ORGANIZATIONS BOARD OF DIRECTORS
12345 El Monte Road • Los Altos Hills • CA 94022-4599 • Telephone: (650) 940-7637 • Fax: (650) 941-4574

Organizations Board of Directors (OBD/Clubs)
Associated Students of Foothill College
Tuesday, April 29, 2014
3:00pm at Toyon Room, Campus Center, Rm 2019
MINUTES
<u>*All paperwork must be submitted to the Vice President of OBD before 2pm of each OBD meeting.</u>

I. Call to Order and Roll Call / Establishment of Quorum

1.1 Call to Order
This meeting was called to order at 3.07 pm

1.2 Roll Call

<u>Present Executive Board Members:</u>

1. Erin Ortiz—OBD Advisor
2. Jessica Audrey Wijaya – OBD Vice President
3. Jessica Valencia Howard – OBD Finance Director
4. Cindy fransisca – OBD Administrative Director
5. Dexter Lim – OBD Programs Manager
6. Michelle Wirawan – OBD Secretary
7. James Willim – OBD Agent - **absent**
8. Irvan Shawpindo – OBD Agent - **absent**

<u>Present Club</u>

1. Chinese Student Union
2. Circle K International - **absent**
3. Culinary Club
4. Dental Hygiene Club
5. Clay bodies
6. Cognitive and Neuroscience Club - **absent**
7. Computer Science and Engineering Club – **absent**
8. Dead Air Club
9. Eco Club
10. Economics Club
11. Foothill Charity Drive Club
12. SCNAVTA
13. Foothill Indonesian Club - **absent**
14. Foothill Microcredit club
15. Foothill Science and Engineering Association – **absent**
16. Foothill Sports Club
17. GSA
18. Go Board Game Club
19. Hong Kong Student Union
20. IAC
21. ISC
22. JIFF
23. Latino Heritage Club
24. Life on Board
25. Math Club - **absent**
26. Osteology Club
27. Phi-Beta-Lambda
28. Political Awareness Club
29. Psychology Club
30. Puentistas
31. Respiratory Therapy Club
32. SAGE
33. Unicycle Club - **absent**
34. United Nations Club
35. We Care Club
36. Public Speaking & Leadership Club
37. Foothill Media Club

II. Approval of Agenda and Minutes

2.1 Approval of Minutes for April 22 2014

Approved by general consent

III. Open Forum and Public Announcement (3 minutes limit per announcement).

- Orgsync webinar is at Wednesday, April 30th at 2 pm in the Altos room

IV. Housekeeping

- Constitution – needed for all active clubs, submitted latest by 4 weeks after re/activation
- Only one person per Club can sit at the table
- One person can represent up to 3 clubs
- Only active Clubs can sit at the table, to be reactivated/recommitted/activated clubs will need to sit back until motion passed.
- All paperwork needs to be completed neatly and submitted by Tuesday 2 pm. It can be submitted to the OBD Board, the Red Box or Erin Ortiz.
- Name tags for all active Clubs
- Please request your club room for this quarter; emergency club room can be used in the ASFC office

V. ASFC Report (5 minutes)

- API Heritage closing ceremony at Wednesday, April 30th at noon in the campus center dining room.
- Next month is Latino Heritage month; clubs are welcomed to cosponsor the month
- ASFC elections; applications, 100 words bio, and designs must be submitted by Wednesday, April 30th.
- Global Gala, the International Night substitute will be held in the campus center dining room and campus central plaza at May 30th – come to Dexter Lim (OBD Programs Manager) for more information.

VI. OBD Report (5 minutes)

- You can request for your quarterly club room now, your club room will be announced by the 2nd week
- If you need to have an emergency meeting, you can use the club room
- Club day was a success!

VII. Petitions (3 minutes per item)

- **Activation**

(Microcredit Club, Chinese Student Union) Move to activate Public Speaking and Leadership Club for the Spring Quarter 2014.
Motion Approved

- **Reactivation/Recommitment**

(Microcredit Club, GSA) Move to recommit Foothill Media Club for the Spring Quarter 2014
Motion Approved

- **Activities**

(Microcredit Club, GSA) Move to allow Respiratory Therapy Club to have graduation and networking event in Room 5307 at June 27th 2014 from 1.00 pm – 5.00 pm
Motion Approved

For more information, contact:
Erin Ortiz
Office located in Student Activities Office, Rm. 2008,
Phone: (650)-949-7060
Email: ortizerin@fhda.edu

- **Fund requests**

(Chinese Student Union, Microcredit Club) Move to allow Respiratory Therapy Club to have $500 from special activities fund for graduation and networking event at June 27th, 2014.
Motion approved
(SAGE, Foothill Charity Drive Club) Move to allow Economics Club to have $200 annual grant for club day orientation materials.
Motion approved
(SAGE, Dead Air Club) Move to allow Chinese Student Union to have $200 annual grant to promote the club using marketing materials.
Motion Approved.
(Microcredit Club, We Care Club) Move to allow Public Speaking Club to have $200 annual grant to print out posters and flyers to market the club.
Motion Approved.

VIII. Club Reports (3 minute per report)

- UN Club is going to have a presentation about the conference in Europe in room 3525 at Wednesday, April 30th at noon.

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- Dental Hygiene Club is going to have free dental cleaning for Foothill College students
- Psychology Club is going to presentation about autism in the Hearthside Lounge at Wednesday, April 30th at noon.
- Microcredit Club is going to have a donut sales in front of the ASFC Office at Wednesday, April 30th at noon.

IX. Finance Report

- Reimbursement process: reimbursement form, receipts, cost list, and minutes must be put in the OBD red box.
- New clubs please open an account, ASAP

X. Announcements

- API Heritage Month Closing ceremony in the campus center dining room Wednesday, April 30th at noon.
- Graduation day is coming up at June 27th!

XI. Commendation

- Erin commended people who help during the Club Day.
- Jessica Audrey Wijaya commended everyone who helped during Club Day.
- Newton commended Jessica Audrey Wijaya and the OBD board for excellent job during Club Day.

XII. Adjournment

This meeting was adjourned at 3:33 pm

Prepared by:
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