



Inter Club Council

Minutes

1. **Roll Call and Establishing Quorum**

2. Clubs will be marked as PRESENT if they are present from roll call to adjournment. Three absences results in a suspension. A club is marked *1/2 absent* if they are present but miss roll call. Please let us know if you need to leave early.

3. **Approval of Minutes**

- 3.1. Approval of previous meeting's minutes (3/6/18)
BEC motions to approve
Enactus seconds
Approved Unanimously

4. **Open Forum (3 minutes per announcement)**

- 4.1. Reserved for anyone in the public who wishes to speak on any item in the agenda or anything ICC-related. Please limit announcements to 3 minutes. Open forum is NOT for club business or questions.

5. **ASFC and Inter Club Council Executive Report (5 minutes)** *Given by ICC Executive or Advisor*

- 5.1. Spring Quarter Club Day Dates + Location

6. **ICC Outreach Director Report (5 minutes)** - *Matthew Schurz* mschurz24@gmail.com

- 6.1. Featured Clubs

7. **ICC Student Involvement Coordinator (5 minutes)** - *Xinyi Hu* sissi201711@gmail.com

- 7.1. ICC Newsletter

8. **ICC Finance Director (10 minutes)**- *Grant Baum* grantinator@gmail.com

- 8.1. Fundraiser + Field Trip Recap and Questions

9. **Activity Petitions**

- 9.1. To hold an event, clubs must submit an activity petition **1- 4** weeks before the date of the event. Activity Petition forms can be found in the ICC handbook or online.



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10. Fund Requests

- 10.1. Clubs are eligible for \$50 (One time seed money for brand new clubs), \$200 (Annual Grant for general use, form required), \$500 (Special Activities Fund per year for on-campus events, must include minutes, expense list, fund request and activity petition form), and \$1000 (ICC Project Fund for any large events, requires 4 weeks advanced notice and include cost list, minutes, form required). Fund Request forms can be found in the ICC handbook or online.
- 10.2. Contact Kamara Tramble, Student Accounts Manager, for old and new account details

Email: tramblekamara@foothill.edu

Phone: (650) 949-7280

Office: Campus Center, Room 2005

Respiratory Therapy Club - Cancelling event related to approved Activity Petition and Fund Request - ACLS Event

11. Club Reports / Open Discussion Forum (1 minute per report)

- 11.1. All ICC members reporting on agenda items or club-related business can report during this time.

12. Advisor Report (5 minutes)

- 12.1. ASFC advisor present will give updates on district related information and ICC reminders

13. Adjournment

- 13.1. Meeting will be adjourned by chair

Prepared By,
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