



# FOOTHILL COLLEGE

## *TRAVEL CAREERS PROGRAM*

### CERTIFICATES

**NOTE: A minimum grade of C is required in each course. There is no Math or English proficiency requirement for any of these certificates.**

To receive the A.A. degree or Certificates of Achievement, you must contact Andy Lee, Foothill counselor, at 650-949-6959, the quarter prior to your *last* quarter of classes. You may also make an appointment with any other FH counselor at 650-949-7423, or online at <http://meetcounselor.hereweb.com>.

To receive the Career Certificates, contact Gülay Gür, at 650-949-6977, or [gurgulay@foothill.edu](mailto:gurgulay@foothill.edu).

#### **I – CAREER CERTIFICATE IN TRAVEL RESERVATIONS: 7 Units**

TC 62A	Creating Travel Reservations – Basic	2
TC 62B	Creating Travel Reservations – Advanced	2
TC 64	Air Ticketing – North America	3

#### **II – CAREER CERTIFICATE IN DOMESTIC CORPORATE TRAVEL: 15 Units**

TC 50	Introduction to Travel Careers	2
TC 51	Tourism in North America	4
TC 62A	Creating Travel Reservations – Basic	2
TC 62B	Creating Travel Reservations – Advanced	2
TC 64	Air Ticketing – North America	3
TC 67	Business Travel Reservations	2

#### **III – CAREER CERTIFICATE IN INTERNATIONAL CORPORATE TRAVEL: 17 Units**

TC 52	Tourist Centers of Europe	4
TC 53	Global Tourism	4
TC 62A	Creating Travel Reservations – Basic	2
TC 62B	Creating Travel Reservations – Advanced	2
TC 65	Air Ticketing – International	3
TC 67	Business Travel Reservations	2

#### **IV – CERTIFICATE OF ACHIEVEMENT IN TRAVEL CAREERS: 45 Units**

##### **32 Units of REQUIRED TC courses:**

TC 50	Introduction to Travel Careers	2
TC 51	Tourism in North America	4
TC 52	Tourist Centers of Europe	4
TC 53	Global Tourism	4
TC 54	Selling Cruises	4
TC 55	Selling Domestic Travel	4
TC 62A	Creating Travel Reservations – Basic	2
TC 62B	Creating Travel Reservations – Advanced	2
TC 64	Air Ticketing – North America	3
TC 65	Air Ticketing – International	3

##### **PLUS 13 Units of ELECTIVE courses to be selected from the following:**

TC 56	Selling Foreign Independent Tours	4
TC 57	Travel Career Seminar	3
TC 58	Selling Group Travel	4
TC 59	Travel Sales Techniques	3
TC 60	Travel Online	1
TC 67	Business Travel Reservations	2
TC 68	Leisure Travel Reservations	2
TC 70	Special Worldwide Destinations	4
TC 74	Tour Directing	3
TC 75	Operating Wholesale Tours	3
TC 77	Product Knowledge – A Critical Sales Tool	3
TC 78	Managing a Travel Business	2
TC 79 A-E	Tourism Seminar Series (Max. 3 units)	1/2 each
TC 81A–83E	Destination Specialist Series (Max. 3 units)	1-3 each
	TC Internship	1

#### **V – CERTIFICATE OF ACHIEVEMENT IN LEISURE TRAVEL: 54 Units**

TC 50	Introduction to Travel Careers	2
TC 51	Tourism in North America	4
TC 52	Tourist Centers of Europe	4
TC 53	Global Tourism	4
TC 54	Selling Cruises	4
TC 55	Selling Domestic Travel	4
TC 56	Selling Foreign Independent Tours	4
TC 58	Selling Group Travel	4
TC 59	Travel Sales Techniques	3
TC 62A	Creating Travel Reservations – Basic	2
TC 62B	Creating Travel Reservations – Advanced	2
TC 64	Air Ticketing – North America	3
TC 65	Air Ticketing – International	3
TC 68	Leisure Travel Reservations	2
TC 70	Special Worldwide Destinations	4
TC 77	Product Knowledge – A Critical Sales Tool	3
TC 78	Managing a Travel Business	2