

CLASSIFIED SENATE  
MEETING MINUTES  
February 15, 2007

Attending: MariaElena Apodaca, Mia Casey, Maureen Chenoweth, Stephanie Franco, Dave Garrido, Akemi Ishikawa, Denise Perez, Annette Stenger, Kay Thornton, Phuong Tran, Pat Wood.

Absent: Melissa Baxter, Gigi Gallagher, Sherri Mines, Leslye Noone, Christine Mangiameli, Gina Parisi, Lucy Rodriguez, Karen Smith.

1. Approval of Minutes from 2/1/07: Minutes were approved.

2. Burning Issues: None to report.

3. Treasurer's Report: Akemi reported that as of 2/12 we have spent \$1,348.91.

4. Committees:

A. Budget Task Force: No report.

B. Educational Resources: No report.

C. HRAC: No report.

D. District Budget: No report.

E. ETAC/EIS: Sherri was not in attendance but Stephanie mentioned that it would take 2-4 years to implement a new system and classified staff should have input.

F. Legislative Committee: Kay indicated that there was nothing new to report.

G. Presidential Search: The search committee interviewed 11 people in two days. It was a grueling process. Maureen really wanted to encourage people to attend the candidate forums. There will be a survey to complete at the end of each session and we have been assured that Martha Kanter will be reviewing them and taking them into consideration. Mia and Annette were in attendance to supply us with flyers to pass out to all classified staff with the forum information. They stressed the fact that we need to show in numbers. Acting president, Penny Patz, has been encouraging managers to allow classified staff in their area to go.

H. Roundtable: Maureen said there was discussion on the facilities master plan again. The ARCC (retention and persistence) report was discussed. We preformed well. Rose Myers and Kathy Kyne are steering the EIS committee. Penny is encouraging staff input. Managers will be appointing staff members to test the new system, but we are not sure how that process will work. There was also discussion of not printing a hard copy of the catalog, but it does not look like it will happen. There was also discussion on faculty hiring.

I. Chancellor's Advisory Council: Stephanie had a short report. Enrollment is down, but the reasons behind it are being looked into. There is a big push for enrollment for Spring.

J. FHDA Board of Trustees: Dave stated that there were 14 staff development leaves approved. That's big. All were approved. There was discussion of public domain materials to lower costs to students; textbooks, etc. The Distance Learning department from both campuses gave a presentation.

5. Senate Committee Reports:

a. *Retreat: The process has started. We will be having a combined retreat with Central Services. Foothill reps to the planning committee are Anne Johnson, Rosalinda Jen, and Charlie McKellar. Venue choices and budget development are in the works. Tentative dates are May 4<sup>th</sup> or 11<sup>th</sup>.*

6. Committee Structure & Appointments:

- a. *Appointment CS retreat committee: Anne Johnson, Rosalinda Jen, Charlie McKellar.*
- b. *Appointment to FF&E hiring committee: Shelly Bowers.*
- c. *Appointment to chair Classified Employee Week committee: Melissa Baxter.*

7. Facilities Master Plan Update: *Debbie Budd needs to look into possible legal issues in regards to the senate getting office space.*

8. Website: *No report.*

9. Announcements:

- a. *Correspondence: Sac. City College called Dave to inquire about our smoke free campus.*
- b. *Online time reports: SEIU members should do it online and on paper.*
- c. *Presidential Candidate Forums: Tuesday–Thursday, Feb. 27, 28, March 1<sup>st</sup>.*
- d. *Talk to Dave if you are interested in going to or even presenting at Granlibakken.*

***Notes to remember: Our next meeting is Thursday, March 1<sup>st</sup>, room 3401.  
Future guests: Martha Kanter and Fred Sherman; Kathy Kyne.  
4CS Classified Leadership Institute @ Granlibakken, June 21-23.***