

**CLASSIFIED SENATE
MEETING MINUTES
March 2, 2006**

Attending: Melissa Baxter, Maureen Chenoweth, Charlie McKellar, Gigi Gallagher, David Garrido, Akemi Ishikawa, Rosalinda Jen, Sherri Mines, Diane Moore, Leslye Noone, Zarmina Razzaqui, Lucy Rodriguez, Pat Wood.

Absent: MariaElena Apodaca, Diana Cohn, Lori Thomas, Carmela Xuereb.

1. **Approval of minutes for 2/16/06:** The minutes for 2/16/06 meetings were approved (with typos noted).
2. **Treasurer's Report:** MariaElena reported (by way of Leslye) that we have spent \$5,882.00 to date.
3. **Foothill/District Committee Reports:**
 - A. **District Budget, Task Force/HRAC:** Enrollment is looking good. We will meet our goals for growth. There was discussion that room availability and scheduling could improve as block scheduling has presented some challenges. Debbie will work with Denise on this. The group also discussed the new bond measure. The state budget is also looking better (\$1 million in restoration of growth funds plus \$1.1 million to distribute to cover Basic Skills expenses). Some concerns noted are inflation – cost of instruction and utilities keep going up; medical expenses were ok this year, but they could also increase. Zero based budgeting was discussed for B budget items (creating a budget from scratch instead of rolling over items).
 - B. **Educational Resources:** No report
 - C. **Chancellor's Advisory Council:** This meeting was cancelled
 - D. **District Budget:** It was reported that the Fund 14 is structurally sound to carry us through 2007. An audit committee is being formed for Prop 39 from the community to oversee spending.
 - E. **ETAC:** No report
 - F. **Legislative Committee:** No report. A representative for this committee is needed.
 - G. **Roundtable:** Plus/Minus grading was discussed again. No significant differences have been found for GPA. The policy recommendation will go to the Board on March 14. A transition plan was announced for Bernadine's replacement: An interim president will be hired to serve until June of 2007. Paper screening for this position will take place before May 1 and the individual is recommended to start in June of this year. The search for a permanent president to begin in July of 2007 has been recommended. Rob Johnstone will chair the hiring committee to replace Warren Hurd. The group also discussed the VIP visit by the U.S. Secretary of the Treasury with the CEO of CISCO to observe the Foothill CISCO academy classes on March 2, 2006. In addition, rules regarding the upcoming Bond measure

were announced: No staff or faculty may advocate for the measure on school property (however students may advocate on school property), and staff and faculty may ask questions. The FHDA Foundation loaned \$55,000 to the committee to get the movement started, but expects to be repaid once funds are available.

4. **Employee of the Month:** March Employee of the Month is Diana Cohn. Also, the committee is looking for a different gift (we now have a clock). Suggestions are welcome!
5. **Classified Employee's Recognition Week:** The committee will meet in another week. A theme and activities for three days have been chosen. The committee is searching for a location for the party.
6. **Classified Employees Retreat:** Details are top secret!
7. **Website Update:** Nothing new.
8. **Good of the Order:**
 - A Granlibakken: There is still space for three more. If you are interested in attending, see Leslye.
 - B. There is an invitation to Foothill from the State Classified Senate to present at a workshop at Evergreen. Gigi and Dave have both expressed an interest in attending.
 - C. There were questions on our retirement; this item has been tabled.
 - D. There has been a request to have a Classified Senate representative to attend the Board meetings. There was discussion about whether it is better to have one person attend each time (for the sake of continuity and knowledge base) or to have senate officers take turns (so that the burden does not fall on one person). Consensus was reached that one person is better. We will discuss next time which individual would be best to attend.
 - E. In regard to the new Travel and Conference funds, we are waiting for further clarification from the Contract Review committee. **In the meantime, senate representatives should get the message out that funds will be distributed first come, first serve (and not to look at the deadlines on the present form).**
 - F. Top secret discussion was held on remembrances for Warren and Bernadine.
 - G. The Staff Development Center needs a staff room during construction. It may be possible to use the Library Staff Room in the interim.
 - H. We are currently in the process of updating the Constitution and Bylaws. A committee will need to be formed.

Dates to remember: Next meetings: March 16, April 6.