

Student's Responsibilities

1. I will provide the ALD/DRC office with the information, documentation and forms (disability verification or medical verification, student educational contract, release of information) deemed necessary by the ALD/DRC to verify my disability.
2. I will meet with the ALD/DRC professional to complete a student educational contract and agree to meet with the professional at least annually to update the student educational contract.
3. I will utilize the ALD/DRC services in a responsible manner. I understand that the ALD/DRC uses written service provision policies and procedures that must be adhered to for continuation of services.
4. I will comply with the Student Code of Conduct adopted by the college.

I understand that I must fulfill the requirements for participation in the ALD/DRC. I have received a copy of the policy on suspension of ALD/DRC services, and I understand the consequences of failing to comply with the rules for responsible use of ALD/DRC services. I understand that I will be notified in writing before any action is taken to suspend services. By signing this application I affirm that I understand and agree with the ALD/DRC responsibilities of students and I will abide by them.

ALD/DRC Specialist's Signature: _____ Date: ____ / ____ / ____

Student's Signature: _____ Date: ____ / ____ / ____

Office Use Only

Comments: _____

The Community College District uses the information requested on these forms for the purpose of determining a student's eligibility to receive authorized special services provided by the Adaptive Learning Division. Personal information recorded on these forms will be kept confidential in order to protect against unauthorized disclosure. Portions of this information may be shared with the Chancellor's Office of the California Community Colleges or other state or federal agencies; however, disclosure to these parties is made in strict accordance with applicable statutes regarding confidentiality, including the Family Educational Rights and Privacy Act (20 U.S.C. 1232(g)). Pursuant to Section 7 of the Federal Privacy Act (Public Law 93-579; 5 U.S.C. § 552a, note), providing social security number is voluntary. The information on this form is being collected pursuant to California Education Code Sections 67310-67312, and 84850; and California Code of Regulations, Title 5, Section 5600 et seq.