**Organizations Board of Directors (OBD/Clubs)**

**Associated Students of Foothill College**

**Tuesday, October 21st , 2014**

**1:00pm at Toyon Room, Campus Center, Room 2020**

“THIS MEETING IS OPEN TO THE GENERAL PUBLIC AND ALL FOOTHILL STUDENTS”

**Minutes**

1. **Roll Call and Call to Order/Establishment of Quorum**
	1. Call to order

This meeting was called to order at 1:07pm with Dexter Lim serving as the Chair, Hans Hambali as the Secretary and Erin Ortiz as the Advisor.

* 1. Roll Call

**Present executive board members:**

Dexter Lim- Vice President of Organizations

Kris Liu- Organizations Finance Director

Queenie Yu- Organizations Program Manager

Hans Hambali – Organization Secretary

Alexandra Qin – Agent

Anastasia Nasyrova-Agent

(Elise)Ming Qin Ooi-Agent

Qing Rong Ye-Agent

Erin Ortiz- Organizations Advisor

Clubs:
Accounting Club

Animal Appreciation Vet Information (AAVI)

Anime Club

Anthropology Club

Business Club

Chinese Student Union

Club de Espanol

Computer Science and Engineering Club

Debate Club

Democratic Club

Energy Champions Absent

Entrepeneurship Club

Foothill Chess Association

Foothill College Medical/Dental Club

Foothill Dental Hygiene Club

Foothill Economics Club

Foothill Indonesian Club

Foothill Media Club ½ Absent

Foothill Sports Club ½ Absent

Fund the Future

Gay Straight Alliance

International Aid Club

International Student Connection

Iranian Club

Japanese Culture Club

Jews Israelis and Friends

Math Club

Muslim Student Association

Phi Beta Lambda

Poker Club

Producer & Artist Club Absent

Respiratory Therapy Club

Social Action for Gender Equality (SAGE)

Science and Engineering Club

Social Entrepeneurship Club

Student Chapter of NAVTA

TED Talks Club

United Nations Club

We Care Club

Asian Pacific Islander Club

Circle K International Club

Psychology Club

Cullinary Club

Makers Project Club

Student Association of Malaysia and Singapore

CM Performance Club

**2. Approval of Minutes**

 All items are Disc. /Act.

 2.1 Approval of Minutes for October 14th , 2014 meeting.

 **Approved by general consent**

**3. Open Forum (3 minutes per announcement)**

 3.1 This is reserved for anyone from the public who wishes to speak on any item not on the agenda. Please limit your announcements to three minutes. Voting members of the Organizations Board are not allowed to speak under this item. Please not that the open forum is NOT for club business and no questions can be asked.

 **4. Housekeeping**

 All items are Info.

 4.1 The following item are some friendly reminders for club representatives.

 4.1.1 Paperwork’s deadline: Monday at 1PM

 4.1.2 Club tags: Make one every 2 weeks

 4.1.3 Quarterly club’s room request

 4.1.4 Constitution (Please submit hardcopy to the redbox)

 **5. ASFC Reports (3 minutes per item)**

 All item are info.

 5.1 Reports are given on ASFC updates

 5.1.1 Senate project report

 5.1.2 College Hour: University Transfer Fair (Library quad)

 5.1.3 Footprints forms and committee

**6. Organizations Board of Director Executive Report**

 All item are info.

 6.1 Report given by the Organizations Board of Director Executive

 6.1.1 Club’s advisor lunch and learn: Wednesday (11/12), 12pm-1pm in the Toyon Room

 6.1.2 Club day recap

 6.1.3 Club’s marketing material: Include sponsor’s (ASFC, OBD) logo

**7. Petitions (3 minutes per item)**

 All items are Disc. / Act.

 7.1 Club Reactivations

 Clubs were previously active but deactivated, hibernated, or suspended can reactivate. Last week to reactivate is 5th week of the quarter.

(Finance Director, Foothill Indonesian Club) Move to reactivate Hongkong Student Union for Fall 2014

Motion approved

(SAGE,Anime Club) Move to reactivate Unicycle Club for Fall 2014

Motion approved

(Fund the Future, We Care Club) Move to Public Speaking and Leadership Club for Fall 2014

Motion approved

(SAGE, GSA) Move to reactivate Latino Heritage Club for Fall 2014

Motion approved

 7.2 Club Activations

 Clubs wanting to activate must obtain 5 signature from potential members and faculty/staff advisor to be on campus at all official meetings and events to oversee club’s account. Also, clubs need to send one voting representative to OBD weekly meeting on Tuesday at 1.00pm and have a constitution within four weeks of the activation

(Accounting Club, We Care Club) Move to activate Leaders Union Club for Fall 2014

Motion approved

(We Care Club, Foothill Indonesian Club)Move to activate Foothill Futsal Club for Fall 2014

Motion approved

(Program Manager,SAGE)Move to activate the Demos Club for Fall 2014

Motion approved

(SAGE,Makers Project)Move to activate Slackline club for fall 2014

Motion approved

 7.3 Activity Petitions

 Please see Erin Ortiz, Student Activities Specialist 1 month prior, she can act as the event coordinator. To hold an event, clubs need to submit activity petitions to OBD one week/ two weeks/ or four weeks in advance before the date of the event depends on the type of event, after obtaining Erin’s, Club Representative’s and Advisor’s signatures.

