

# Foothill College Inter Club Council (ICC)

## Special Meeting Agenda

Date/Time: Tuesday, 3 p.m. February 2, 2021

Location: Virtual Toyon Zoom Room

1. Roll Call
2. Open Forum (3 minutes per announcement for public, clubs go at the end)
3. Approving Minutes
  - a. [ICC Meeting Minutes for January 26, 2021](#)
4. ASFC and Inter-Club Council Executive Report
  - a. Quote of the Week~ “I’m not entangled in shaping my work according to other people’s views of how I should have done it.”— Toni Morrison
  - b. General housekeeping reminders :)
  - c. **Reminders:** All reactivation forms and constitutions due February 15th. To be reactivated and have forms on the agenda please send them 24 hours in advance. (Meaning the last time to turn in forms is every Monday at 3 p.m.)
  - d. Please send to [asfc.joshuac@gmail.com](mailto:asfc.joshuac@gmail.com)
5. Advisor Report
  - a. ASFC advisor *Erin Ortiz* will give updates on district-related information and ICC reminders ([ortizerin@foothill.edu](mailto:ortizerin@foothill.edu))
6. Activation/Reactivation Forms (Discussion/Action)
  - a. Clubs can not reactivate after the 4th week of the quarter starting the 5th of January (The chair of ICC can make exceptions). The Activation/Re Form is located at:  
<https://app.smartsheet.com/b/form/1dda58a45a8a424ab3305f5c7132040c>
7. Activity Petitions (Discussion/Action)
  - a. To hold an event, active clubs must submit an activity petition 1- 4 weeks before the date of the event. ALL events (and meetings) are online only currently and field trips are currently frozen. Activity Petition forms can be found online. Please see Erin Ortiz for preliminary planning and approval for your activity. Most information about clubs can be found online at:  
<https://app.smartsheet.com/b/form/2839e6989bdf48808a1e0ea8beac2d87>
8. Fund Requests (Discussion/Action)
  - a. New clubs at Foothill College automatically get an account opened for them and receive \$50 (One-time seed money for brand new clubs), \$200 (Annual Grant for general use, form required), \$500 (Special Activities Fund per year for online-only events, must include minutes, expense list, fund request, and

activity petition form), and \$1000 (ICC Project Fund for any large events, requires 4 weeks advance notice and include cost list, minutes, form required). Currently, there are NO reimbursements for unofficial events and meetings as all meetings and events are online only. The Fund Request Form can be found at: <https://foothill.edu/clubs/funding.html> and a list of club balances are located at <https://foothill.edu/clubs/pdf/all-club-project-activity-account9-27-19.pdf>.

b. For more information about your account, contact:

[tramblekamara@foothill.edu](mailto:tramblekamara@foothill.edu)

**9. Club Day Debrief (15 minutes)**

**10. ICC Voting Period (15 minutes)**

a. Note: A voting period may or may not take place depending on quorum requirements and club community discussion.

**11. Club Reports / Open Discussion Forum (1 minute per report)**

a. All ICC members reporting on agenda items or club-related businesses can report during this time.

**12. Announcements (3 minutes per announcement)**

a. This section of the agenda is reserved for announcements.

**13. Adjournment**

a. Meeting will be adjourned by the chair

**Special Agenda created by**

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