

CLASSIFIED SENATE  
MEETING MINUTES  
November 15, 2007  
DRAFT

Attending: Maureen Chenoweth, Gigi Gallagher, Akemi Ishikawa, Dave Garrido, Denise Perez, Phuong Tran, Karen Smith, Kay Thornton.

Absent: MariaElena Apodaca, Melissa Baxter, Stephanie Franco, Rosalinda Jen, Christine Mangiameli, Sherri Mines, Leslye Noone, Lucy Rodriguez, Virginia Slayton

1. Approval of Minutes from 11/1/07: Minutes were approved.
2. Burning Issues: None.
3. Next Meeting: Thursday, December 6, 2:30-4pm@6708.
4. Treasurer's Report: As of 11/14, we have spent \$4,736.21. This includes the \$427.04 we agreed to pay for the inauguration lunch for the board members.
5. Guest Speaker: Christine Vo, District Benefits Office: Christine joined us to inform us and go over the benefits survey that the district recently sent out. It's going to be resent to all employees as there were issues with email subject lines, etc. We need to encourage all employees to complete this survey as it will give the district a better idea of how well our providers are meeting our needs. This is the first time the district has done this. An independent company has been brought in to conduct the survey as to keep things anonymous. The data will be compiled by the end of December with results available to the district by mid January 2008.
6. Committee Reports:
  - A. Budget Task Force: No report.
  - B. Educational Resources: No report.
  - C. HRAC: Christine Vo had given the same benefits presentation. Kim Chief Elk asked the Group for other priorities we may have (besides mediation and benefits survey). Stress in the workplace was brought up. If we have any other issues or ideas to bring up or pass on, let Dave know by the end of the year.
    - i. Mediation: Karen stated how impressed she has been with how serious she feels the district is taking this program. A committee is currently working on on the steps, or process, for mediation.
  - D. District Budget: Lucy emailed a report. DBC was cancelled, but she let Bernata Slater know our thoughts on ROI ('Return On Investment' we discussed in our 11/1 meeting). Bernata thanked her for the input and commented on how much of a pleasure it was to work with the whole community to make sure all groups were informed and how it helps the decision making process.
  - E. ETAC/EIS: Sherri was not in attendance because she was out on site visits. She and a Small group of others are visiting other campuses that have switched to Datatel and Banner to get an idea of the issues they faced.
  - F. Legislative Committee: Kay reported there was talk about Prop. 92, which is the California Community College Initiative. There is the potential for the district to receive up to 11 million if this passes.
  - G. Roundtable: Dave said there was discussion on the loop road. Apparently there are some neighbors who do not like the plan. Other options are being looked into. Maureen's

*Transfer Day event was very successful. Training is needed for folks who represent each mission of Roundtable. The State is cracking down on certificate program definitions, so they are in the process of being reviewed. There was a childcare conference on campus that was well attended. There was discussion on the 'Why' document. We discussed the issue of needing this group to include shared governance groups if it is to create and implement policy. The ranking of positions submitted by the Ed Resources group may be changed. There has been a first draft of the 'Cultural Competency' document. We need to get our constituents feedback on it.*

*H. Chancellor's Advisory Council: Dave went to the meeting in place of Stephanie. Enrollment for Fall is strong. There is a group looking at policy on animals on campus. There was a discussion on intellectual property. The Basic Skills initiative was discussed as well. Drafting a policy on sustainability was up for discussion.*

*I. FHDA Board of Trustees: CSEA has settled with the district. Mona Voss, the Director of Environmental Health and Safety, gave a presentation. There was also a discussion on book writing and intellectual property.*

*7. Senate Committee Reports: Item skipped.*

*A. Employee of the Month: Item skipped.*

*8. Segment Membership & Contact E-mail: Maureen still has not received many responses. Please review the document, verify members, and notify Maureen.*

*9. Committee Appointments:*

*a. Classified Senate Nominations Cmte: Christine Mangiameli*

*b. President's Innovation Grants: Alexandra Duran and Lori Thomas*

*c. District Sustainability: Karen Smith*

*d. Educational Resources: Asha Harris expressed interest*

*e. Budget Task Force: Phuong Tran*

*f. Human Resources Advisory Committee: Cori Nunez expressed interest*

*10. Committee on Committees: Dave and Maureen received a document from Annette in the President's Office. It was dated July 2000. This needs to be updated.*

*11. Vice Chancellor of HR: There was a forum for the final candidate. Feedback is being collected now.*

*12. Reassigned time, backfill, and room restoration update: No change or movement at this point.*

*13. Defining Excellence in Governance: Judy Miner gave Dave the job of coming up with an initial statement. He has contacted Paul Starer to discuss what the Academic Senate may be coming up with.*

*14. Why? Classified Customer Service initiative: Rose Myers told Maureen she would email Maureen the results.*

*15. Staff Leadership Meetings with Miner: Dave and Art Hand will be meeting with Judy on an ongoing basis.*

*16. Opening Day Classified Workshops-feedback: Tabled.*

17. District Sustainability initiative: The district is officially getting a group together. Karen Smith will be our representative.

18. Miner Cultural Competence & Inclusion Initiative-Definition: The document was passed around and we had discussion on it.

19. Announcements/Good of the Order:

a. Akemi Ishikawa is moving from Division Assistant in Fine Arts to the Admin Assistant for the V.P of Workforce Development, Instruction and Technology (Duncan Graham). Our congratulations to her!

b. Dave received an email from Judy Miner. She wanted everyone to know that they can see the 'Body Worlds' exhibit in San Jose for free. Dave will send out the email with directions on how to do so.

c. Annette Stenger sent Dave an email to thank the Classified Senate for co-sponsoring the Inauguration luncheon.

**Dates to remember**

Campus Governance Workshop: Wednesday, October 31 (postponed).

Next meeting: Thursday, Dec. 6, 2:30-4pm in room 6708; then Jan. 17<sup>th</sup>, Feb. 7, 21; Mar. 6, 20.

Counseling/Financial Aid/Etc. moving to Student Services building" mid November.

Swearing in of new FfDA Board members: Monday, Dec. 3, 6pm @ Board room.

4CS Classified Leadership Institute: June 12-14, 2008 @ Granlibakken, Tahoe City.