



# Foothill College Inter Club Council

## Agenda

Date/Time: Tuesday, 2 pm, 9/25/18

Location: Toyon Room

**1. Roll Call and Establishing Quorum**

**1.1.** Clubs will be marked as PRESENT if they are present from roll call to adjournment. Three absences results in a suspension. A club is marked *1/2 absent* if they are present but miss roll call. Please let us know if you need to leave early.

**2. Approval of Minutes**

**2.1.** Approval of previous meeting's minutes (6/5/18)

**3. Open Forum (3 minutes per announcement)**

**3.1.** Reserved for anyone in the public who wishes to speak on any item in the agenda or anything ICC-related. Please limit announcements to 3 minutes. Open forum is NOT for club business or questions.

**4. Activation/Reactivation Forms (Action)**

**4.1.** Clubs may request to become activated/reactivated within the first **5 weeks** of the quarter

**5. Activity Petitions (Action)**

**5.1.** To hold an event, clubs must submit an activity petition **1- 4** weeks before the date of the event. Activity Petition forms can be found in the ICC handbook or online.

**6. Fund Requests (Action)**

**6.1.** Clubs are eligible for \$50 (One time seed money for brand new clubs), \$200 (Annual Grant for general use, form required), \$500 (Special Activities Fund per year for on-campus events, must include minutes, expense list, fund request and activity petition form), and \$1000 (ICC Project Fund for any large events, requires 4 weeks advanced notice and include cost list, minutes, form required). Fund Request forms can be found in the ICC handbook or online.

**6.2.** Contact Kamara Tramble, Student Accounts Manager, for old and new account details

Email: [tramblekamara@foothill.edu](mailto:tramblekamara@foothill.edu)

Phone: (650) 949-7280

Office: Campus Center, Room 2005



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7. **ASFC and Inter Club Council Executive Report (5 minutes)**  
*Given by ICC Executive or Advisor*
  - 4.1 Thuy's Service Leadership Competition
8. **ICC Student Involvement Coordinator (5 minutes)**
9. **ICC Finance Director (10 minutes)**
10. **ICC Outreach Director (5 minutes)**
11. **Club Reports / Open Discussion Forum (1 minute per report)**
  - 11.1. All ICC members reporting on agenda items or club-related business can report during this time.
12. **Advisor Report (5 minutes)**
  - 12.1. ASFC advisor present will give updates on district related information and ICC reminders
13. **Adjournment**
  - 13.1. Meeting will be adjourned by chair

Prepared By,  
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