

**CLASSIFIED SENATE
MEETING MINUTES
November 2, 2006**

Attending: MariaElena Apodaca, Gigi Gallagher, Akemi Ishikawa, Rosalinda Jen, Sherri Mines, Diane Moore, Leslye Noone, Lucy Rodriguez, Phuong Tran.

Absent: Melissa Baxter, Maureen Chenoweth, David Garrido, Judi McAlpin, Charlie McKellar, Zarmina Razziqi, Lori Thomas, Kay Thornton, Pat Wood, Carmela Xuereb.

1. **Approval of minutes for 10/19/06:** There were no minutes submitted.

2. **Treasurer's Report:** We have spent \$396 and have a remaining balance of \$16,115. No activity in the Ergonomics account.

3. **Foothill/District Committee Reports:**

A. Budget Task Force: Discussion on B-budget/lottery funds and measure C money took place along with how the one time money may be spent.

B. Educational Resources: There is a lump sum of one-time money that will be spent over the next 4 years. We have met our enrollment goals. The prioritized Faculty positions list has been submitted to Roundtable. Three to five classified positions will be filled. Since we were only allocated 3 positions from the District, if we hire 5 the other 2 will come out of the growth money over the next few years. In other words, when growth money comes in, we will have spent it.

C. HRAC: Has not met yet, no report.

D. Chancellor's Advisory Council: No report.

E. District Budget: Enrollment is up 2-4% for fall quarter. We got the 2% growth award that we were expecting from the State. State-released Staff develop funds are available, \$185,000 for the District, distributed among Faculty, Staff, Administrators, etc.

F. ETAC: If your office computers are going to be upgraded make sure you keep at least one if you use MAUI or BRIO so you'll be able to upload reports. **NEW SIS/FR SYSTEM:** By January every department will get a new questionnaire (via mass mailing) where you will list what functions you use with the current system, and what functions you want/need for the future. Be specific and thorough – the new system will be chosen based upon the answers we provide! New system will be called ERPS throughout this process. Fred Sherman has gone thru this at Butte College. It will take between 2-3 years total to run parallel systems until the bugs are out. There's a 6-yr plan to revisit about what else we need—budget will include backfill provisions for staff working on the project, They will hire a new administrative assistant to provide support. The wireless project will be in the library at the end of November, with the goal to be in the classrooms as well as the student areas. They hired a new Director of Information Systems at the DO. You will never be able to log into the student system outside of the campus because of security issues. There is an ETAC Committee called

Network and Systems that needs a Foothill classified rep on it. Leslye will call J Vandercook and ask for one his guys to be placed on that committee. Kristianna is on the Hardware/Software standards committee, we should ask her for summaries.

G. Legislative Committee: No report.

H. Roundtable: Leslye was unable to attend, she asked Asha for some information: \$2-2.5 million will be spent over 4 years. Nine teaching and 3 classified positions will be filled this year. Frances Guzman's last day is Nov. 15 – her replacement should be in place by June 30 till then Rose Myers will cover it. The presidential search comm. has had their first meeting. The timeline looks something like this: The announcement is out. The committee will meet after Thanksgiving to set criteria and questions. Applications will be able to be viewed online. They will probably set up 2-3 days of interviews, which will be held off campus. Open forums will be held at the end of February. After all the input is reviewed Martha will make the final selection and submit that name to the Board for approval. The Vice Chancellor searches will look very much like our Presidential search.

4. **Employee of the Month:** No report.

5. **Website Update:** No report.

6. **Good of the Order:**

- A. Carmela received her goody basket, she called to say thank you.
- B. Dave Garrido will be unable to serve on the Presidential Search Committee. Maureen Chenoweth will take his place. Gigi Gallagher is our other rep on that Committee.
- C. In the vein of always asking why—Classified Senate discussed the idea of not replacing the Dean of Outreach and Financial Aid. Since there is already a Director of Financial Aid who reports to the Dean, why not do away with the position of Dean, select a Director of Outreach and Retention and have both directors report to a VP?
- D. All staff are encouraged to start thinking about elections for Senate positions that will be coming up soon! As President-elect, the logistics lie in Dave's lap.
- E. How does an picture frame that can be engraved sound as a replacement for the employee of the month clock?
- F. Do we give any gifts to our classified as they retire?

**Dates to remember: Next meetings: November 16, December 7
Thanksgiving Vacation November 23-26.**