

Career Center Library

Book Titles	Category
<u>Category label explanation:</u>	
<u>Career Exploration</u>	<u>CE</u>
<u>Career Info</u>	<u>CI</u>
<u>Cover Letters</u>	<u>CL</u>
<u>Interviewing</u>	<u>I</u>
<u>Jobs For You</u>	<u>J</u>
<u>Portfolio</u>	<u>P</u>
<u>Resume Writing</u>	<u>R</u>
50 Best Jobs for Your Personality	CE
100 Fastest-Growing Careers	CE
101 Best Freelance Careers	CE
Career Counseling Models for Diverse Populations	CE
Career Fitness Program: Exercising Your Options	CE
Career Guide for Creative and Unconventional People	CE
Career Transitions	CE
Careers for Bookworms & Other Literary Types	CE
Careers for Caring People & Other Sensitive Types	CE
Careers for Computer Buffs & Other Technological Types	CE
Careers for Crafty People & Other Dexterous Types	CE
Careers in Criminology	CE
Careers in Health Care	CE
College Not Required 100 Great Careers	CE
Dictionary of Holland Occupational Codes	CE
Dictionary of Holland Occupational Titles	CE
Do What You Are	CE
Going Indie: Self-Employment, Freelance & Temping Opportunities	CE
Great Careers in 2 Years	CE
Health Professions: Indispensable information on 6,666 programs in 67 professions	CE
Jobs for English Majors & Other Smart People	CE
John Douglas's Guide to Careers in the FBI	CE
Keys to Success in College, Career, and Life	CE
Making Career Decisions That Count	CE
MBTI Manual	CE
Military Careers	CE
Pie Method for Career Success	CE
Ultimate Guide to Getting the Career You Want	CE
What Color is Your Parachute?	CE
What's Your Type of Career?	CE
30 Ways to Shine as a New Employee	CI
50 Ways to get hired	CI
300 Best Jobs Without a Four-Year Degree	CI
1001 Ways to Energize Employees	CI
Backpack to Briefcase	CI

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Career success Kit	CI
Career Trek	CI
Change Your Job: Change Your Life	CI
College Grad Job Hunter	CI
Complete Idiot's Guide to Cool Job for Teens	CI
Discover the Best Jobs	CI
Do What You Love the Money Will Follow	CI
Dynamite Salary Negotiations	CI
Getting the Job You Really Want	CI
How to be a Success at Work	CI
How to Get a Job and Keep it	CI
It's Who You Know	CI
I've been fired, too! How families cope with job loss	CI
Job Hunting Handbook	CI
Job Search	CI
Job Search and Career Checklist	CI
Job Strategies for People with Disabilities	CI
Mastering The Job Hunt	CI
Networking for Job Search ad Career Success	CI
New Work Habits for a Radically Changing World	CI
Occupational Outlook Handbook	CI
Real People Real Jobs: Reflecting your interests in the World of Work	CI
Take Charge of Your Career	CI
Teach!	CI
Teaching Tips	CI
Acing the Interview	I
Dressing Smart for Men	I
Dressing Smart for Women	I
Information Interviewing: What It Is & How to Use It In Your Career	I
Internships and Summer Jobs	I
Nail the Job Interview	I
Power Interviewing	I
40 Best Fields for Your Career	J
150 Best Jobs for Your Skills	J
175 Best Jobs Not Behind a Desk	J
200 Best Jobs for College Graduates	J

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<u>Resume Writing</u>	<u>R</u>
225 Best Jobs for Baby Boomers	J
250 Best Jobs Through Apprenticeship	J
250 Best Paying Jobs	J
Best Jobs for the 21st Century	J
201 Killer Cover Letters	L
Cover Letter Magic: Over 150 Winning Cover Letters!	L
10 Best College Majors	M
90 Minute College Major Matcher	M
Co-curricular Activities: A Pathway to Careers	M
College Majors and Careers: A Resource Guide for Effective Life Planning	M
College Majors Handbook	M
Majoring in the Rest of your Life	M
Building Professionals: Creating a Successful Portfolio	P
Career Portfolio Workbook	P
Create Your Digital Portfolio	P
Portfolio Power: The New Way to Showcase All Your Job Skills & Experiences	P
Expert Resumes for Baby Boomers	R
Expert Resumes for Career Changes	R
Expert Resumes for Coputer and Web Job	R
Expert Resumes for Health Care Careers	R
Expert Resumes for Managers and Executives	R
Expert Resumes for Military-to-Civilian Transitions	R
Expert Resumes for People Returning to Work	R
Expert Resumes for Teachers and Educators	R
Gallery of Best Resumes	R
Resume Winners for the Pros	R
DVD Titles	Category
Career Clusters: Education and Tranining	CE
Career Clusters: Health Services	CE
Career Clusters: Information Technology Services	CE
Career Clusters: Scientific, Engineering & Technical Services	CE
Goldent State Career Videos (in Spanish)	CE
Soft Skills in the Workplace	CE
What Color is Your Parachute?	CE
WebGuide: Your Online Career Search	CE