

**CLASSIFIED SENATE
MEETING MINUTES
December 7, 2006**

Attending: MariaElena Apodaca, Melissa Baxter, Mia Casey, Maureen Chenoweth, John Dubois, Gigi Gallagher, David Garrido, Karen Lemes, Sherri Mines, Diane Moore, Leslye Noone, Lucy Rodriguez, Kay Thornton, Phuong Tran, Pat Wood.

Absent: Akemi Ishikawa, Rosalinda Jen, Charlie McKellar, Zarmina Razziqui, Lori Thomas, Carmela Xuereb.

1. **Approval of minutes for 11/16/06:** Minutes were approved.
2. **Treasurer's Report:** There were no changes from the last treasurer report.
3. **Good of the Order:**
 - A. Non-smoking policy: Naomi was unable to attend but will come back next time.
 - B. Nominations are due tomorrow and the election will be held Tuesday, December 12.
 - C. Maureen reported that the SEIU leadership discussed several topics that may be presented at negotiations. A survey will be distributed soon to get the feedback from all classified employees in the SEIU unit.
 - D. It was announced that it is not possible to request guest parking permits by email. Also, Karen Lemes brought in brochures from Outreach to distribute, and the Presidential Search committee is in the process of finalizing questions for the interviews scheduled for February.
4. **Foothill/District Committee Reports:**
 - A. Budget Task Force:** This committee is working on setting priorities for the one time money available and wants to really think about it, so no decisions have yet been made.
 - B. Educational Resources:** No report.
 - C. HRAC:** No report.
 - D. Chancellor's Advisory Council:** At the meeting Board Policies 4185 and 5020 were discussed. Kim Chief Elk also reported that contrary to the De Anza Classified President's claim, personnel were not leaving because of stress issues, and that the Communications Skills workshops appeared to be having a positive impact. Dave Garrido presented reasons for increased support of classified participation in college governance.
 - E. District Budget:** It was decided not to fund all retirees after discussion. This item will be discussed in negotiations.
 - F. ETAC:** Staff are reminded to keep older Macs on hand as the new Intel Macs cannot run OS9 or MAUI. The implementation of campus wide wireless technology is behind schedule. Also, there have been reports of problems with

Smart Cards and problems with email for part time instructors. Some sub-committees may need to be formed to address some issues.

G. Legislative Committee: No report

H. Roundtable: No report

5. **Employee of the Month:** The Employee of the Month reception is coming up on December 14 in the Admin Lobby.
6. **Website Update:** No changes.

Dates to remember: Next meeting is January 4. Please note the room change.