June 11, 2009</p>	