 Erin’s info: Office located in Student Activities Office, Room 2008.

 Phone: (650) 949- 7060

 E-mail: ortizerin@fhda.edu

(Foothill Indonesian Club,Program Manager )Move to allow Foothill GSA to have their robots vs. aliens NERF tag game on Saturday, November 1st from 11:00PM-5:00PM at the Library Quad.

Motion approved

(Program Manager, Finance Director)Move to allow JIFF to have a biweekly meeting from 12:00 – 1:00 PM at the cafetaria every other Tuesday starting October 28th.

Motion approved

 7.4 Fund Requests

 Clubs are eligible for $50 (One time Seed Money for new club), $200 (Annual Grant for general use), $500 (Special Activities Fund per year for on-campus events, petition attached with minutes that includes the approval of the event and expense list), and $1000 (Organizations Project Fund for any large events that requires 4-weeks in advance notice that goes along with the purpose of the clubs for on-campus events).

(Finance Director, Program Manager) Move to allocate $200 from the annual grant to JIFF for fall 2014.

Motion approved

(SAGE,We Care Club) Move to allocate $200 from the annual grant to Foothill Sports Club for fall 2014.

Motion approved

(We Care Club, SAGE) Move to allocate $200 from the annual grant to Debate Club for fall 2014.

Motion approved

(SCNAVTA, Iranian Club) Move to allocate $200 from the annual grant to Foothill Dental Club for fall 2014.

Motion approved

(Finance Director, Respiratory Therapy Club) Move to allocate $200 from the annual grant to Social Entrepeneurship Club for fall 2014.

Motion approved

(Cullinary Club,Foothill Chess Association) Move to allocate $200 from the annual grant to Chinese Student Union for fall 2014

Motion approved

(Makers Project, We Care Club)Move to allocate $200 from the annual grant to Poker Club for fall 2014

Motion approved

(SAGE,Foothill Indonesian Club)Move to allocate $200 from the annual grant to Science and Engineering Club for fall 2014

Motion approved

(Anthropology Club, Program Manager )Move to allocate $200 from the annual grant to Foothill Indonesian Club for fall 2014

Motion approved

**8. Club Reports (3 minutes/report)**

 All items are info.

 8.1 All active clubs may give reports on their club business.

* We Care Club is having an officer election (Marketing director, organizer, IT) Go to facebook page for application.
* Anime Club is planning a convention at Foothill, January 10th. Will submit petition next week. Large scale event compared to other events at foothill. Will start advertising. Huge gathering for anime culture. Cosplay, karaoke events. Merchandise and food.
* SAGE will be sending out partnership invitation emails for a toiletries drive. Toiletries will be donated to women shelters.

**9. Open Discussion Forum**

 All items are info. /Disc.

 10.1 Clubs representative can ask any question about ASFC, Organizations Board of Directors and Clubs.

* Anime Club: Room issue. Can’t get key to room. Room in the math building. Procter from the Japanese department. (Current number 4604.) 6000 area desirable.
* Economics Club: requested for 3308 room. Will be notified after approval. Advisor needs to collect key.

**10. Finance Reports**

 11.1 Account status and funds information

 Enquiry on your account status, account balance and funds information please see the Vice President of Organizations after the meeting. OBD executive will send club representative the information in 24 hours time.

 Kris Liu-Organizations Finance Director

 Xiaoyingliu0303@gmail.com

 11.2 Reimbursement and accounting office

 Please see Student Accounts Manager, Kamara Tramble and her assistants after the meeting for reimbursement. Reimbursement will only be done at the end of every meeting. Reimbursement request during the account office department would not be entertain.

 Kamara Tramble- Student Accounts Manager

 E-mail: tramblekamara@gmail.com

 Phone: (650) 949- 7060

 Room 2005

**11. Announcements**

 12.1 Announcements from club representatives that are not club-related can be made here.

**12. Commendations**

 13.1 Commendations from club representatives or the public can be made here.

**13. Adjournment**

 14.1 This meeting was adjourned at 1:43 1PM

Prepared by,

Hans Hambali

Organization Secretary