



Foothill College Inter Club Council

Agenda

Date/Time: Tuesday, 2 pm, 5/7/19

Location: Toyon Room

1. Roll Call and Establishing Quorum

1.1. Clubs will be marked as PRESENT if they are present from roll call to adjournment. Three absences results in a suspension. A club is marked *1/2 absent* if they are present but miss roll call. Please let us know if you need to leave early.

2. Approval of Minutes

2.1. Approval of previous meeting's minutes (4/30/19)

3. Open Forum (3 minutes per announcement)

3.1. Reserved for anyone in the public who wishes to speak on any item in the agenda or anything ICC-related. Please limit announcements to 3 minutes. Open forum is NOT for club business or questions.

4. ASFC and Inter Club Council Executive Report (5 minutes)

Given by ICC Executive or Advisor

4.1 Club of the Year form

4.2 ICC T-shirt design

5. ICC Finance Director (5 minutes) — Sean Lim asfc.seanl@gmail.com

6. ICC Outreach Director (5 minutes) — Mohammed Saeed

asfc.mohammeds@gmail.com

7. Activation/Reactivation Forms (Action)

7.1. Clubs may request to become activated/reactivated within the first **5 weeks** of the quarter

8. Activity Petitions (Action)

8.1. To hold an event, clubs must submit an activity petition **1- 4 weeks** before the date of the event. Activity Petition forms can be found in the ICC handbook or online.

9. Fund Requests (Action)



Foothill College Inter Club Council

Agenda

Date/Time: Tuesday, 2 pm, 5/7/19

Location: Toyon Room

- 9.1.** Clubs are eligible for \$50 (One time seed money for brand new clubs), \$200 (Annual Grant for general use, form required), \$500 (Special Activities Fund per year for on-campus events, must include minutes, expense list, fund request and activity petition form), and \$1000 (ICC Project Fund for any large events, requires 4 weeks advanced notice and include cost list, minutes, form required). Fund Request forms can be found in the ICC handbook or online.
- 9.2.** Contact Kamara Tramble, Student Accounts Manager, for old and new account details

Email: tramblekamara@foothill.edu

Phone: (650) 949-7280

Office: Campus Center, Room 2005

10. Club Reports / Open Discussion Forum (1 minute per report)

- 10.1.** All ICC members reporting on agenda items or club-related business can report during this time.

11. Advisor Report (5 minutes)

- 11.1.** ASFC advisor present will give updates on district related information and ICC reminders.

12. Announcements (3 minutes per announcement)

- 12.1.** This section of the agenda is reserved for announcements. At the chair's discretion, comments may be limited to 3 minutes per speaker.

13. Adjournment

- 13.1.** Meeting will be adjourned by chair

Prepared By,

Xinyi (Sissi) Hu

ASFC Vice President of Inter Club Council

asfc.sissih@gmail.com

(650) 448 - 8061