

CLASSIFIED SENATE  
MEETING MINUTES  
January 18, 2007

Attending: MariaElena Apodaca, Melissa Baxter, Stephanie Franco, Dave Garrido, Christine Mangiameli, Sherri Mines, Leslye Noone, Gina Parisi, Karen Smith, Kay Thornton, Pat Wood.

Absent: Maureen Chenoweth, Gigi Gallagher, Akemi Ishikawa, Denise Perez, Lucy Rodriguez, Phuong Tran.

1. Approval of Minutes for 1/4/07: Unofficial approval due to meeting attendance.

2. Burning Issues: New officer and rep introductions were made.

3. Smoking Policy & Pandemic Issues: Naomi Kitajima from Health Services spoke. We are pioneers in the smoke free campus crusade. The UC's and CSU's will be following shortly. The Health Office has yellow notes and tic-tacs to pass out to folks that you see smoking with a 'here is a present for you' type of thing. Courtesy warning forms will be handed out by Campus Security. Any staff member can hand them out as well. Reports show that folks are smoking less on campus. Smoking cessation kits are available free to students and staff who have registered and paid the health fee.

There is currently an outbreak of Pertussis (whooping cough) in Los Altos schools. Adults should get a booster shot (Tdap), which is available in the Health Office for \$10 (or not charge at Kaiser with doctor injection note). There are concerns of a pandemic flu outbreak. Naomi recommended that all staff get a flu shot for the next 5 years. They are available in the Health Office as well. Green Pandemic Flu booklets are available for departments to hand out. Naomi showed a movie ('Why Don't We Do It In Our Sleeves') that encouraged folks to cough or sneeze in our sleeves as to not spread germs. The movie can be borrowed from Health Services.

4. Treasurer's Report: No report.

5. Foothill/District Committee Reports:

A. Budget Task Force: Group has not met.

B. Ed. Resources: Dave reported for Gigi. More faculty positions have been added due to resignations (including Language Arts, Football, Vet Tech, and others).

C. HRAC: This group has not met this year but Gigi will find out what is going on.

D. Chancellor's Advisory Council: Group has not met.

E. District Budget: No report.

F. ETAC: No report.

G. Legislative Committee/Acad. Senate: Kay reported. Martha, Kurt (Marketing), and Marissa will be going to Sacramento to lobby for Community College funding.

H. Roundtable: Dave reported. Robert Cormia discussed the potential of an Environmental Fee (charge each student 25 cents to buy environmental credits). The California Budget looks good (4% colleges, 2% growth). One time funds have been decided and

*Dave has the documents. Some departments will be moving into the new Student Campus Center over the summer. There will be two new management positions. Bea Chacon's position will be split in two... Director of Financial Aid and Director EOPS.*

*I. Presidential Search: No report.*

6. Senate Committee Reports:

*A. Call for members: EOM, Retreat, CEW: We need people to staff these committees!*

*Contact Dave if you are interested.*

*B. Retreat: We really need a chairperson!*

7. Committee Structure & Appointments: No report.

8. Senate Meetings & Roles:

*A. Alternates: No report.*

9. Senate Office Update: *Dave stated that he reiterated to Pat Hyland that we used to have an office and we really need to have one again.*

10. Classified Senate Leadership Retreat: No report.

11. ACS Classified Leadership Institute @ Granlibakken: *The conference runs June 21-23.*

12. Website Update: No report.

13. Announcements/Good of the Order: *Certain classified staff members were chosen to chair management reviews. We want to make sure that these folks are not on the committees relating to their own manager. Dave has a list of these folks.*