

**CLASSIFIED SENATE  
MEETING MINUTES  
March 16, 2006**

**Attending:** MariaElena Apodaca Melissa Baxter, Maureen Chenoweth, Gigi Gallagher, Robert Garcia, David Garrido, Akemi Ishikawa, Rosalinda Jen, Sherri Mines, Diane Moore, Leslye Noone, Hao Pham, Zarmina Razzaqui, Lucy Rodriguez, Lori Thomas, Pat Wood.

**Absent:** Diana Cohn, Kay Thornton, Carmela Xuereb.

Robert Garcia shared with Senate members highlights of Jean Thomas' career and efforts of his committee to dedicate the new Student Center in her name in recognition of her efforts and accomplishments on behalf of student success. The senate will respond to the request at the next meeting.

1. **Approval of minutes for 2/16/06:** The minutes for 2/16/06 meetings were approved (with corrections noted).
2. **Treasurer's Report:** MariaElena reported that \$6, 622.00 has been spent to date.
3. **Foothill/District Committee Reports:**
  - A. **District Budget, Task Force/HRAC:** This committee has not met since the last report.
  - B. **Educational Resources:** The committee reviewed Roundtable guidelines and made four recommendations, one of which was to revise the Mission Statement to include the intended student population. The budget was touched upon briefly. The committee will continue to look at the Roundtable guidelines.
  - C. **Chancellor's Advisory Council:** The committee met on March 10<sup>th</sup>. A quorum was not present, so action could not be taken on steps to improve procedures for student to student complaints, and administrative procedures. The Legislative Committee reported that the Board has passed a list of priorities. Martha hopes that we access them from the website and use them. We are getting equalization funding, it was hoped we would receive more. ETAC reported that ETS is going over existing service agreements. Also a wireless initiative has gone to the board, and they are testing portals. Gerry Gyuire is retiring soon and Willie Pritchard will retire in December. Jane Enright spoke about the communication workshops coming up to address concerns that were discovered during the Respect in the Workplace discussion groups. Mediation training will be coming later. We should respond if we want to go even if the workshops are full as they will schedule more. Enrollment is up 1%. Martha asked if the district should have a nutrition policy and requests input from interested campus groups. Also it was asked if the Board should adopt a code of ethics. Guidelines for the use of district resources to support the new bond issue were reiterated, and Martha will distribute them in written form.

Rich Hansen is spearheading the Community College Initiative. If you want to get involved, contact him.

D. **District Budget:** No report

E. **ETAC:** No report

F. **Legislative Committee:** No report.

G. **Roundtable:** No report

4. **Employee of the Month:** No news.
5. **Classified Employee's Recognition Week:** Dates were announced. The week will be celebrated May 14-May 20.
6. **Classified Employees Retreat:** It was announced that we will have a "hot lunch and no fish". Other details remain top secret.
7. **Website Update:** The Employee of the Month for March has been updated.
8. **Good of the Order:**
  - A The recipients for Employee of the Year, and Administrator of the Year must be chosen before the President's end of the year celebration which is earlier than usual this year. If you would like to help, see Leslye or Maureen.
  - B. Granlibakken – Sherri Mines and Leslye will be going. Art Turmelle, Shelly Shreieber and Kathy Fransham have expressed interest in the 2 remaining slots.
  - C. Gigi and Dave have accepted the invitation to speak at Evergreen College to classified personnel about the benefits of Senate and Union cooperation.
  - D. Top secret!!
  - E. The orientation handbook may be ready for the New Employee Orientation. The proofing is being done now.
  - F. The new Staff Development class has been created. Jerry Cellilo and Andrew Lee will co-teach the course. It will be offered to De Anza, and Central Services Employees, as well as Foothill employees.

**Dates to remember: Next meetings: March 30, April 20.**