



MEETING MINUTES

Date: November 20, 2020

Time: 11:30 am – 1 pm

Loc: ZOOM

NOTES BY TOPIC

ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
1	Check-In and Review Norms				
2	Announcement: Regarding Land Acknowledgement- Foothill will vet out land acknowledgment consultation and work with indigenous organizations to validate Foothill's Land Acknowledgement practices. Committee for this process: Mike Wilcox, Sam Connell, Scott Lankford, and David Marasco	<p>Group has been put together that includes David Marasco, Sam Connell, Michael Wilcox and Scott Lanford to look at the land acknowledgment and making sure it gets bedded though the Native American group.</p> <p>Group met with Michael a tribal liaison to the Mohatma Tribe who are part of the Ohlone Native Americans who lived in the area. There is a movement called Beyond Land Acknowledgements and hoping to have Michael speak at the campus soon.</p>			

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3	Honors Institute: A report out about the latest efforts and events for the Honors Institute. Discuss E&E as the governing body through which HI will report equity related efforts and facilitate discussions with various	<p>Program is open access as of last year, no application required. All based on exit criteria, Honors Scholar Program.</p> <p>Last year headcount and enrollment increased in if compared to the from the 18-19 school year.</p> <p>Enrollment pertains to students who enrolled in Honors courses.</p> <p>Enrollment based on ethnicity especially those who are disproportionately impacted have gone up especially in African American, Latin X and Filipino population.</p> <p>Decrease in core success (passing with a C or better). *COVID affected the rates*</p> <p>There is a renewed need to provide Honors faculty with professional development opportunities to build understanding and use of culturally relevant pedagogies to reach all students and increase success rates in honors courses</p> <p>Have reached out to Umoja and Puente to join the Honors community. Proposed a proposal with Dr. Charles a dedicated counselor for Honors. Students want sense of community.</p>		Clarify relationship between E&E and Honors by organizing honors scholar advisory or policymaking group composed of faculty, students and administration.	

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4	Discussion of Equity 2.0 plan and possible town hall meeting	<p>Have met with a handful of departments and great conversations have come out of and discussion on possible actions withing those areas have come up.</p> <p>Editing will be completed the week of November 27, 2020. Final draft will be available on the Equity website.</p> <p>Final draft will be presented at the Board of Trustees meeting on December 14, 2020.</p> <p>Will be providing an affirmation statement.</p> <p>Equity Town Hall planned for December 1, 2020. Affirmation statement will be ready to sign on this date.</p>	<p>Asking to read the final draft.</p> <p>How does E&E want to approve the plan?</p> <p>Look at the issues and goals areas for input and feedback.</p> <p>Cohost/host townhall with Office of Equity?</p>	<p>E&E to approve the plan. (required)</p> <p>E&E to read plan.</p> <p>Patrick will draft an affirmation to present at next meeting.</p>	
5	Update on Ethnic Studies efforts, curriculum development and faculty labor. Discussion about next steps in creation of the ES department	<p>Patrick sent out a draft memo from E&E to President Nguyen that recommend bringing Ethnic Studies to Foothill.</p> <p>Cal State graduation requirement now requires by law to have Ethnic Studies.</p> <p>Course outlines for Ethnic Studies was written by the Steering Committee,</p>	<p>Recommendations from the draft memo:</p> <ol style="list-style-type: none"> a. Placing high priority on hiring full-time Ethnic Studies faculty member. b. Creating an administrative home from Ethnic 	<p>(Find) Department where to house the ES department.</p>	



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	<p>*Ethnic Studies - ES</p>	<p>Advisory Committee, and faculty and four outlines were produced.</p> <p>Language Arts Department offered to put it through their division and temporarily post the ES course outlines to get it through the curriculum process.</p> <p>To meet GE requirements for the CSU the deadline is December 1, 2020. Now in the curriculum system.</p> <p>Students suggest it should be a division referring back to De Anza having it as a separate division.</p>	<p>Studies academic department, arranging ongoing administrative budgetary support.</p> <p>c. Consult Academic Senate and Curriculum Committee to provide necessary administrative and budgetary assistance</p> <p>d. Directing resourced to implement recommendations.</p> <p>Recommending compensation for faculty who worked on the course outlines.</p> <p>Creation of new division was not mentioned in document.</p> <p>Move forward with memo to President Nguyen and she can come back and ask specific questions around a division.</p> <p>Send draft of memo out formally through email to take a look at to get feedback.</p>	<p>Include language around new division in document.</p> <p>Taking it in two parts instead of one.</p> <p>Provide more in-depth feedback and vote on draft.</p>	



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6	Return to Check-ins and evaluate use of norms during meeting	(Propose) Add into norms to BREATH. Hear more voices.	Appreciation of having a break during meeting.		

*Include the person(s) and or group responsible for next steps.

MEMBERS PRESENT

Voting

Tri-Chairs: Debbie Lee, Andre Meggerson, Patrick Morris

Administrator:

Classified Staff: Catalina Rodriguez (NP), Christopher Chavez, Andre Meggerson (Tri-Chair)

Faculty: Luis Carrillo, Carolyn Holcrof, Ileana da Silva (PT), Patrick Morriss (Tri-Chair)

Students: Jayme Albrighton, Mariam Touni, Batool Al-Jabiry, Abhiraj Muhar, Jasslie Altamirano, Priya Vasu

Non-Voting

Ex-Officio:

Recorder: Erika Owens

Facilitator: Susie Huerta